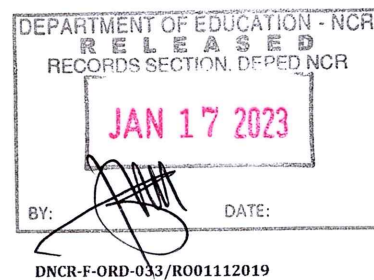




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

No. NCR 023 s. 2023

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : OFFICE OF THE REGIONAL DIRECTOR

SUBJECT : ALS CAPACITY BUILDING ON ENHANCING HIGHLY EFFECTIVE LEADERSHIP CUM REGIONAL CONSULTATIVE CONFERENCE

DATE : January 11, 2023

1. The DepEd – National Capital Region through the Curriculum and Learning Management Division (CLMD) shall conduct the **ALS Capacity Building Training on Enhancing Highly Effective Leadership cum Regional Consultative Conference** on *January 23-26, 2023* at *West Avenue Suites, Quezon City*.
2. The activity aims to:
 - a. promote and support the program management activities and capacity building programs of ALS Implementers
 - b. improve skills in carrying out key functions, solving problems, defining and achieving objectives
 - c. promote deeper self-awareness and create a culture that values diversity
 - d. acquire skills in managing diverse set of learners
3. The participants to this activity are the CLMD, QAD and HRDD Personnel, Division ALS Supervisors/Focal Persons and Education Program Specialist II-ALS. All participants are expected to arrive at the venue before 8:00 am on Day 1 – January 23, 2023, first meal is morning snack, while departure is in the afternoon of Day 4 – January 26, 2023, last meal is afternoon snack.
4. Below is the list of attachments for your reference.
Enclosure 1 – List of participants
Enclosure 2 – Indicative Program of Activities



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5. Board and lodging of the participants and other expenses relative to the conduct of the activity shall be charged against the downloaded ALS Program Support Funds, Sub-Aro No. – OSEC-NCR-22-4195, while the transportation expenses shall be charged to local funds, subject to the usual government accounting and auditing rules and regulations.
6. Participants are expected to comply with all the Covid-19 protocols set by the national and local Inter-Agency Task Force for the Management of Emerging and Infectious Diseases (IATF), as well as the most recent DepEd rules and policies.
7. Immediate dissemination of this Regional Memorandum is desired.


WILFREDO E. CABRAL, CESO III
Regional Director

Incl.: As Stated
CLMD/CAVillanueva2023



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Enclosure No. 1: List of Participants

No.	NAME	DESIGNATION	DIVISION
1	John Patrick Palad	EPS, Division ALS FP	Caloocan City
2	Marival Sapad	EPSA	
3	Jenny P. Pablico	EPSA	
4	Villa A. Cabrera	EPSA	
5	Arsenio A. Dacuya Jr	EPSA	
6	Pricila De Guzman	EPSA	Las Pinas City
7	Maribel Panganiban	EPSA	
8	John Carl P. Cabarles	EPSA	Makati City
9	Ruben J. Bertos	EPS, Division ALS FP	
10	Romulus Guino	EPSA	
11	Cynthia P. Farma	EPS, Division ALS FP	Malabon City
12	Elsie Celeste	EPSA	
13	Kate Martin	EPSA	
14	Jovy D. Balbuena	EPS, Division ALS FP	Mandaluyong City
15	Myla Ramirez	EPSA	
16	Sevilla A. Arcinas	EPSA	Manila
17	Maylene U Rizaldo	EPSA	
18	Wendella B. Tabio	EPSA	
19	Leah Amor E. Antonio	EPSA	
20	Albert Mutia	EPS, Division ALS FP	
21	Veronica Cena	EPSA	Marikina City
22	Erliza Viernez	EPSA	
23	Marissa Andanza	EPS, Division ALS FP	Muntinlupa City
24	Nery Ann Lorenzo	EPSA	
25	Josephine Tobias	PSDS, Division ALS FP	Navotas City
26	Cindy Obiena	EPSA	
27	Errol John P. Ruiz	EPS, Division ALS FP	Pasay City
28	Irish B. Gregorio	EPSA	



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No.	NAME	DESIGNATION	DIVISION
29	Dulce O. Santos	EPS, Division ALS FP	Pasig City
30	Moonclaire De Clarin	EPSA	
31	Bernadeth C. Lugtu	EPSA	
32	Angelica A. Libera	EPS, Division ALS FP	Paranaque City
33	Nesie Guieb	EPSA	Quezon City
34	Ludevina R. Bruan	PSDS, Division ALS FP	
35	Gemma P. Abanilla	EPSA	
36	Jennilyn G. Ching	EPSA	
37	Ria V. Herjas	EPSA	
38	Victoria M. Dela Cruz	EPSA	Taguig City & Pateros
39	Daisy L. Mataac	EPS, Division ALS FP	
40	Aileen Genoso	EPSA	
41	Aurelia Luz A. Aquillo	EPSA	Valenzuela City
42	Ma. Jennica B. SY	EPSA, Division ALS FP	
43	Roselle Sabido	Trainer, Division ALS FP	Las Pinas City
44	Aileen Hernal	Trainer, EPSA	Makati City
45	Lea Faa	Trainer, Division ALS FP	Manila
46	Luisa Elipan	Trainer, EPSA	Navotas City
47	Angelo Libuton	Trainer, ALS Teacher	Marikina City
48	Dennis Mano	Trainer, EPSA	Quezon City
49	Erwin Dela Cruz	Trainer, Division ALS FP	San Juan
50	Sara Tejada	Trainer, EPSA	Valenzuela City
51	Jomarie Correo	Trainer, EPSA	Pasay City
52	Emerson Sabadlab	Trainer, EPSA	Paranaque City
53	John Michael Miravilla	TWG	CLMD
54	Kevin Jeremy Paragas	TWG	CLMD
55	Christian Emmanuel Lucenario	TWG	CLMD
56	Charito A. Villanueva	EPS, Regional ALS FP	CLMD
57	Nancy Mabunga	Librarian	CLMD
58	QAD		
59	HRDD		



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ALS CAPACITY BUILDING ON ENHANCING HIGHLY EFFECTIVE LEADERSHIP

Venue: West Avenue Suites, Quezon City

Date: January 23 to 26, 2023

PROGRAM MATRIX

DAY 1	DAY 2	DAY 3	DAY 4
Time: 7:30 am to 8:30 am Arrival and Registration	6:00 am to 7:00 am Breakfast	6:00 am to 7:00 am Breakfast	6:00 am to 7:00 am Breakfast
8:30 am to 9:30 am Opening Program	8:00 am to 8:15 am Management of Learning	8:00 am to 8:15 am Management of Learning	8:00 am to 8:15 am Management of Learning
9:30 am – 12:00 pm Introduction to the 7 Habits of Highly Effective People (Principles and Paradigms)	8:15 am to 10:00 am (With working break after) Habit 2: BEGIN WITH THE END IN MIND® (Vision, commitment, purpose)	8:15am – 9:30 am Habit 5: SEEK FIRST TO UNDERSTAND THEN TO BE UNDERSTAND (teaches respect, mutual understanding, empathy, and courage) Part 2	8:15 am to 11:00 am Presentation of Accomplishment Reports per Division (5 to 7 mins per division)
1:00 pm to 5:00 pm Habit 1: BE PROACTIVE (Teaches responsibility, choice, accountability, initiative, resourcefulness)	10:00 am to 12:00 pm Habit 3: PUT FIRST THINGS FIRST (Focus, integrity, discipline, prioritization)	9:30 am to 12:00pm Habit 6: SYNERGIZE (Teaches creativity, cooperation, diversity, humility)	11:00 am to 12:00 pm Closing Program
5:00pm – 5:30 pm Synthesis and Announcement	12:00 pm to 1:00 pm Lunch	12:00 pm to 1:00 pm Lunch	12:00 pm to 1:00 pm Lunch
6:00pm to 7:00 pm Dinner	1:00 pm to 3:30 pm Habit 4: THINK WIN-WIN (Mutual benefit, fairness, abundance)	1:00 pm to 2:30 pm Habit 7: SHARPEN THE SAW (Teaches renewal, work-life balance)	Home Sweet Home
	3:30 pm to 5:00 pm Habit 5: SEEK FIRST TO UNDERSTAND THEN TO BE UNDERSTAND (teaches respect, mutual understanding, empathy, and courage) Part 1	2:30 pm to 4:00 pm The Leader in Me Overview Action Planning	
	6:00pm to 7:00 pm Dinner	4:00 pm to 5:00 Synthesis and Sharing of Insights	
		6:00 onwards ALS Fellowship – Bohemian Theme	