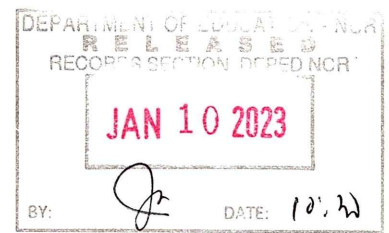




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



DNCR-F-ORD-033/R0/01112019

**REGIONAL MEMORANDUM**

No. NCR 011, s. 2022

09 January 2023

**RECONSTITUTION OF THE REGIONAL, DIVISION, AND SCHOOL LEVELS  
GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM (GFPS)**

To: Functional Division Chiefs and Unit/Section Heads  
Schools Division Superintendents  
Division GAD Coordinators  
All Others Concerned

1. In compliance with DepEd Order No. 27, s. 2013 entitled Guidelines and Procedure on the Establishment of DepEd Gender and Development Focal Point System of the Regional, Division, and School Levels, and Education Policy which mandates the institutionalization of Gender and Development (GAD) in the governance of basic education, and with the changes of assignment of the members in the Regional, Division, and School levels, the GAD Focal Point System (GFPS) is hereby reconstituted as follows:

GFPS Head/Chairperson: **Wilfredo E. Cabral, CESO III**  
Regional Director

Technical Working Group:

Head: **Rita E. Riddle**  
Schools Division Superintendent and  
concurrent Officer-in-charge, Office of the  
Assistant Regional Director

Members: **Crisanto A. Ecija**  
Chief, ESSD

**Warren A. Ramos**  
Chief, PPRD

**Roger R. Morallos**  
Chief, FTAD





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**Joylyn P. Dulnuan**  
Chief, ASD

**Juliet J. Icamen**  
Chief, Finance Division

**Angelita P. Cornejo**  
Chief, QAD  
Head of Monitoring and Evaluation

**Hajji R. Palmero**  
Chief, HRDD-NEAP

Head of Secretariat

GAD Secretariat:

**Rhea B. Eden**  
EPS, HRDD NEAP  
GAD Regional Focal Person

**Leah Ailah C. Vicencio**  
EPS II, HRDD NEAP  
GAD Regional Focal Person Alternate

**Elsa P. Mariano**  
AO V, Personnel Section -ASD

**Roland D. Montes**  
EPS, CLMD

**Joan R. Pedroche**  
PDO IV, ESSD

**Gina L. Cruz**  
Detailed SEPS-SocMob -ESSD

**Kimberly S. Arma**  
Accountant III, Finance Division





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**Emelina M. Barrera**  
AO V, Finance Division

**Melody N. Jolo**  
Admin. Aide IV, FTAD

**Jennifer G. Medina**  
EPS II, HRDD NEAP

**Germa F. Constantino**  
AO V, PAU

**Nerissa Z. Lauan**  
Planning Officer III, PPRD

**Rowena S. Ontangco**  
EPS, QAD

2. As an institutional mechanism, the GFPS shall ensure the gender mainstreaming, as well as gender-responsiveness of systems, structures, policies, procedures, and programs based on the strategic priority thrusts, and direction of the Region.
3. The GFPS shall abide by its functions and other guidelines issued by the Department and the Philippine Commission on Women.
4. The tasks and functions of the members of the Division and School level GFPS shall be part of their regular Key Result Areas (KRAs), work plans, and performance assessment indicators.
5. All SDO GAD Focal Person and School Heads are hereby advised to access the link or scan the QR code below for the uploading of the signed updated composition of their respective GFPS on or before January 31, 2023, using the attached template.

<https://bit.ly/GFPSNCR2023>





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6. Wide dissemination of this memorandum is desired.

  
**WILFREDO E. CABRAL, CESO III**  
Regional Director





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SDO Gender and Development Focal Point System  
(Template)

**SDO Letterhead**

GENDER AND DEVELOPMENT FOCAL POINT SYSTEM  
FY: \_\_\_\_\_

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GFPS Head : SDS  
GAD Coordinator : \_\_\_\_\_  
GFPS Members :

ASDS  
CID & SGOD Chiefs  
Admin Officer  
Finance Personnel (Accountant or Disbursing Officer)  
Medical Officer  
Legal Unit Head  
GPTA Federation President  
LGU Representative

The functions of the GFPS are as follows:

- a. *(enumerate the functions of the GFPS, School may copy the functions stated in DepEd Order/Division Memorandum)*
- b. *(other functions deemed necessary in the school level may be included by the school head)*
- c. ...

***Note: Kindly have the members of the GFPS affix their signature***





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School Gender and Development Focal Point System  
(Template)

**School Letterhead**

GENDER AND DEVELOPMENT FOCAL POINT SYSTEM

FY: \_\_\_\_\_

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GFPS Head : \_\_\_\_\_  
GAD Coordinator : \_\_\_\_\_  
GFPS Members :

Department head/ Learning Area Coordinator  
Two (2) Master Teachers (if any)  
Guidance Counselor  
Finance Personnel (Accountant or Disbursing Officer)  
Student Representative  
PTA Representative  
LGU Representative

The functions of the GFPS are as follows:

- a. *(enumerate the functions of the GFPS, School may copy the functions stated in DepEd Order/Division Memorandum)*
- b. *(other functions deemed necessary in the school level may be included by the school head)*
- c. ...

**Note: Kindly have the members of the GFPS affix their signature**

