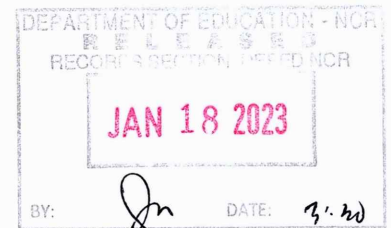




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



BY: *Jm* DATE: 3. 20

DNCR-F-ORD-033/R0/01112019

January 18, 2023

**REGIONAL MEMORANDUM**

No. NCR 034 s. 2023

**To: Schools Division Superintendents  
Functional Division Chiefs  
All Others Concerned**

**TRAINING-WORKSHOP ON RESEARCH QUALITY ASSESSMENT, EVALUATION,  
USE OF QUALITY CONTROL CHECKLIST, AND E-SALIKSİK ARCHIVING**

1. To strengthen the implementation of policy on Research Management, this Office, through Policy, Planning and Research Division shall build the capacity of research managers in the region and division level through the conduct of the above-captioned activity on **February 1-3, 2023**, at the **DepEd National Educators Academy of the Philippines (NEAP)**, Cepeda St., Marikina City.
2. This three-day training-workshop aims to capacitate the participants to:
  - a. evaluate basic and action research proposals,
  - b. utilize the Quality Control Checklist and Google Apps,
  - c. apply the different regional research online forms, and
  - d. utilize E-Saliksik
3. Attached are the enclosures for your information and guidance: (a) List of Participants and Groupings, (b) Indicative Program of Activities, (c): Technical Working Group. The participants are requested to bring a laptop on the event and **pre-register** on this link: **bit.ly/PreRegRESEARCH** on or before **January 25, 2023, 2PM**. Participants can check-in on January 31, 2023, at 2:00 PM, first meal to be served is dinner, and the last meal is lunch on February 3, 2023. Expenses relative to the conduct of this activity shall be charged against the local funds subject to usual accounting and auditing procedures.
4. For more information, question or concern, kindly contact Mr. Vergel Jairus J. Emas, Research Coordinator at Viber number 09088960977.
5. Immediate dissemination and appropriate action for this Memorandum is earnestly desired.

*[Signature]*  
**WILFREDO E. CABRAL, CESO III**  
Regional Director

References: DO 16 s. 2017 RMG, DO 026 s. 2021 Amendment of RMG, DO 014 s. 2022 Adoption of E-Saliksik

To be indicated in the Perpetual Index under the following subjects:  
RESEARCH BASIC EDUCATION RESEARCH FUND  
PPRD/JAI - Training-Workshop On Research Quality Assessment, Evaluation, Use Of Quality Control Checklist, E-Saliksik Archiving  
January 18, 2023



*A legacy as rich as excellence!*

Misamis St., Bago Bantay, Quezon City

Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: ncr@deped.gov.ph

Website: <http://www.deped.gov.ph/regions/ncr/>





Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

DNCR-F-ORD-033/R0/01112019

**Enclosure 1**

**List of Participants**

<b>Regional Research Committee</b>	
Curriculum Learning and Management Division	Arnold C. Gatus, EPS Roland D. Montes, EPS
Finance Division	Joey B. San Buenaventura, SAO
Administrative Services Division	Atty. Joylyn P. Dulnuan, CAO
Quality Assurance Division	Marina C. Espino, EPS
Human Resource and Development Division	Rhea B. Eden, EPS
	Christian T. Español, EPS
	Leah Ailah C. Vicencio, EPS II
Education Support and Services Division	Gina L. Cruz, SEPS
Field Technical Assistance Division	Maria Laarni Carla C. Paranis, EPS
Legal Unit	Atty. Annaliza G. Esperanza, Attorney III
<b>Division Research Coordinators</b>	16 SDOs (1 per Division)
<b>Schools Division Research Committee Member</b>	16 SDOs (1 per Division)
<b>Central Office</b>	3
<b>PPRD Secretariat</b>	9
<b>TOTAL</b>	<b>55</b>

**Groupings**

Schools Division Office Team (SDOT)

<b>SDO Team No.</b>	<b>Members:</b> Division Research Coordinator (DRC) & 1 member of the Schools Division Research Committee (SDRC)	<b>No. of Members</b>
<b>1</b>	Caloocan City, Manila City, Pasay City, Valenzuela City	8
<b>2</b>	Las Pinas City, Marikina City, Pasig City	6
<b>3</b>	Makati City, Muntinlupa City, Quezon City	6
<b>4</b>	Malabon City, Navotas City, San Juan City	6
<b>5</b>	Mandaluyong City, Paranaque City, Taguig City and Pateros	6



*A legacy as rich as excellence!*

Misamis St., Bago Bantay, Quezon City

Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)

Website: <http://www.deped.gov.ph/regions/ncr/>





Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

DNCR-F-ORD-033/R0/01112019

**Enclosure 1**

**List of Participants**

<b>Regional Research Committee</b>	
Curriculum Learning and Management Division	Arnold C. Gatus, EPS Roland D. Montes, EPS
Finance Division	Joey B. San Buenaventura, SAO
Administrative Services Division	Atty. Joylyn P. Dulnuan, CAO
Quality Assurance Division	Marina C. Espino, EPS
Human Resource and Development Division	Rhea B. Eden, EPS
	Christian T. Español, EPS
	Leah Ailah C. Vicencio, EPS II
Education Support and Services Division	Gina L. Cruz, SEPS
Field Technical Assistance Division	Maria Laarni Carla C. Paranis, EPS
Legal Unit	Atty. Annaliza G. Esperanza, Attorney III
<b>Division Research Coordinators</b>	16 SDOs (1 per Division)
<b>Schools Division Research Committee Member</b>	16 SDOs (1 per Division)
<b>Central Office</b>	3
<b>PPRD Secretariat</b>	9
<b>TOTAL</b>	<b>55</b>

**Groupings**

Schools Division Office Team (SDOT)

<b>SDO Team No.</b>	<b>Members:</b> Division Research Coordinator (DRC) & 1 member of the Schools Division Research Committee (SDRC)	<b>No. of Members</b>
<b>1</b>	Caloocan City, Manila City, Pasay City, Valenzuela City	8
<b>2</b>	Las Pinas City, Marikina City, Pasig City	6
<b>3</b>	Makati City, Muntinlupa City, Quezon City	6
<b>4</b>	Malabon City, Navotas City, San Juan City	6
<b>5</b>	Mandaluyong City, Paranaque City, Taguig City and Pateros	6



*A legacy as rich as excellence!*

Misamis St., Bago Bantay, Quezon City

Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: ncr@deped.gov.ph

Website: <http://www.deped.gov.ph/regions/ncr/>





Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

DNCR-F-ORD-033/R0/01112019

**Enclosure 2**

**Indicative Program of Activities**

TIME	DAY 1	DAY 2	DAY 3
	February 1, 2023	February 2, 2023	February 3, 2023
8:00-8:30 AM	Registration	MOL (SDOT 2) Nationalistic Song, Prayer, Energizer, Insight Sharing	MOL (SDOT 4) Nationalistic Song, Prayer, Energizer, Insight Sharing
8:30-9:00	Preliminaries	Session 3: Research Management Guidelines <i>Vergel Jairus J. Emas, EPS II</i>	Session 7: DepEd NCR Research Management Process <i>Vergel Jairus J. Emas, EPS II</i>
9:00-9:30	Session 1: Action Research Writing <i>Lilia A. Ricero, EPS</i>		Session 8: E-Saliksik <i>PS-PRD</i>
9:30-10:00		Workshop 2: Research Management Cycle <i>Vergel Jairus J. Emas, EPS II</i>	Workshop 5: E-Saliksik <i>PS-PRD</i>
10:00-10:15	Health Break		
10:15-10:30	Cont. of Session 1	Cont. of Workshop 2	Cont. of Workshop 5
10:30-11:00		Session 4: Regional Research Priorities <i>Rowena B. Dino, AO II</i>	Session 9: Research Evaluation Process Simulation <i>Lilia A. Ricero, EPS</i>
11:00-11:30			Session 10: Use of Google Apps in Managing Data <i>Vergel Jairus J. Emas, EPS II</i>
11:30-12:00		Session 5: GAD Research Priorities <i>Rhea B. Eden, EPS, HRDD</i>	
12:00-1:00	Lunch		
1:00-1:15	Energizer (SDOT 1)	Energizer (SDOT 3)	Closing Program (SDOT 5)
1:15-1:45	Workshop 1: Action Research Writing <i>Lilia A. Ricero, EPS</i>	Workshop 3: GAD Research Priorities <i>Rhea B. Eden, EPS, HRDD</i>	
1:45-2:45		Session 6: Quality Control Checklist <i>PS-PRD</i>	
2:45-3:00		Workshop 4: Quality Control Checklist <i>PS-PRD</i>	
3:00-3:15	Health Break		
3:15-3:30	Session 2: Basic Research <i>Lilia A. Ricero, EPS</i>	Cont. of Workshop 4	
3:30-4:00			
4:00-5:00			



*A legacy as rich as excellence!*

**Misamis St., Bago Bantay, Quezon City**

Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)

Website: <http://www.deped.gov.ph/regions/ncr/>





Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

DNCR-F-ORD-033/R0/01112019

**Enclosure 2**

**Indicative Program of Activities**

TIME	DAY 1	DAY 2	DAY 3
	February 1, 2023	February 2, 2023	February 3, 2023
8:00-8:30 AM	Registration	MOL (SDOT 2) Nationalistic Song, Prayer, Energizer, Insight Sharing	MOL (SDOT 4) Nationalistic Song, Prayer, Energizer, Insight Sharing
8:30-9:00	Preliminaries	Session 3: Research Management Guidelines <i>Vergel Jairus J. Emas, EPS II</i>	Session 7: DepEd NCR Research Management Process <i>Vergel Jairus J. Emas, EPS II</i>
9:00-9:30	Session 1: Action Research Writing	Workshop 2: Research Management Cycle <i>Vergel Jairus J. Emas, EPS II</i>	Session 8: E-Saliksik <i>PS-PRD</i>
9:30-10:00	<i>Lilia A. Ricero, EPS</i>		Workshop 5: E-Saliksik <i>PS-PRD</i>
10:00-10:15	Health Break		
10:15-10:30	Cont. of Session 1	Cont. of Workshop 2	Cont. of Workshop 5
10:30-11:00		Session 4: Regional Research Priorities <i>Rowena B. Dino, AO II</i>	Session 9: Research Evaluation Process Simulation <i>Lilia A. Ricero, EPS</i>
11:00-11:30			Session 10: Use of Google Apps in Managing Data <i>Vergel Jairus J. Emas, EPS II</i>
11:30-12:00		Session 5: GAD Research Priorities <i>Rhea B. Eden, EPS, HRDD</i>	
12:00-1:00	Lunch		
1:00-1:15	Energizer (SDOT 1)	Energizer (SDOT 3)	Closing Program (SDOT 5)
1:15-1:45	Workshop 1: Action Research Writing <i>Lilia A. Ricero, EPS</i>	Workshop 3: GAD Research Priorities <i>Rhea B. Eden, EPS, HRDD</i>	
1:45-2:45		Session 6: Quality Control Checklist <i>PS-PRD</i>	
2:45-3:00		Workshop 4: Quality Control Checklist <i>PS-PRD</i>	
3:00-3:15	Health Break		
3:15-3:30	Session 2: Basic Research <i>Lilia A. Ricero, EPS</i>	Cont. of Workshop 4	
3:30-4:00			
4:00-5:00			



*A legacy as rich as excellence!*

**Misamis St., Bago Bantay, Quezon City**

Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)

Website: <http://www.deped.gov.ph/regions/ncr/>





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

DNCR-F-ORD-033/R0/01112019

**Enclosure 3**

**Technical Working Group**

<b>Committee</b>	<b>Person/s-in-Charge</b>	<b>Responsibility</b>
Program and Invitation, Venue, Room and Vehicle Reservation, and Pre-Registration Online Form	Vergel Jairus J. Emas, EPS II Members: DRC from Team 1	Preparation of the program of the entire training-workshop and invites to resource person and participants. Venue reservation and coordination. Vehicle reservation for the RO to venue. Preparation of the conference seating assignments, coordination on the preparation of the sound system and projectors and white screen. Creation of pre-registration online form.
Distribution of Learning Resources	Joseph T. Indicio, Stat I Members: DRC from SDO Team 2	Distribution of learning resources to participants.
Certificates and Post-Evaluation	Rowena B. Dino, AO II Members: Joselito S. Limjoco, AA V DRC from SDO Team 3	Preparation and distribution of certificates for all the participants, resource persons, and technical working group Preparation of Post-Evaluation.
Registration and Daily Attendance	Nerissa Z. Lauan, PO III Members: DRC from SDO Team 4	Preparation of the registration and attendance form, capturing the daily attendance.
Technical	Marco B. Realista, PO III Members: DRC from SDO Team 5	Presentation of the Slide Deck on the event.

Paulyne Joanne R. Pascual  
SEPS P & R, SDO Manila City  
**Master of Ceremonies**



*A legacy as rich as excellence!*

**Misamis St., Bago Bantay, Quezon City**

Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)

Website: <http://www.deped.gov.ph/regions/ncr/>





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

DNCR-F-ORD-033/R0/01112019

**Enclosure 3**

**Technical Working Group**

<b>Committee</b>	<b>Person/s-in-Charge</b>	<b>Responsibility</b>
Program and Invitation, Venue, Room and Vehicle Reservation, and Pre-Registration Online Form	Vergel Jairus J. Emas, EPS II Members: DRC from Team 1	Preparation of the program of the entire training-workshop and invites to resource person and participants. Venue reservation and coordination. Vehicle reservation for the RO to venue. Preparation of the conference seating assignments, coordination on the preparation of the sound system and projectors and white screen. Creation of pre-registration online form.
Distribution of Learning Resources	Joseph T. Indicio, Stat I Members: DRC from SDO Team 2	Distribution of learning resources to participants.
Certificates and Post-Evaluation	Rowena B. Dino, AO II Members: Joselito S. Limjoco, AA V DRC from SDO Team 3	Preparation and distribution of certificates for all the participants, resource persons, and technical working group Preparation of Post-Evaluation.
Registration and Daily Attendance	Nerissa Z. Lauan, PO III Members: DRC from SDO Team 4	Preparation of the registration and attendance form, capturing the daily attendance.
Technical	Marco B. Realista, PO III Members: DRC from SDO Team 5	Presentation of the Slide Deck on the event.

Paulyne Joanne R. Pascual  
SEPS P & R, SDO Manila City  
**Master of Ceremonies**



*A legacy as rich as excellence!*

Misamis St., Bago Bantay, Quezon City

Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)

Website: <http://www.deped.gov.ph/regions/ncr/>

