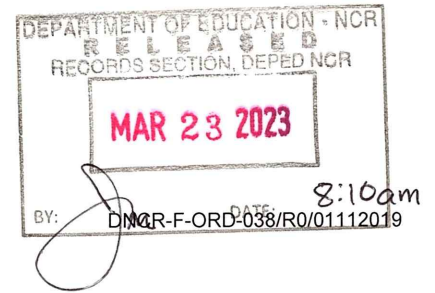




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



Advisory No. **107** s. 2023  
March 21, 2023

**Seminar-Workshop on the Reconciliation and Consolidation of the CY 2023 1<sup>st</sup> Quarter Financial Accountability Reports**

Relative to the issued Regional Memorandum No. 163, s. 2023 entitled: Seminar-Workshop on the Reconciliation and Consolidation of the CY 2023 1<sup>st</sup> Quarter Financial Accountability Reports on April 12 to 14, 2023, please be informed of the following:

1. The venue of the workshop is at **Subic Bay Travelers Hotel, Subic Bay Freeport Zone**. (First meal to be served is lunch on April 12, 2023, last meal to be served is breakfast on April 14, 2023).
2. Additional participant is One (1) SDO Finance Staff In-charge of Preparation of Financial Accountability Reports (FARs).
3. Bring your laptops, wifi connection, extension cords and other supplies and materials needed in the preparation of various reports.
4. Participants need to fill out the registration link to be sent by the host division - SDO QC. Registration Fee of Php 6,000.00 per participant must be paid thru cash to be collected during the seminar workshop proper.
5. For more information, please contact:

**Mr. Joven Noynay**  
Cp#09957197436  
Email address: [joven.noynay@deped.gov.ph](mailto:joven.noynay@deped.gov.ph)

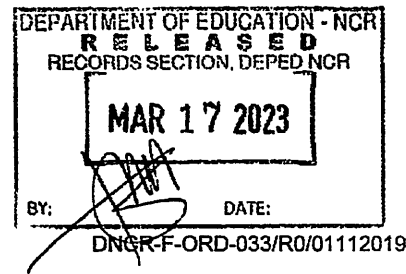
Please be guided accordingly.

  
**WILFREDO E. CABRAL, CESO III**  
Regional Director





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**

No. NCR-63, s. 2023

**TO :** Schools Division Superintendents  
Division Office Accountants/Budget Officers  
All Other concerned

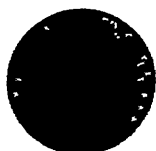
**FROM :** The Office of the Regional Director

**SUBJECT :** Seminar / Workshop on the Reconciliation and  
Consolidation of the CY 2023 1<sup>st</sup> Quarter Financial  
Accountability Reports

**DATE :** March 16, 2023

To ensure compliance with the submission of an accurate and timely Consolidated CY 2023 1st Quarter Financial Accountability Reports, the Department of Education National Capital Region, through the Finance Division, shall conduct the above subject on April 12 to 14, 2023 (final venue to be announced ), to be hosted by the **Schools Division of Quezon City**.

1. This activity aims to:
  - Evaluate the submitted CY 2022 Year End Financial Statements and Financial Accountability Reports (FARs) based on the latest requirements by the DepEd Central Office through the Online Submission of Annual Financial Reports and COA Main, Government Accountancy Office;
  - Reconciliation of the reported CY 2022 ending balances against the amount of Continuing Funds as beginning balances this CY 2023;
  - Orient SDO Finance Officers on the various online template to be accomplished Daily, Monthly, and Quarterly.
  - Discuss the proper use of accounts under the Revised Chart of Accounts (RCA) and address related financial and budgetary issues and concerns.
  
2. The participants are the following :
  - a. Resource persons from the DepED - Central Office
  - b. Division Accountants and Division Budget Officers
  - c. Selected ROP Finance staff
  - d. SDO Quezon City Secretariat





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3. All Divisions are required to strictly comply with the submission of all 1<sup>st</sup> Quarter reports on or before **April 18, 2023**, as required under DepEd CO Memorandum dated January 16, 2023.
4. A registration fee of **Six Thousand Pesos** (Php 6,000.00) per participant will be collected by the Division of Quezon City, as the host Division, to cover board and lodging, meals, workshop materials and supplies, and other contingencies. Travelling and registration fees shall be chargeable against MOOE Fund subject to the usual accounting and auditing rules and regulations.
5. For other concerns, please coordinate with DepED NCR, Finance Division or SDO Quezon City at telephone no. 8-560-07-01.
6. Immediate dissemination of this memorandum is enjoined. Thank you.

  
**WILFREDO E. CABRAL, CESO III**  
Regional Director



