



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

DEPARTMENT OF EDUCATION
RECORDS SECTION, DEPED NCR
RELEASED

Date: **JAN 19 2023**

MEMORANDUM

No. **036** s. 2023

To : **SCHOOLS DIVISION SUPERINTENDENTS
DIVISION SPORTS OFFICERS**

From : **WILFREDO E. CABRAL, CESO III**
Regional Director

Subject : **SUBMISSION OF CONSOLIDATED REPORT FOR SSED
PROGRAM**

Date : January 18, 2023

Pursuant to the attached Unnumbered Memorandum dated January 13, 2023, entitled "**Submission of Consolidated Utilization and Implementation Report on Sports Supplies and Equipment Enhancement and Distribution Program (SSEED)**", the field is hereby informed that the submission of report is on or before January 25, 2023 through email at blss.ssd@deped.gov.ph copy furnished the Regional Office.

All SSEED Program recipient school must register to this link <https://schoolsportsdivision.online>.

Immediate dissemination of this Memorandum is desired.

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Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

OFFICE OF THE DIRECTOR

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL SPORTS OFFICERS
DIVISION SPORTS OFFICERS
ALL OTHERS CONCERNED

FROM : NENNETH ESPLANA-ALAMA, Ph.D.
Director IV

SUBJECT : SUBMISSION OF CONSOLIDATED UTILIZATION AND
IMPLEMENTATION REPORT RE: SPORTS SUPPLIES AND
EQUIPMENT ENHANCEMENT AND DISTRIBUTION PROGRAM

DATE : 13 January 2023

This has reference to the enclosed Memorandum issued by the Office of the Undersecretary for Governance and Field Operations (OUGFO) dated 18 October 2022 with subject **Sports Supplies and Equipment Enhancement and Distribution (SSEED) Program**.

Pursuant to the provisions under *Roles and Responsibilities, Item No. 3 (d)* of the therein enclosed Implementing Guidelines, the schools division offices (SDOs) shall submit a **consolidated utilization and implementation report** a month after the SSEED Program's full implementation in their schools divisions.

In view of the foregoing, this Office respectfully requests all SDOs to comply with the aforementioned guidelines, particularly those who have yet to submit their respective consolidated utilization and implementation report. It shall include the **list of recipient-schools, photos taken during the day of distribution, and other means of verification**. Said report must be duly signed by the Schools Division Superintendent (SDS) and a copy must be furnished to the respective regional office.

The consolidated utilization and implementation report must be sent through email, with subject heading **SSEEDP Report - <Region> - <Division>** (e.g. *SSEEDP Report - Region XI - SDO Davao City*), at the official email address of this Bureau's School Sports Division (SSD) at blss.ssd@deped.gov.ph on or before **January 25, 2023**.

Moreover, all SDOs are respectfully requested to instruct all SSEED Program school-recipients under their jurisdiction to register to the SSEEDP portal at <https://schoolsportsdivision.online>.

For more information, you may contact the **Bureau of Learner Support Services–School Sports Division** through **Jason R. Razal**, Administrative Assistant II or **Ma. Graciela R. Acero**, Technical Assistant II at telephone number (02) 8632-0260 or through email address blss.ssd@deped.gov.ph.

For your favorable action.




Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY
GOVERNANCE AND FIELD OPERATIONS

OUGFO No. 2022-03-___

MEMORANDUM

TO : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION SPORTS OFFICERS
ALL OTHERS CONCERNED**

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary
Governance and Field Operations

SUBJECT : **Sports Supplies and Equipment Enhancement and Distribution Program**

DATE : 18 October 2022

In support to the Department of Education's (DepEd) thrust of promoting the holistic development of its learners by engaging them in various physical and sports activities through the sports clubs, this Office, through the Bureau of Learner Support Services-School Sports Division (BLSS-SSD), shall implement the **Sports Supplies and Equipment Enhancement and Distribution (SSEED) Program** this year.

As a general policy of the Department to provide learning resources/materials (devices, tools, equipment), the SSEEDP is a continuing program of the Comprehensive School Sports Program (CSSP), particularly the establishment and organization of sports club in the public school system.

The Program aims to provide public school learners access to standard sports supplies, materials, and equipment as they participate in sports club activities and/or Physical Education (PE) classes. Likewise, it aims to promote, encourage, and intensify learners' participation knowing that sports essentials are ready and accessible.

Enclosed herewith for easy reference are the implementing guidelines of the SSEED Program; summary of financial assistance to the division and regional offices; and the list of recommended sports supplies, materials, and equipment.

For more information, you may contact the **Bureau of Learner Support Services-School Sports Division** through **Jason R. Razal**, Administrative Assistant II or **Ma. Graciela R. Acero**, Technical Assistant II at telephone number (02) 8632-0260 or through email address blss.ssd@deped.gov.ph. You may also download the registration form via the following link: <https://schoolsportsdivision.online>.

Immediate and wide dissemination of this Memorandum is desired.