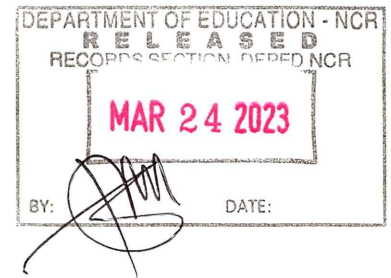




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



Advisory No. ¹¹⁰ s. 2023

March 22, 2023

RESCHEDULING OF ACTIVITIES FOR THE QUALITY MANAGEMENT SYSTEM

1. In view of the overlapping activities in the Regional Office, the scheduled activities for the Quality Management System is hereby finally rescheduled as follows:

Activities	Schedule	Participants
Pre-Audit Meeting	March 27, 2023, 1PM	IQA Teams
Internal Audit (level2)	April 12-14, 2023	IQA Teams All Offices
Preparation of Audit Report and submission by Teams	April 17-18, 2023	IQA Teams IQA Manager
Post Audit Meeting	April 18, 2023	IQA Teams IQA Manager
Preparation Comprehensive Audit Report	April 19-20, 2023	IQA Manager
Pre-Management Review Meeting	April 20, 2023	QMS Secretariat QMR
Audit of the IQA	April 21, 2023	IQA Manager IQA member
Management Review	April 25, 2023	RExeCom members and Senior Staff QMS Team Leaders PAU Head Proc. Unit Head
Preparation of MR minutes and other documents	April 26-28, 2023	QMS Secretariat

2. The level 2 Internal Quality Audit to be conducted by the selected IQA Team from other Regions will be held in June 2023.
3. For information and compliance.


WILFREDO E. CABRAL, CESO III
Regional Director

