



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

DEPARTMENT OF EDUCATION
RECORDS SECTION, DEPED NCR
RELEASED
Date: 05/05/2023
DNCR-F-ORD-033/R0/01012019

REGIONAL MEMORANDUM

NCR No. 007, s. 2023

TO : **Schools Division Superintendents
RO & SDO SBM Coordinators
All Others Concerned**

FROM : **OFFICE OF THE REGIONAL DIRECTOR**

SUBJECT : **Schedule of Activities for 2023 Bottom-Up Technical Assistance (TA) Delivery on School Governance Council (SGC)**

Date : January 5, 2023

1. This Office, through the Field Technical Assistance Division (FTAD) is grateful for the continued collaboration and support of all our programs, projects, and activities.
2. To provide relevant, timely, and needs-based technical assistance (TA) to the SDOs, and to monitor and evaluate the implementation of TA interventions, the FTAD will conduct the activities stated below:

TITLE	DOCUMENTS NEEDED	DATE & TIME	INDICATIVE VENUE	CONFIRMATION OF ATTENDANCE
Learning Engagement on the TA Plan Preparation with the SGC Champions <i>(AC-23-5821-GASS-001)</i>	<ul style="list-style-type: none">WFP 2023 on SGCContact Report SDO TAPA Template#2Project Activity Completion Report Template	January 18-19, 2023 8:00 AM-4:00 PM	DepEd NCR Conference Hall	January 9, 2023 http://bit.ly/TAPrepSGC
Quarterly TA Learning Exchange with the SGC Champions <i>(AC-23-5821-GASS-002)</i>	1st Quarter <ul style="list-style-type: none">Accomplished Contact Report SDO TAPA (Template#2) signed by the SDS	March 28-29, 2023 8:00 AM-4:00 PM		March 21, 2023 http://bit.ly/1QSgcTAPA





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	<ul style="list-style-type: none"> ○ Project Activity Completion Report signed by the SDS ○ 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS (camera ready) 			
	<p>2nd Quarter</p> <ul style="list-style-type: none"> ○ Reviewed and adjusted TA Plan and SDO's Contact Report signed by the SDS ○ Project Activity Completion Report signed by the SDS ○ 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS (camera ready) 	<p>June 22-23, 2023</p> <p>8:00 AM-4:00 PM</p>		<p>June 13, 2023</p> <p>http://bit.ly/2QSgcTAPA</p>
	<p>3rd Quarter</p> <ul style="list-style-type: none"> ○ Reviewed and 	<p>September 26-27, 2023</p>		<p>September 15, 2023</p>





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	<ul style="list-style-type: none">adjusted TA Plan and SDO's Contact Report signed by the SDS○ Project Activity Completion Report signed by the SDS○ 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS (camera ready)	8:00 AM-4:00 PM		http://bit.ly/3QSgcTAPA
	<p>4th Quarter</p> <ul style="list-style-type: none">○ Reviewed TA Performance and SDO's Contact Report signed by the SDS○ Project Activity Completion Report signed by the SDS○ 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS	November 29-30, 2023 8:00 AM-4:00 PM		November 17, 2023 http://bit.ly/4QSgcTAPA





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	(camera ready)			
Preparation of Journal on TA Accomplishment Reports & Notable Practices (AC-23-5821-GASS-003)	Phase 1	June 1-2, 2023		May 19, 2023
	o 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS with SDO Logo (camera ready)	8:00 AM-4:00 PM		http://bit.ly/P1TAJournal
	o 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS with SDO Logo (camera ready)	November 6-7, 2023		October 20, 2023
		8:00 AM-4:00 PM		http://bit.ly/P2TAJournal

- Participants, Resource Persons/Facilitators, and Regional Technical Working Group stated in Enclosure No.1 should attend the said activities.
- All forms/templates (Contact Report SDO TAPA Templates# 1&2, Project Completion Report Template, Documentation of Notable Practices) can be downloaded to <http://bit.ly/FTADForms> and/or NCR SBM FB Group.
- For clarifications and other concerns, kindly contact Dr. Jingle A. Lim, Education Program Supervisor, Field Technical Assistance Division, through jingle.lim@deped.gov.ph.
- For information, guidance, and strict compliance.


WILFREDO E. CABRAL, CESO III
Regional Director





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**SCHEDULE OF ACTIVITIES FOR 2023 BOTTOM-UP TECHNICAL ASSISTANCE
(TA) DELIVERY ON SCHOOL GOVERNANCE COUNCIL (SGC)**
DepEd NCR Conference Hall, January 18-19, 2023

DIVISION / ROP	SBM Coordinator	PSDS	School Head	Total # of Participants
Caloocan	1	1	1	3
Las Piñas	1	1	1	3
Makati	1	1	1	3
Malabon	1	1	1	3
Mandaluyong	1	1	1	3
Manila	1	1	1	3
Marikina	1	1	1	3
Muntinlupa	1	1	1	3
Navotas	1	1	1	3
Parañaque	1	1	1	3
Pasay	1	1	1	3
Pasig	1	1	1	3
San Juan	1	1	1	3
TaPat	1	1	1	3
Quezon City	1	1	1	3
Valenzuela	1	1	1	3
FTAD	Roger R. Morillos		Chief	
	Jingle A. Lim		Education Program Supervisor	
	Maria Laarni Carla C. Paranis		Education Program Supervisor	
	Melody N. Jolo		Administrative Assistant IV	

