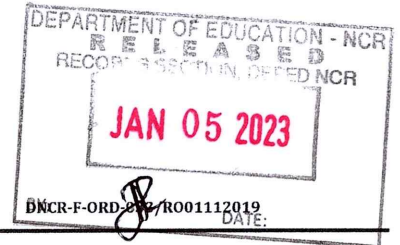




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**

No. NCR 004 s. 2023

TO : **SCHOOLS DIVISION SUPERINTENDENTS**  
*SDO – Las Pinas City and Makati City*

FROM : **WILFREDO E. CABRAL, CESO III**  
Regional Director

SUBJECT : **WORKSHOP ON THE DEVELOPMENT OF FUNCTIONAL  
EDUCATION AND LITERACY PROGRAM (FELP)  
FRAMEWORK**

DATE : January 4, 2023

1. The Department of Education through the Bureau of Alternative Education – Program Management and Systems Development Division (BAE-PMSDD) will conduct a **Workshop on the Development of Functional Education and Literacy Program (FELP) Framework** on February 6-10, 2023, in Tagaytay City (specific venue will be announced in a separate issuance).
2. The activity aims to design and develop the initial framework for FELP and propose inputs for the development of policy relative to the implementation of the developed FELP framework.
3. In connection with this, the BAE-PMSDD invites the following personnel to participate in the above-mentioned activity.

NAME	DESIGNATION	DIVISION
JOHN CARL P. CABARLES	Education Program Specialist II-ALS	Las Pinas City
ROMULOUS P. GUINO	Education Program Specialist II-ALS	Makati City

4. Immediate dissemination of this Memorandum is desired.

Incl.: As Stated  
CLMD/CAVillanueva2023



*A legacy as rich as excellence!*

Misamis St., Bago Bantay, Quezon City  
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Republic of the Philippines  
**Department of Education**  
Office of THE Assistant Secretary  
ALTERNATIVE LEARNING SYSTEM

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**MEMORANDUM**

**OM-OAGA-2022- 195**

TO : **REGIONAL DIRECTORS**

FROM : **G.H. S. AMBAT**  
Assistant Secretary  
Alternative Learning System

SUBJECT : **WORKSHOP ON THE DEVELOPMENT OF FUNCTIONAL  
EDUCATION AND LITERACY PROGRAM (FELP)  
FRAMEWORK**

DATE : December 27, 2022

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The Bureau of Alternative Education (BAE) will conduct a **Workshop on the Development of Functional Education and Literacy Program (FELP) Framework** from February 6 to 10, 2023, in Tagaytay City (*specific venue will be announced in separate issuance*).

This activity aims to:

1. design and develop the initial framework for FELP; and
2. propose inputs for the development of policy relative to the implementation of the developed FELP framework.

Particular attention is invited to *Attachment No. 1* for the List of Participants and *Attachment No. 2* for the Workshop Design. The listed participants are required to bring their own laptops, extension cords, and other related reading materials. The participants are also requested to comply with all COVID-19 Alert Level System protocols set by the national and local Inter-Agency Task Force for the Management of Emerging and Infectious Diseases (IATF), as well as the most recent DepEd rules and/or policies.

Travel expenses, board and lodging, other expenses for supplies and materials, and other incidental expenses incurred by the participants for this activity will be charged to the 2022 FLO-ALS Current Fund, subject to the usual accounting and auditing rules and regulations. Travel and other incidental expenses of the participants were downloaded to the Regional Offices and will be paid in full upon submission of the travel documents, subject to the usual accounting and auditing rules and regulations.

Regional ALS Focal Persons are advised to facilitate the most convenient means on the reimbursement of expenses of the participants for this activity. **Downloading of funds to the respective Schools Divisions of the participants is highly encouraged**, when deemed necessary and applicable.

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In case that the downloaded funds are not sufficient to cover the actual expenses incurred, **Program Support Fund (PSF) FY 2022 or local funds** will be utilized to augment the reimbursement of the said expenses.

Should there be queries or clarifications, please contact **Ms. Iza A. Rubiales**, *Senior Education Program Specialist*, Bureau of Alternative Education-Program Management and Systems Development (BAE-PMSDD) through email at [iza.arasa@deped.gov.ph](mailto:iza.arasa@deped.gov.ph).

Immediate dissemination and strict compliance with this Memorandum are directed.

Workshop on the Development of Functional Education  
and Literacy Program Framework-Phase 1  
February 6-10, 2023

List of Participants

Region	Division	Name	Position/Designation
I	Ilocos Norte	1. Markelvin E. Guzman	EPS II, ALS
I	Ilocos Sur	2. Marvin Tacal	EPS II, ALS
II	Tuguegarao	3. Noli Abrigo	Education Program Supervisor
II	Cagayan Valley	4. Louie Pagulayan	ALS Teacher
III	Angeles City	5. Aimee Berana	EPS II, ALS
III	Nueva Ecija	6. Eleanor A. Manibog	Public School District Supervisor
IV-A	Rizal	7. Sherly H. Cruz	EPS II, ALS
IV-A	Dasmariñas	8. Maria Frances Fadri	EPS II, ALS
IV-B	Marinduque	9. Chona Serdena Recto	EPS II, ALS
IV-B	Oriental Mindoro	10. John Angelo Temple	ALS Teacher
V	Sorsogon Province	11. Nicanor P. Babilon	EPS II, ALS
V	Catanduanes	12. Amelia Cabrera	Education Program Supervisor
VI	Regional Office	13. Nestor Paul M. Pingil	Education Program Supervisor
VI	Kabankalan	14. Nermia Lucerna	EPS II, ALS
VII	Negros Oriental	15. Joy Emily A. Tanio	EPS II, ALS
VII	Mandaue City	16. Blandina T. Sisonrojas	EPS II, ALS
VIII	Leyte	17. Kristina Tabañero	EPS II, ALS
VIII	Eastern Samar	18. Mary Joy dela Rama	Master Teacher, ALS Teacher
IX	Dipolog City	19. Rosemarie T. Rubia	EPS II, ALS
IX	Isabela City	20. Ramil T. Gabin	EPS II, ALS
X	Gingoog City	21. Pedrito L. Galleros, Jr.	EPS II, ALS
X	Cagayan De Oro City	22. Julieta N. Dolero	EPS II, ALS
XI	Panabo City	23. Christen Greece C. Ochavillo	ALS Teacher
XI	Davao City	24. Braian B. Mahinay	EPS II, ALS
XII	Tacurong City	25. Bernard Antolo	EPS II, ALS
XII	Koronadal City	26. Liza Ruaro	EPS II, ALS
CAR	Apayao	27. Allan C. Gobrin	EPS II, ALS
CAR	Apayao	28. Zaldy P. Fernandez	EPS II, ALS
CARAGA	Bayugan City	29. Jerry P. Salinio	Division ALS Focal Person
CARAGA	Surigao del Sur	30. Romeo L. Lepardo	EPS II, ALS
NCR	Pasig	31. Christine B. Banzuela	ALS Teacher
NCR	Makati City	32. Romulous P. Guino	EPS II, ALS
NCR	Las Pinas	33. John Carl P. Cabarles	EPS II, ALS

**Workshop on the Development of Functional Education and Literacy Framework (FELP)  
February 6-10, 2022 / Tagaytay City**

TIME	Day 1	Day 2	Day 3	Day 4	Day 5	
7:00-7:30	Travel Time	Breakfast and Registration				
7:31-8:00		Management of Learning				
8:01-9:00		Arrival and Billeting of Participants	Overview of FELP Ernie M. Pamor	Designing Initial FELP Framework and Policy Draft	Group 1 Finalization of the Draft FELP Framework	Refinement of Outputs
9:01-10:00				Group 1- Framework Group 2- Policy Draft	Group 2 Continuation of Drafting the Sections FELP Policy	
10:01-10:10		HEALTH BREAK				
10:11-11:00		Consultative Discussion on the FELP Concept Paper	Continuation of Designing Initial FELP Framework and Policy Draft	Group 1 Writing the Description of the FELP Framework	Group 2 Continuation of Drafting the Sections of the FELP Policy	Finalization of Final Outputs
11:01-12:00						
12:01-1:00		LUNCH				
1:01-2:00		<b>OPENING PROGRAM</b> National Anthem Prayer DepEd Quality Policy Acknowledgment of Participants: <b>Iza A. Rubiales,</b> SEPS-PMSDD Welcome Remarks: <b>Dr. Rosemarie D. Torres</b> SDS Imus City	Continuation of Consultative Discussion on the FELP Concept Paper	Presentation and Critiquing of Initial FELP Framework and Policy Draft	Group 1 Writing the Description of the FELP Framework	Submission of Final Outputs
2:01-3:00						
3:01-3:10						
3:01-4:00	Message: <b>Dr. Marlette R. Almayda,</b> Director IV Bureau of Alternative Education	Presentation of Outputs Refinement of Outputs	Revision of Initial Framework and Policy Draft	Presentation and Critiquing of Outputs	<b>CLOSING PROGRAM</b> National Anthem Prayer Insights and Impressions Message of the Director Awarding of Certificates Challenge Acceptance of Challenge Closing Remarks	
4:01-5:00						
Expected Outputs	Statement of Purpose: <b>Andrew A. Villarba</b> Chief PMSDD Presentation of Mechanics: <b>Ernie M. Pamor</b> SVEPS-PMSDD Photo Opportunity	<ul style="list-style-type: none"> <li>Enhanced and revised FELP Policy Summary</li> <li>Completed Template for FELP Framework Development</li> </ul>	<ul style="list-style-type: none"> <li>Initial FELP Framework</li> <li>Initial Draft of FELP Policy (Rationale, Policy Statement, Definition of Terms)</li> </ul>	<ul style="list-style-type: none"> <li>FELP Framework</li> <li>Draft FELP Policy (with complete section)</li> </ul>		
Officer of the Day	<i>Iza A. Rubiales</i>	<i>Genuis R. San Pablo</i>	<i>Iza A. Rubiales</i>	<i>Genuis R. San Pablo</i>	<i>Iza A. Rubiales</i>	