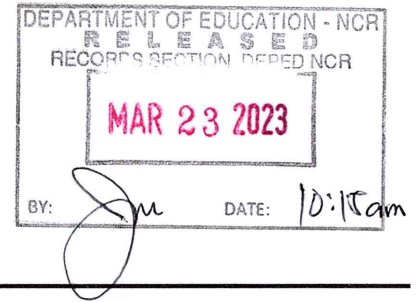




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



CN-2023-3-17-1777

REGIONAL MEMORANDUM

ORD-2023-186

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : WILFREDO E. CABRAL, CESO III
Regional Director

**SUBJECT : REQUEST FOR REVIEW AND COMMENTS ON THE DRAFT
GUIDELINES FOR THE FUNDS TO BE DOWNLOADED TO
REGIONAL OFFICES FOR RESPONSE INTERVENTION**

DATE : March 21, 2023

1. This has reference to the attached Memorandum dated March 14, 2023 from Atty. Revsee A. Escobedo, Undersecretary for Operations, Department of Education, relative to the request for review and comments on the Draft Guidelines for the Funds to be Downloaded to Regional Offices for Response Intervention, contents of which are self-explanatory, for appropriate action.
2. Please see attached documents for review and templates for comments.
3. Immediate dissemination and compliance of this Memorandum, are desired.

Misamis St. Bago Bantay, Quezon City

Email Address: ncr@deped.gov.ph

Website: <https://www.depedncr.com.ph>


Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectively	01.26.23	Page	1 of 1




Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-04- 2462
MEMORANDUM

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION DRRM COORDINATORS
REGIONAL AND DIVISION BUDGET OFFICERS

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary
Office of the Undersecretary for Operations


ATTY. CHRISTIAN E. RIVERO, Ed.D
Director IV, Disaster Risk Reduction and Management Service

SUBJECT : **Request for Review and Comments on the Draft Guidelines
for the Funds to be Downloaded to Regional Officers for
Response Interventions**

DATE : March 14, 2023

As agreed during the recently concluded National DRRM Planning Conference, the Disaster Risk Reduction and Management Service (DRRMS) through this Office respectfully submits the following documents for review and comments of regions and divisions:

- General Guidelines on the Funds to be Downloaded to Regional Offices
- Enclosure 1. Implementing Guidelines on the Funds for Clean-up and Minor Repair
- Enclosure 2. Implementing Guidelines on the Funds for the Construction of DepEd Temporary Learning Spaces (TLS)
- Enclosure 3. Implementing Guidelines on the Funds for Teacher's Kit
- Enclosure 4. Implementing Guidelines on the Funds for Learner's Kit
- Enclosure 5. Implementing Guidelines on the Funds for PFA Mobilization
- Enclosure 6. Implementing Guidelines on the Funds for Temporary WASH Facilities
- Enclosure 7. Implementing Guidelines on the Funds for Emergency School Feeding
- Enclosure 8. Implementing Guidelines on the Funds for Go Bags

DRRMS_PRA/02232023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600
Email: oure@deped.gov.ph; Website: www.deped.gov.ph
Tel. No.: (02) 8633-5313; (02) 8631-8492

Attached is the template for the comments of regions and divisions.

The Division DRRM Coordinators shall consolidate the comments of their respective divisions and shall submit to the Regional DRRM Coordinator not later than 21 March 2023, 12PM. The Regional DRRM Coordinators shall consolidate all the submitted comments of the divisions in addition to the comments of their respective regions.

The Regional DRRM Coordinators shall submit the regional consolidated report to the DRRMS on or before 23 March 2023, 5PM. The draft guidelines will be treated as cleared from regional office/s with non-submission of comment/s after the said deadline.

Should you have any clarification your staff may directly coordinate with DRRMS through landline: (02) 8637 4933, or email at drmo@deped.gov.ph.

TEMPLATE FOR COMMENTS [FOR DIVISION OFFICE]**Office:** _____

Instruction: Kindly provide your comments on the document by filling out the table below. Submit the accomplished template through email to your respective Regional DRRM Coordinator on or before March 21, 2022, 12PM. Should you have any questions and clarifications, please contact the Disaster risk Reduction and Management Service through the aforementioned email or via landline at (02) 8635-3764.

Section	Paragraph number	Action needed (revise, add, delete)	Specific Comments

Prepared by:
NAME
Position
Date

Approved by:
NAME
Position
Date

TEMPLATE FOR COMMENTS [FOR REGIONAL OFFICE]

Office: _____

Instruction: Kindly provide your comments on the document by filling out the table below. Submit the accomplished template through email at drmo@deped.gov.ph on or before March 23, 2022, 5PM. Should you have any questions and clarifications, please contact the Disaster risk Reduction and Management Service through the aforementioned email or via landline at (02) 8635-3764.

Section	Paragraph number	Action needed (revise, add, delete)	Specific Comments	Source (Name of Division or Office in the Region)

Prepared by:
NAME
Position
Date

Approved by:
NAME
Position
Date



Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-04-____
MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL DRRM REGIONAL AND DIVISION COORDINATORS

FROM : **ANNALYN M. SEVILLA**
Undersecretary
Office of the Undersecretary for Finance

ATTY. REVSEE A. ESCOBEDO
Undersecretary
Office of the Undersecretary for Operations

SUBJECT : **Guidelines for the Allocation, Utilization, Documentation
and Reporting of FY 2023 DPRP Fund Downloaded to
Regional Offices for Response Interventions**

DATE : February 23, 2023

The basic education sector has been impacted by disasters and emergencies in recent years, requiring immediate response from the Department of Education (DepEd) through the Disaster Risk Reduction and Management Service (DRRMS). However, the funds allocated for response interventions under the Disaster Preparedness and Response Program (DPRP) were insufficient, necessitating prioritization.

To address this issue, the Congress has approved an additional 2 Billion DPRP Fund with Maintenance and Other Operating Expenses (MOOE) as expense classification. Portion of the funds will be downloaded to regional offices for the immediate provision of response interventions to disaster and/or emergency-affected learners, personnel, schools, and offices.

These guidelines outline the allocation, utilization, documentation, and reporting of the downloaded funds for the provision of response interventions to affected public elementary and secondary (Junior and Senior) schools, as well as DepEd offices in times of disasters and emergencies.

DRRMS_ABR/02232023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600
Email: oure@deped.gov.ph; Website: www.deped.gov.ph
Tel. No.: (02) 8633-5313; (02) 8631-8492

The following are the general guidelines for the allocation, utilization, documentation and reporting of the FY 2023 DPRP Fund downloaded for response interventions:

A. Allocation and Utilization of FY 2023 DPRP Fund Downloaded for Response Interventions

1. The allocation of downloaded funds to regional offices is computed from the Average Annual Loss arising from the actual cost of repair and reconstruction, and temporary learning spaces, both funded and unfunded.
2. The allocation of FY 2023 DPRP Funds Downloaded to Regional Offices for response interventions is provided in **Annex A: Breakdown of FY 2023 DPRP Fund Downloaded for Response Interventions**.
3. The funds downloaded **shall only be used** for the following:
 - i. Provision of Clean-up and Minor Repair Fund
 - ii. Construction of Temporary Learning Spaces (TLS)
 - iii. Provision of Teacher's Kits
 - iv. Provision of Learner's Kits
 - v. Mobilization for Psychological First Aid (PFA)
 - vi. Construction of Temporary WASH Facility
 - vii. Provision of Emergency School Feeding Funds
 - viii. Provision of Go Bags
4. In cases that the allocated funds for a particular response intervention indicated in item 3 has been exhausted, the allocated funds for other response interventions can be utilized for the needed additional response intervention.
5. The funds downloaded must only be used for the response interventions indicated in item 3. It is strictly prohibited to utilize the funds for any other disaster and/or emergency-related activities or interventions.
6. Funds will be downloaded to regional offices for immediate provision of response interventions to affected schools, learners, personnel, and offices. In large-scale disasters, the DRRMS will determine which schools and divisions will receive the response interventions.
7. Regional offices will download the funds to division offices for processing response interventions, while division offices may download the funds to schools as necessary.
8. Implementing guidelines for each response intervention are attached as enclosures.

9. The regional and division DRRM Coordinators with the guidance of the Regional Directors and Schools Division Superintendents shall oversee the provision of the response interventions. Meanwhile, concerned DepEd personnel in the regional and division offices as indicated in the implementing guidelines shall facilitate the implementation of the response interventions in coordination with their respective regional and division DRRM Coordinators.
10. If the FY 2023 DPRP fund downloaded to the regions is depleted, regions can submit a memorandum to DRRMS requesting an augmentation fund, attached with a utilization report prepared by the Regional Budget Officer and approved by the Regional Director. The memorandum shall be addressed to the Undersecretary for Operations and Undersecretary for Finance.
11. All expenses shall be subject to the usual budgeting, accounting, auditing, and procurement rules and regulations. It is strictly prohibited to misuse and/or mismanage the funds for any purpose other than those authorized in this set of guidelines. Any violation committed by an individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.
12. The judicious utilization of the fund is expected. Obligation and disbursement shall be compliant to Executive Order (EO) No. 91, titled *Adopting the Cash Budgeting System Beginning Fiscal Year 2019, and for Other Purposes*.

B. Documentation and Reporting of FY 2023 DPRP Fund Downloaded for Response Interventions

B.1 Documentation

1. The School DRRM Coordinator shall facilitate photo documentation during and/or after the provision of the response intervention/s;
2. All photo documentations shall be uploaded by the School DRRM Coordinator via this google form – <https://tinyurl.com/Photos-RIs>
3. The Division DRRM Coordinator shall monitor the provision and implementation of the response intervention/s by accomplishing the prescribed Monitoring Template (Annex B);
4. The Division DRRM Coordinator shall ensure that all photo documentations from the recipient schools are properly uploaded in the link;

B.2 Reporting

5. If the recipient school is an implementing unit, the School Disbursing Officer shall submit the utilization report to the Division Budget

Officer one week after the completion of the response intervention copy furnish the School DRRM Coordinator and the Division DRRM Coordinator;

6. The Division Budget Officer shall consolidate the submitted utilization reports from the implementing units (recipient schools) and the utilization report for response interventions facilitated/implemented by the division office;
7. The consolidated division-level utilization report shall be approved by the Schools Division Superintendent and shall be submitted by the Division Budget Officer to the Regional Budget Officer on the 2nd week of March, June, September and November, copy furnish the Division and Regional DRRM Coordinator;
8. The Regional Budget Officer shall consolidate the submitted utilization reports from the division offices;
9. The consolidated regional-level utilization report shall be approved by the Regional Director and shall be submitted by the Regional Budget Officer to the Central Office Budget Officer on the 3rd week of March, June, September and November, copy furnish the DRRMS and the Regional DRRM Coordinator;
10. The consolidated regional reports shall be submitted in editable (excel) and PDF format following the file naming convention: Utilization Report_<Region>_<Quarter>. Example: Utilization Report_Region I_Quarter I
11. Regional and Division Budget Officer shall archive all consolidated utilization reports. The Regional and Division DRRM Coordinators shall be given access on the archived reports.



Republic of the Philippines
Department of Education
OPERATIONS

Enclosure 1. Implementing Guidelines on the Funds for Clean-up and Minor Repair

1. Each affected school shall be downloaded with an amount of Twenty Thousand Pesos (P20,000.00) provided that the school has met any of the criteria stated below:
 - a. School incurred a totally damaged classroom;
 - b. School incurred a partially major damaged classroom;
 - c. School incurred a minimum of 10 damaged school furniture;
 - d. School incurred a minimum of 100 damaged learning resources;
 - e. School incurred a minimum of 10 damaged DCP components;
 - f. School incurred less than the ~~minimum~~ damaged school furniture, learning resources, and DCP components on two or more non-infrastructure items.
2. All damages indicated in the above criteria shall be indicated in the vetted Rapid Assessment of Damages Report (RADaR) or Incident Report submitted to the Disaster Risk Reduction and Management Service (DRRMS).
3. In cases that the school did not incur any damages on infrastructure and non-infrastructure items but required cleaning and clearing operations based on rapid assessment conducted by the regional or division DRRM Team, the school can be downloaded with clean-up and minor repair fund provided that the division certifies the need of the school. An official request signed by the Schools Division Superintendent shall be submitted by the Division DRRM Coordinator to regional office for approval of the Regional Director, copy furnish the DRRMS.
4. The downloaded funds shall be utilized for the following activities but not limited to:
 - a. purchase of supplies, tools, and equipment to be used for cleaning and clearing operations, and repair of minor damages in school;
 - b. payment for labor services of non-DepEd personnel;
 - c. meals for the volunteers involved in the cleaning and clearing operations, and repair of minor damages in school; and
 - d. other expenses related to clean-up and minor repair of school.
5. All tools and equipment purchased by the schools using the clean-up and minor repair fund shall be properly accounted, maintained and safe keep in the schools for future use.

DRRMS_ABR/03022023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600
Email: oure@deped.gov.ph; Website: www.deped.gov.ph
Tel. No.: (02) 8633-5313; (02) 8631-8492

Enclosure 2. Implementing Guidelines on the Funds for the Construction of DepEd Temporary Learning Spaces (TLS)

I. Pre-Procurement

1. Modification of DepEd TLS Design

- a. Annex A shows the standard DepEd TLS design with the list of materials needed for construction. In the absence of standard materials, Divisions may proceed with procurement of alternative materials available in the locality.
- b. Any changes in materials, design and specifications should be prepared by the Division or Regional Engineer and approved by the Division Superintendent. Any modification should observe safety and functionality standards intended for DepEd TLS, which comprises, but are not limited to, the following:
 - i. DepEd TLS should last up to a period of at least six months.
 - ii. The size of DepEd TLS should follow the standard 7.2 X 8.4 square-meter design as indicated in Annex A (Standard DepEd TLS Design).
 - iii. DepEd TLS should have proper ventilation and lighting to make learning conducive.
 - iv. The TLS should have walls to ensure protection and minimizing distraction from surroundings.
 - v. The location of DepEd TLS should be in a safe area within the school premises. In cases where there is no available safe area in the school premises, the school in coordination with the LGU shall look for safe and accessible area within the community and facilitate the necessary documents for the construction of TLS subject to the existing rules and regulation.
- c. All changes in DepEd TLS materials, design and specifications should be reported by divisions immediately up until two weeks after the receipt of Sub-Allotment Release Order (Sub-ARO) to the Office of the Undersecretary for Operations (OUOps), with copies sent to the Office of the Undersecretary for School Infrastructure and Facilities (OUSIF) DRRMS and EFD. The following documents shall be submitted:
 - i. Written narrative on the justification for such changes signed by the Superintendent;
 - ii. Modified DepEd TLS design with corresponding costs duly prepared by the Engineer, and approved by the Superintendent; and
 - iii. Accomplished *Temporary Learning Spaces (TLS) School Level Monitoring Template* listed as Annex B.
- d. The total cost per unit of the modified DepEd TLS should not exceed the standard amount provided by the DepEd Central Office.
- e. The labor cost for construction may be minimized by mobilizing the internal and external partners and stakeholders such as the Parent-

Teacher Association, Local Government Units, Government agencies (ie., AFP, BFP, DSWD) and/or other civil society organizations and programs in the locality.

2. Realignment requests

- a. In cases where there are changes in TLS needs and interventions, Divisions may request for realignment of funds for DepEd TLS, provided that:
 - i. The funds requested to be realigned shall be used for the purpose of procurement of supplies, materials and labor for the construction of DepEd TLS for another school/s;
 - ii. The identified new recipient school/s by the Division has/have not been allocated with DepEd TLS by the DRRMS and has/have a shortage of classrooms due to disaster and/or emergency-damages incurred;
 - iii. The original school/s with DepEd TLS allocation confirm/s through written documentation the changes in TLS needs; and
 - iv. The funds shall be realigned to affected schools within the same division.

- b. The request for realignment of DepEd TLS shall consist of the following:
 - i. Narrative stating the changes in TLS needs and interventions and necessitating realignment of DepEd TLS from one school to another, to be duly signed by the Superintendent;
 - ii. Written documentation from the original school/s stating the changes in TLS need or school/s no longer need DepEd TLS signed by the School Head/s;
 - iii. Request letter from the new recipient school/s indicating the need for the TLS and availability of safe and accessible location, signed by the school head; and
 - iv. Vetted Rapid Assessment of Damage Report (RADaR) 1 or Incident Report of the identified new school/s to receive DepEd TLS. The RADaR should include the number of damaged classrooms and total TLS needed;

- c. The required documents for realignment request shall be sent to the DRRMS for review. The realignment request with the new list of recipient schools, which meets the criteria set by the DRRMS, shall be endorsed to the Office of Undersecretary for Finance through the OUOps, for approval.

- d. Realignment requests should be done within (2) weeks after the sub-ARO has been downloaded to the Divisions concerned.

- e. Should the original school/s does not longer need the response intervention and the division has not identified new recipient school/s, the division shall facilitate the negative Sub-ARO

II. Procurement

1. The funds can only be utilized for the procurement of materials, supplies and labor for the construction of DepEd TLS. The Divisions can proceed with procurement of materials, supplies and labor for DepEd TLS short of award while waiting for the issuance of Sub-ARO.
2. Procurement of supplies, materials and labor should be in accordance with existing procurement procedures. Various appropriate methods of procurement may be utilized to fast-track the completion.
3. The division can download the fund for TLS to schools that are implementing units, as necessary.

III. Construction

1. All actual DepEd TLS should follow the standard design, or the modified design submitted by divisions. In addition to the abovementioned standards for DepEd TLS, the division should ensure the safety of the location within the school premises where DepEd TLS will be constructed.

IV. Monitoring and Assessment

1. The Division Engineer shall provide regular updates to the Schools Division Superintendent (SDS) on the progress of construction of TLS; and,
2. The Division Engineer in coordination with the Division DRRM Coordinator shall conduct assessment on the safety of the TLS after 6 months of used and provide necessary recommendations to the SDS, which include but not limited to continued or discontinued use of the TLS, needed repair and maintenance, and others.

Enclosure 3. Implementing Guidelines on the Funds for Teacher's Kit

1. Teacher/s of school/s affected by disasters and/or emergencies shall be provided with a kit amounting to Seven Thousand Pesos (P7,000.00) per kit, in consideration to any of the criteria stated below:
 - a. School incurred a totally damaged classroom; or
 - b. School incurred a partially damaged classroom that resulted to damages on teacher's essential items on teaching.
2. All damages indicated in the above criteria shall be indicated in the vetted Rapid Assessment of Damages Report (RADaR) or Incident Report submitted to the Disaster Risk Reduction and Management Service (DRRMS).
3. In cases that the school did not incur any damages on infrastructure but teacher/s at the affected school/s need teacher's kits based on rapid assessment conducted by the regional or division DRRM Team, teacher/s of the affected school/s can be provided with teacher's kits upon the submission of a certification from the division and list of the teacher/s from the affected school/s needing kits. An official request signed by the Schools Division Superintendent shall be submitted by the Division DRRM Coordinator to regional office for approval of the Regional Director, copy furnish the DRRMS.
4. The breakdown of the suggested contents of kit is listed below:

No.	Item	Unit of Measure	Qty	Estimated Unit Cost	Estimated Total Cost
1	Plastic utility/storage box	Pc	1	400.00	400.00
2	Bond paper (A4 size)	Ream	3	350.00	1,050.00
3	Bond paper (legal size)	Ream	2	380.00	760.00
4	Colored paper (A4 size)	Ream	1	200.00	200.00
5	Expandable brown envelope (long, w/o handle)	Pc	5	18.00	90.00
6	Expandable plastic envelope (long, w/o handle)	Pc	5	14.00	70.00
7	Folder (long)	Pc	10	6.00	60.00
8	Class record (big)	Pc	1	50.00	50.00
9	Masking tape (1")	Roll	5	34.00	170.00
10	Stapler (No. 35)	Pc	1	230.00	230.00
11	Staple wire (No. 35, 5000s)	Box	3	60.00	180.00

DRRMS_ABR/02232023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600
Email: oure@deped.gov.ph; Website: www.deped.gov.ph
Tel. No.: (02) 8633-5313; (02) 8631-8492

12	Whiteboard (size: 36 x 18 inches)	Pc	1	800.00	800.00
13	Whiteboard Eraser	Pc	1	30.00	30.00
14	Whiteboard Marker (1 pc per color: black, blue, red)	Pc	3	50.00	150.00
15	Musical instrument for PFA (e.g., maracas, tambourine, ukulele)	Pc.	1	500.00	500.00
16	Stress ball, 7cm diameter	Pc	1	50.00	50.00
17	Printer Ink (suitable to available school printer)	Bottle	4	300.00	1,200.00
19	Flash Drive (32 GB)	Pc	1	200.00	200.00
20	Whistle	Pc	1	70.00	70.00
21	Flashlight	Pc	1	200.00	200.00
22	Raincoat	Pc	1	150.00	150.00
24	Surgical Mask	Box	2	70.00	140.00
25	Alcohol (500 ml)	Bottle	2	100.00	200.00
26	Hand Soap	Pc	1	50.00	50.00
TOTAL					7,000.00

5. The division office shall implement and monitor the procurement and delivery of the teacher's kits to the affected schools.

DRRMS_ABR/02232023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600
 Email: oure@deped.gov.ph; Website: www.deped.gov.ph
 Tel. No.: (02) 8633-5313; (02) 8631-8492

Enclosure 4. Implementing Guidelines on the Funds for Learner's Kit

1. Learner/s of school/s affected by disasters and/or emergencies shall be provided with a kit amounting to One Thousand Seven Hundred Pesos (P1,700.00) per kit, in consideration to any of the criteria stated below:
 - a. School incurred a totally damaged classroom; or
 - b. School incurred a partially damaged classroom that resulted to damages on learner's essential items on learning.
2. All damages indicated in the above criteria shall be indicated in the vetted Rapid Assessment of Damages Report (RADaR) submitted to the Disaster Risk Reduction and Management Service (DRRMS).
3. In cases that the school did not incur any damages on infrastructure but learner/s at the affected school/s are in need of learner's kits based on rapid assessment conducted by the regional or division DRRM Team, learners of the affected school/s can be provided with learner's kits upon the submission of a certification from the division and list of the learners from the affected school/s needing kits. The certification signed by the Schools Division Superintendent shall be submitted by the Division DRRM Coordinator to the DRRMS.
4. The breakdown of the suggested contents of kit is listed below:

No.	Item	Unit of Measure	Quantity	Unit Cost	Estimated Total Cost
1	Notebook, no spring, 80 leaves	Pc	10	18.00	180.00
2	Pad paper	Pc	2	20.00	40.00
3	Ruler	Pc	1	10.00	10.00
4	Rubber Eraser	Pc	1	10.00	10.00
5	Pencil Sharpener	Pc	1	20.00	20.00
6	Clear plastic envelope	Pc	1	10.00	10.00
7	Glue stick	Pc	1	10.00	10.00
8	Ballpens (red, blue, black)	Pc	3	18.00	54.00
9	Pencil case	Pc	1	50.00	50.00
10	Pencils	Pc	3	10.00	30.00
11	Crayons (12 colors)	box	1	30.00	30.00

DRRMS_ABR/02232023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600

Email: oure@deped.gov.ph; Website: www.deped.gov.ph

Tel. No.: (02) 8633-5313; (02) 8631-8492

12	Backpack	Pc	1	400.00	400.00
13	Scissors	Pc	1	23.00	23.00
14	Raincoat	Pc	1	230.00	230.00
15	Surgical Mask	Box	2	50.00	100.00
16	Alcohol	Bottle	1	50.00	50.00
17	Hand Soap	Pc	1	35.00	35.00
18	Whistle	Pc	1	20.00	20.00
19	Flashlight	Pc	1	120.00	120.00
20	Face Towel	Pc	1	30.00	30.00
21	Toothbrush	Pc	1	18.00	18.00
22	Toothpaste (100ml)	Pc	1	30.00	30.00
23	Shampoo	Bottle	1	50.00	50.00
24	Stress ball, 7cm diameter	Pc	1	50.00	50.00
25	Stuff toy or story books	Pc	1	100.00	100.00
TOTAL					1,700.00

5. The division office shall implement and monitor the procurement and delivery of the Learner's Kits to the affected schools.

Enclosure 5. Implementing Guidelines on the Funds for PFA Mobilization

1. The division school health personnel or nurses in coordination with the DRRM Coordinator shall submit a request letter signed by the Schools Division Superintendent to the regional office for approval of the Regional Director, copy furnish DRRMS and BLSS-SHD for funds on the mobilization of PFA.
2. The request shall include the following:
 - a. Target number of participants to be provided with PFA based on needs assessment of the affected learners and/or personnel conducted by the school health personnel or nurses;
 - b. Assessment of the capacity of the division to provide PFA including but not limited to the number of PFA providers, available partnership and linkages,
 - c. Timeline of the conduct of PFA, and
 - d. The amount needed for the conduct of PFA.
3. Allowable expenses for funds for PFA mobilization include the following:
 - a. Board and lodging for PFA organizers, providers and participants, if PFA sessions will be live-in and outside the schools;
 - b. Meals and snacks for PFA providers and PFA participants;
 - c. Art and workshop materials for PFA sessions;
 - d. Play kits for learners;
 - e. Printing of reference materials or materials for learners for the conduct of PFA;
 - f. Transportation expenses for PFA organizers and providers;
 - g. Transportation expenses for PFA participants (for personnel only), if PFA sessions will be live-out and be conducted in the schools;
 - h. Communication expenses to PFA organizers and providers;
 - i. Surgical masks for both PFA providers and PFA participants if PFA is conducted during an outbreak of a communicable disease;
 - j. Personal Protective Equipment (PPE) for PFA providers and management team in an outbreak of a communicable disease;
 - k. Payment of honorarium of resource person/s for PFA capacity building as part of response; and,
 - l. Payment of specialized (i.e., psychologist or psychiatrist) services for learners needing support beyond the capacity of registered guidance counselors.
4. The recommended budget per learner for every conduct of PFA with a duration of 2 half-day sessions in school setting is PHP 450.00/participant. Below is the recommended budget estimate for PFA provision per participant:

Item	Cost	Frequency	Total
Supplies and Materials	150.00	1	150.00
Snacks	150.00	2	300.00
Grand Total			450.00

5. For PFA provision to personnel which will be conducted in schools or outside the schools and will be needing board and lodging, the recommended budget estimate shall be in accordance with the DepEd Order No. 02, s. 2018 entitled Amendment to DepEd Order No. 15, s. 2017 or the Guidelines on the allocation of funds for venue, meals, and snacks, and room accommodation of official activities organized and conducted by the Department of Education (DepEd) and existing accounting and auditing rules and regulation.
6. The amount of the Play kit to be provided per 40 learners shall not exceed the amount of Six Thousand Pesos (P6,000.00). The breakdown of the suggested contents of kit is listed below:

No.	Item	Unit of Measure	Qty	Unit Cost	Estimated Total Cost
1	Stress ball, 7cm diameter	Pc	10	50.00	500.00
2	Ready Kid Stuffed Toy or Storybook for Elementary; Coloring Book for Secondary	Pc	--	--	500.00
3	Puzzle	Pc	5	200.00	1,000.00
4	Musical instrument	Pc	2	1,000.00	2,000.00
5	Emotion Cards	Set	1	200.00	200.00
6	Fidget Toys (for SPED learner)	Pc	10	30.00	300.00
7	Board Game	Pc	2	500.00	1,000.00
8	Plastic container	Box	1	500.00	500.00
Total					6,000.00

7. The total amount to be downloaded to implementing unit (division office or school) shall be according to the number of target participants.

Enclosure 6. Implementing Guidelines on the Temporary WASH Facilities

I. Pre-Procurement

1. The regional and/or division Engineer in coordination with the DRRM Coordinator and WASH in Schools (WinS) Coordinator shall conduct site selection in school/s where the Temporary WASH Facilities will be constructed.
2. Site selection must consider the following:
 - a. safe location within the school premises;
 - b. with supply of clean water for handwashing, toilet use, menstrual hygiene management and cleaning purposes for all learners and personnel; and
 - c. with proper drainage and waste disposal.
3. The prescribed DepEd standards designs and the Program of Works (POW) for the Construction of Temporary WASH Facilities shall be followed.
4. The total cost for the construction of temporary WASH shall not exceed the standard amount provided by DepEd Central Office.
5. In the absence of prescribed materials, alternative materials available in the locality can be procured.
6. Any modification should observe the minimum standards which include but are not limited to the following:
 - a. the unit must function at least six months after the construction;
 - b. the size of each comfort room must follow the standard size which is 1.7m x 1.8m. interior clear dimension;
 - c. the unit must be inclusive and sex-segregated comfort room;
 - d. the unit must have a functional indoor lock;
 - e. the unit must have a shelf especially for female comfort room; and,
 - f. the total cost of the modified unit shall not exceed to the total cost of the prescribed POW.
7. The labor cost for construction may be minimized by mobilizing the internal and external partners and stakeholders such as the Parent-Teacher Association, Local Government Units, Government agencies (ie., AFP, BFP, DSWD) and/or other civil society organizations and programs in the locality;

8. All modifications shall be prepared by the Regional or Division Engineer in coordination with the Regional and/or Division WinS and DRRM Coordinators, approved by the SDS.
9. The changes shall be reported as well by the concerned division immediately up until two weeks after the receipt of sub-ARO to the Office of the Undersecretary for Operations and Undersecretary for School Facility and Infrastructure, copy furnished DRRMS and EFD, together with the following documents:
 - a. justification for such changes signed by the SDS;
 - b. modified TLS design with corresponding POW; and
 - c. Implementation Plan

II. Realignment of Funds and Change of Recipient School/s

1. Should there be changes in the recipient schools, the division may request for realignment of funds allocated and change of recipient school/s, provided that:
 - a. the original recipient school/s confirmed the changes through written documentation;
 - b. the funds to be realigned shall be used for the same response intervention;
 - c. the funds shall be realigned to affected schools within the division;
2. The request for realignment of funds and change of recipient school/s shall consist of the following:
 - a. narrative stating the changes in the needs for response intervention and the necessity to realign the funds and change of recipient school/s signed by the SDS;
 - b. narrative from original school/s the changes in the needs for response intervention signed by the School Head;
 - c. letter request by the new recipient school/s narrating the need for the response intervention, availability of safe and accessible location for the unit within the school premises signed by the School Head; and
 - d. vetted RADaR 1 indicating the number of damaged toilets and handwashing facilities of the identified new recipient school/s signed by the SDS.
3. The request for realignment of funds and change of recipient school/s shall be sent to the DRRMS for review and endorsement to the Office of the Undersecretary for Operations and Undersecretary for Finance for approval.
4. Should the original school/s does not longer need the response intervention and the division has not identified new recipient school/s, the division shall facilitate the negative Sub-ARO.

III. Procurement

1. The procurement shall be in accordance with existing procurement procedures. Various appropriate methods of procurement may be utilized to fast-track completion.

a. Construction

1. The temporary WASH facility design to be constructed in the affected school shall be the prescribed design by the DepEd Central office or the modified design approved by the SDS.
2. The Division Engineer in coordination with the Regional and Division DRRM Coordinator shall ensure that the construction is according to the implementation plan and safety standards.
3. The Division Engineer in coordination with the Regional and Division DRRM Coordinator shall regularly report the progress of construction to the SDS.

b. Operations and Maintenance

1. The school in coordination with the LGU, PTA and other relevant stakeholders and partners shall plan for the operations and maintenance of the facility, taking into consideration the following standards:
 - ii. regular supply of clean water during school hours;
 - iii. school-based solid waste management;
 - iv. proper septage and waste water disposal;
 - v. daily cleaning and regular maintenance activities (e.g., checking of leaks, indoor locks and partitions, repair of water supply and other accessories, and water quality);
 - vi. regular supply of soap in the facility;
 - vii. mechanisms for effective menstrual hygiene management;
 - viii. availability of sanitary pads and mirror inside the WASH facility.
2. The Regional and/or Division WinS Coordinator shall ensure that correct and concise information on proper handwashing, use of toilet facilities, proper disposal of sanitary pads, is posted prominently in the location/area of WASH facility.

Enclosure 7. Implementing Guidelines on the Funds for Emergency School Feeding

1. Each affected school shall be provided with an amount of Six Hundred Pesos (P600.00) per affected beneficiary learner which shall be utilize for a maximum of 30 days, in consideration to any of the criteria stated below:
 - a. School is affected by an emergency or disaster;
 - b. School is not implementing the regular school feeding program during the Emergency/Disaster Response phase;
 - c. School has safe, accessible and sufficient space/area for feeding;
 - d. School has functional and well-equipped kitchen;
 - e. School has functional WASH facility.
2. The total number of affected beneficiary learners shall be determined based on the baseline assessment conducted by the School Health and Nutrition Coordinator.
3. The total amount to be downloaded to implementing unit (division office or school) shall be according to the number of affected learners.
4. The downloaded funds shall be utilized for the following activities but not limited to:
 - a. purchase of supplies and ingredients based on the nutritional plan and cultural food preferences designed by the school clinic personnel or teacher clinic;
 - b. purchase of utensils and other necessities like woods or fuel, during food preparation; and
 - c. local transportation for marketing and/or food distribution to target beneficiaries/learners.
5. The downloaded funds shall not be utilized for the following purposes:
 - a. purchase of cooking equipment;
 - b. purchase of food storage facilities and equipment; or
 - c. first-aid supplies for burns.
6. The response intervention shall be implemented for a maximum of one (1) month based on the assessment of the Regional and/or Division School Health and Nutrition Officer.
7. The school shall develop and implement a food management and preparation plan that adheres to basic hygiene standards and that includes mechanism for parental or learner involvement at some level in ensuring the following:
 - a. hygienic preparation of the food;
 - b. well-cooked, palatable food; and
 - c. sufficient amounts are ladled out to each learner daily.
8. It is recommended for schools to not utilize single-use plastics for food preparation, handling, serving, and feeding.

Enclosure 8. Implementing Guidelines on the Funds for Go Bags

1. The Regional DRRM Coordinator in coordination with the Division DRRM Coordinators shall prepare criteria for prioritization of schools to be given with Go Bags.
2. Each beneficiary learner shall be allocated with an amount of One Thousand Pesos (P1,000.00) per kit.
3. The breakdown of the suggested contents of kit is listed below:

No.	Item	Unit of Measure	Quantity	Unit Cost	Estimated Total Cost
1	Drawstring Back Bag	1	pc	100.00	100.00
2	Hard Hat	1	pc	350.00	350.00
3	Mini Flashlight	1	pc	125.00	125.00
4	Whistle	1	pc	25.00	25.00
5	Local Maps	1	pc	125.00	125.00
6	Rain Coat	1	pc	150.00	150.00
7	Water Bottle	1	pc	125.00	125.00
Total					1,000.00

4. The Division Office shall implement and monitor the procurement and delivery of the Go Bags to the affected schools.
5. All procured Go Bags shall not be given to the learners after the completion of a school year should there be no emergency/disaster happened in the classroom or school during the entire academic year. It must be retained to the classroom and maintained or regularly checked by the Class Adviser, for emergency use of other enrollees/learners in the future.
6. The school may mobilize the support of the LGU, PTA and other relevant stakeholders and partners to ensure that Go Bags in all classrooms are complete and readily available for use by learners during an emergency/disaster.

List of Annexes

Annex

Title

- | | |
|---|--|
| A | DepEd TLS Design and Program of Works |
| B | Temporary Learning Spaces (TLS) School Level Monitoring Template |

DRAFT



**PROGRAM OF WORKS
 DETAILED COST ESTIMATES**

PROJECT: PROPOSED ONE (1) CLASSROOM TEMPORARY LEARNING SPACE

Item No.	Description	UNIT	QTY.	UNIT COST	TOTAL COST	GRAND TOTAL
MATERIALS						
A	Earthworks					
	Crushed Gravel 3/4	cu.m.	5.00	700.00	3,500.00	
	Sub-total				3,500.00	3,500.00
B	Concreting Works					
	Portland Cement	bags	50.00	252.00	12,600.00	
	Sand	cu.m.	4.00	980.00	3,920.00	
	Crushed Gravel 3/4	cu.m.	6.00	1,405.00	8,430.00	
	Sub-total				24,950.00	24,950.00
C	Rebar Works					
	D10mm x 6.00 mts RSB	pc	25.00	171.12	4,278.00	
	G.I. Wire #16	kg	6.00	71.40	428.40	
	Sub-total				4,706.40	4,706.40
D	Roofing Works					
	Pre-painted Corrugated G.I. Sheet Ga.26 36"x8'	pc	44.00	1,450.00	63,800.00	
	Pre-painted Ridge Roll Ga.26 24"x8'	pc	4.00	303.33	1,213.33	
	Umbrella Nails	kg	7.00	79.00	553.00	
	Roof Sealant	L	1.00	470.00	470.00	
	Roof Insulator 10mm x 1m	l.m.	80.00	90.00	7,200.00	
	Sub-total				73,236.33	73,236.33
E	Carpentry Works					
	<i>Front, Rear, Right & Left Elevations</i>					
	2"x3" Coco Lumber, Wood Beam	bd.ft.	180.00	35.00	6,300.00	
	4"x4" Coco Lumber, Main Post	bd.ft.	150.00	35.00	5,250.00	
	2"x3" Coco Lumber, Secondary Post	bd.ft.	140.00	35.00	4,900.00	
	2"x3" Coco Lumber, Diagonal Wall Stud	bd.ft.	215.00	35.00	7,525.00	
	Plywood Marine 1/4"x4'x8'	pcs	18.00	378.00	6,804.00	
	Common Wire Nails	kg	15.00	80.00	1,200.00	
	Machine Bolts with Std. Nuts and Washers, 1/2"x7"	pcs	90.00	15.00	1,350.00	
	<i>Blackboard and walls</i>					
	Rough Lumber, Sun-Dried, Tanguile	bd.ft.	40.00	43.00	1,720.00	
	Lawanit 1/4" thk	pcs	2.00	280.00	560.00	
	Finishing Nails	kg	1.00	80.00	80.00	
	Common Wire Nails	kg	1.00	80.00	80.00	
	Sub-total				35,769.00	35,769.00
F	Painting Works					
	Enamel, Flatwall	gal	5.00	595.00	2,975.00	
	Enamel, Semi-Gloss	gal	3.00	620.00	1,860.00	
	Paint Thinner	gal	1.00	286.00	286.00	
	Paint Brush, 2"	pcs	3.00	180.00	540.00	
	Roller Brush, 4"	pcs	2.00	115.00	230.00	
	Sub-total				5,891.00	5,891.00
					Sub-total =	148,052.73

Item No.	Description	UNIT	QTY.	UNIT COST	TOTAL COST	GRAND TOTAL
LABOR						
A	Earthworks					
	Clearing and Grubbing	sq.m.	60.48	20.00	1,209.60	
	Structural Excavation	cu.m.	2.00	249.50	499.00	
	Backfilling and Compaction	cu.m.	-	-	-	
	Gravel Bedding	cu.m.	5.00	283.15	1,415.74	
	Sub-total				3,124.34	3,124.34
B	Concreting Works					
	Concreting of floor slab and pedestal					
	Portland Cement	bags	50.00	75.89	3,794.42	
	Sand	cu.m.	4.00	348.06	1,392.25	
	Crushed Gravel 3/4	cu.m.	6.00	613.29	3,679.75	
	Sub-total				8,866.42	8,866.42

C	Rebar Works						
	Installation of reinforcing bars for floor slab	kg	342.59				
	D10mm x 6.00 mts RSB	pc	25.00	P	55.59	P	1,389.85
	G.I. Wire #16	kg	6.00	P	23.22	P	139.32
	Sub-total					P	1,529.17
D	Roofing Works						
	Installation of roofing sheets						
	Pre-painted Corrugated G.I. Sheet Ga.26 36"x8'	pc	44.00	P	159.30	P	7,009.20
	Pre-painted Ridge Roll Ga.26 24"x8'	pc	4.00	P	45.50	P	182.00
	Umbrella Nails	kg	7.00	P	11.94	P	83.59
	Roof Sealant	L	1.00	P	65.87	P	65.87
	Roof Insulator 10mm x 1m	l.m.	80.00	P	5.00	P	400.00
	Sub-total					P	7,740.66
E	Carpentry Works						
	Front, Rear, Right & Left Elevations						
	Installation of posts and frames						
	2"x3" Coco Lumber, Wood Beam	bd.ft.	180.00	P	6.45	P	1,161.14
	4"x4" Coco Lumber, Main Post	bd.ft.	150.00	P	6.45	P	967.62
	2"x3" Coco Lumber, Secondary Post	bd.ft.	140.00	P	6.45	P	903.11
	2"x3" Coco Lumber, Diagonal Wall Stud	bd.ft.	215.00	P	6.45	P	1,386.92
	Plywood Marine 1/4"x4'x8'	pcs	18.00	P	149.57	P	2,692.32
	Common Wire Nails	kg	15.00	P	15.71	P	235.64
	Machine Bolts with Std. Nuts and Washers, 1/2"x7"	pcs	90.00	P	4.80	P	432.00
	Blackboard and walls						
	Fabrication and Installation of blackboard and walls	sq.m.					
	Rough Lumber, Sun-Dried, Tanguile	bd.ft.	40.00	P	17.34	P	693.74
	Lawanit 1/4" thk	pcs	2.00	P	84.62	P	169.25
	Finishing Nails	kg	1.00	P	23.48	P	23.48
	Common Wire Nails	kg	1.00	P	15.71	P	15.71
	Sub-total					P	8,680.93
F	Painting Works						
	Painting of posts, walls, and blackboard						
	Enamel, Flatwall	gal	5.00	P	156.32	P	781.59
	Enamel, Semi-Gloss	gal	3.00	P	150.55	P	451.66
	Paint Thinner	gal	1.00	P	72.53	P	72.53
	Paint Brush, 2"	pcs	3.00	P	100.00	P	300.00
	Roller Brush, 4"	pcs	2.00	P	200.00	P	400.00
	Sub-total					P	2,005.78
						P	31,947.30
	DIRECT COST						
	I. Materials Cost						148,052.70
	II. Labor Services Cost						31,947.30
	TOTAL CONSTRUCTION COST					P	180,000.00
	TOTAL PROJECT COST					P	180,000.00

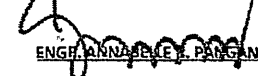
Prepared by:


ENGR. REINA LEIGH C. CRUCILLO, CE
 Senior Technical Assistant II

Recommending Approval:

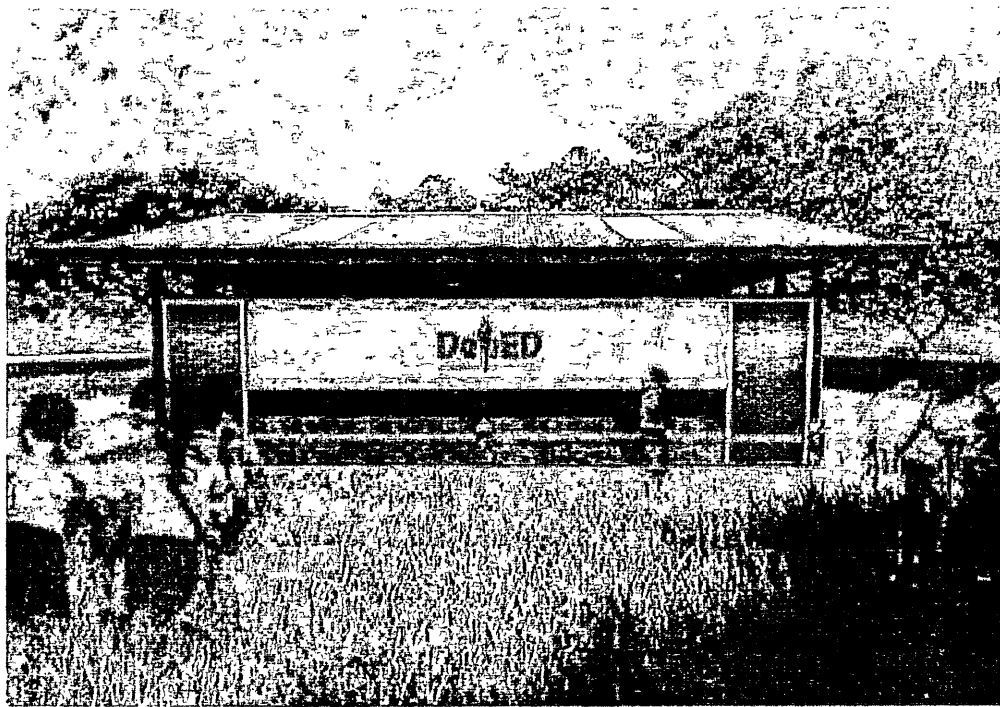

RONILDA R. CO
 Director IV, DRRMS

Noted by:

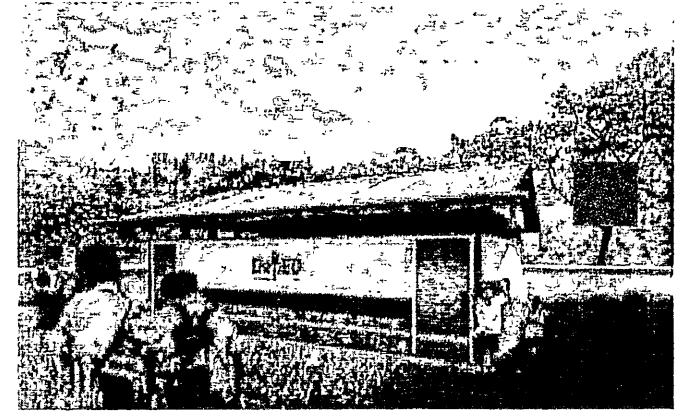

ENGR. ANNABELLE J. PANGAN
 Chief, Education Facilities Division

Approved by:

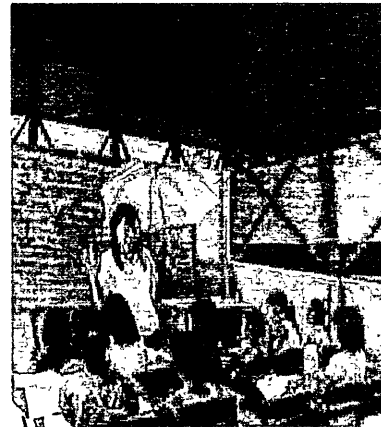

ATTY. MICHEL KRISTIAN R. ABLAN, CESO I
 Undersecretary for Administration and Procurement



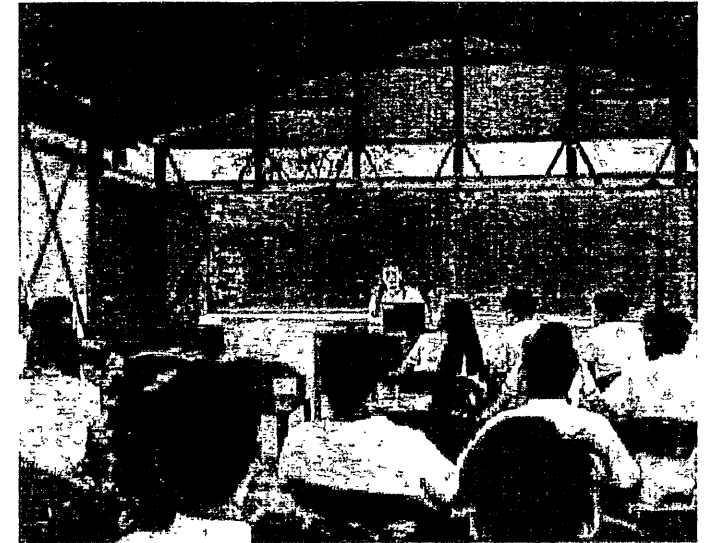
PROPOSED TEMPORARY LEARNING SPACE
EXTERIOR PERSPECTIVE 1








PROPOSED TEMPORARY LEARNING SPACE
EXTERIOR PERSPECTIVE 2



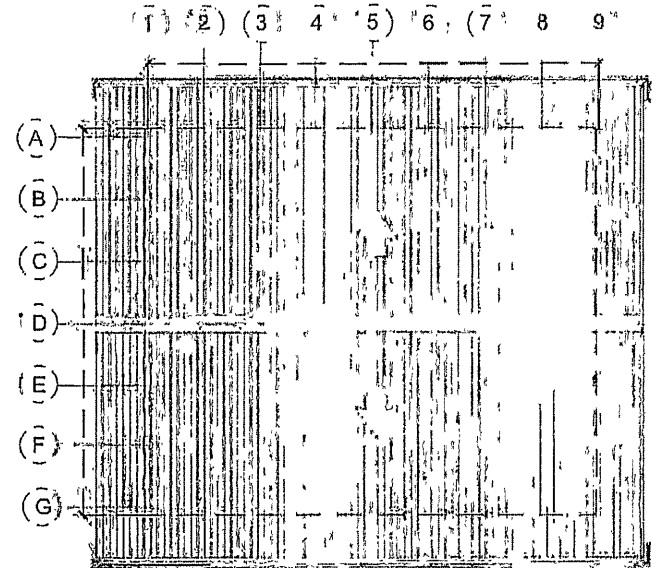
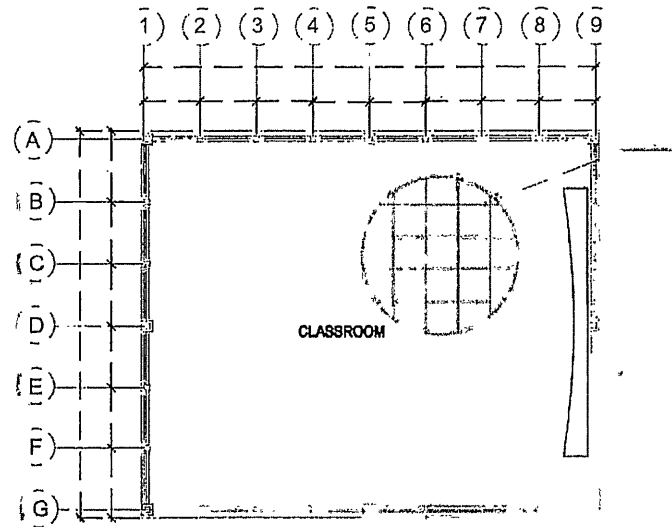
PROPOSED TEMPORARY LEARNING SPACE
INTERIOR PERSPECTIVE 2



PROPOSED TEMPORARY LEARNING SPACE
INTERIOR PERSPECTIVE 1

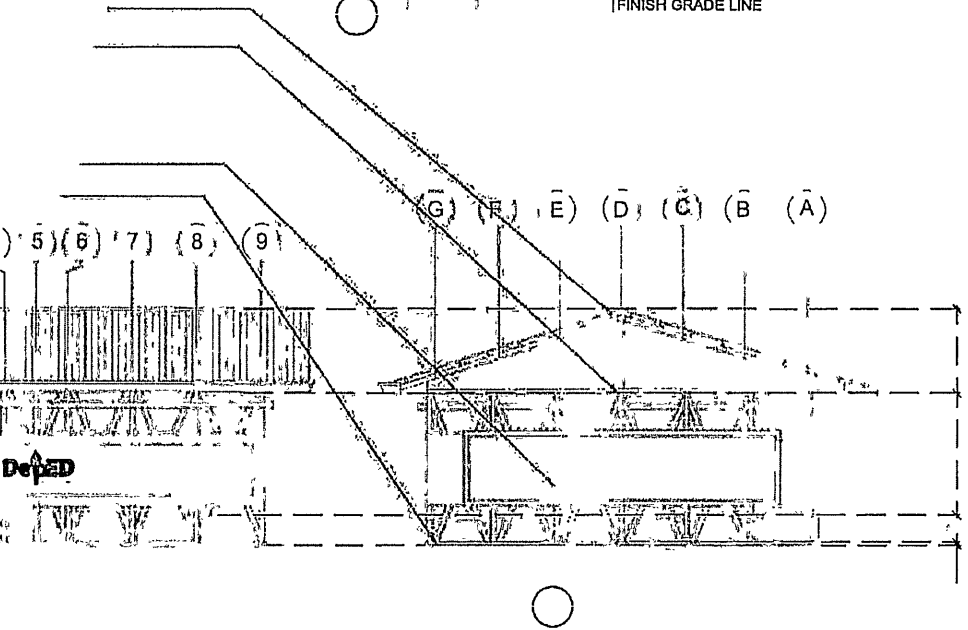
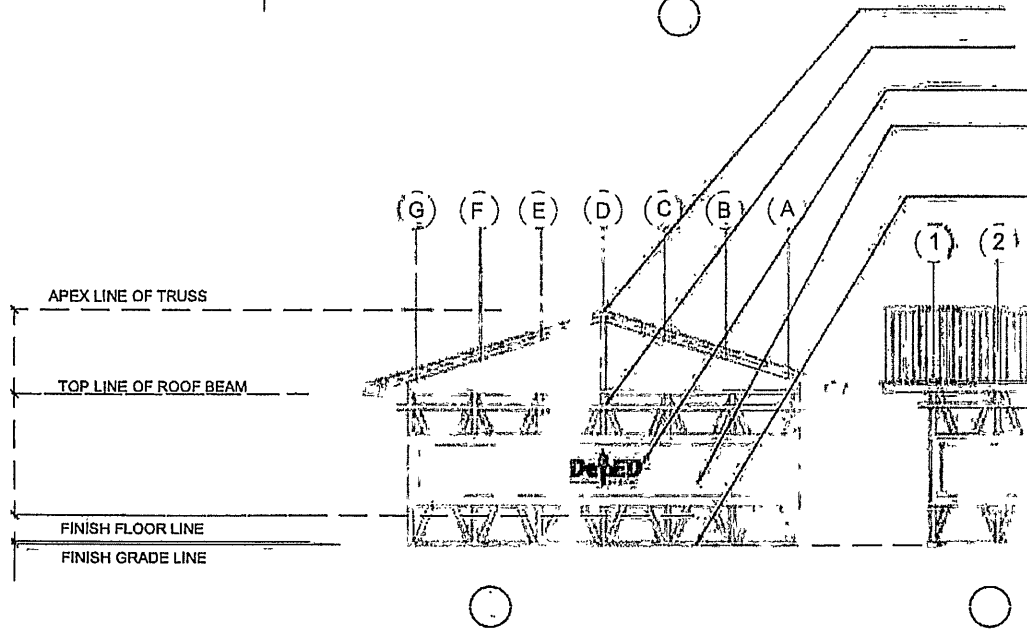
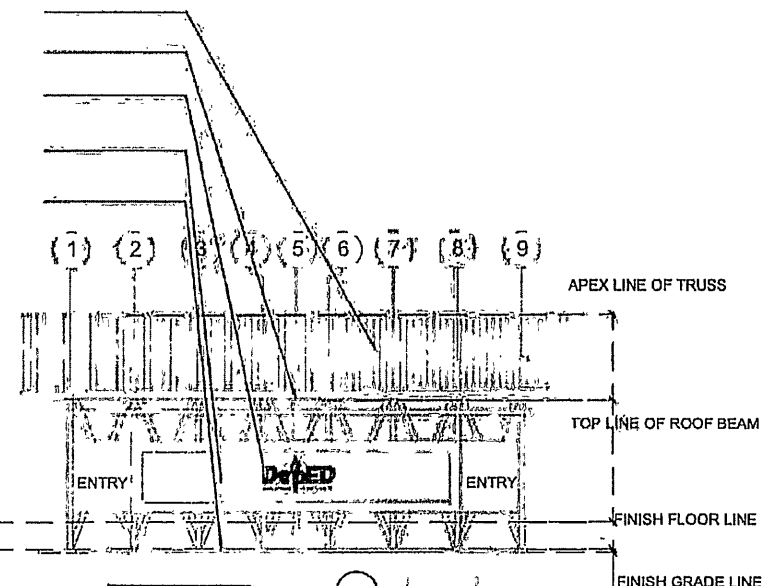
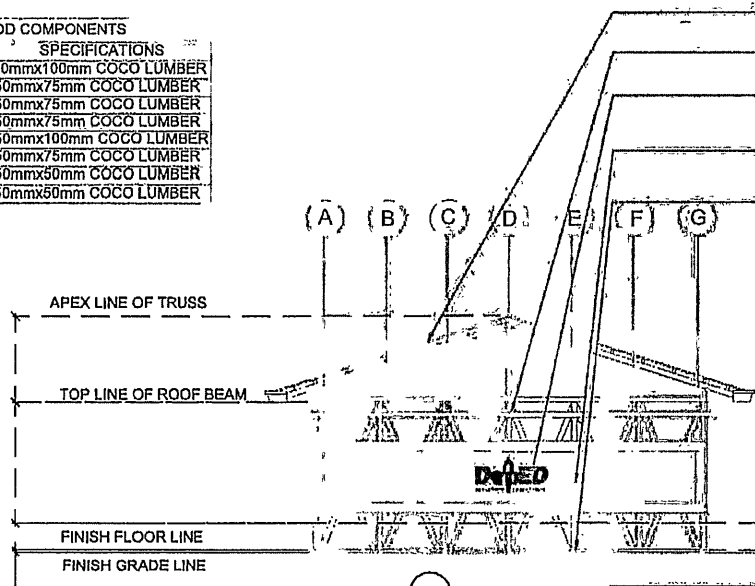
REPUBLIC OF THE PHILIPPINES  DEPARTMENT OF EDUCATION MERRALCO AVENUE, PASIG CITY	PREPARED BY:  ARCHIL MATHEW LOPEZ C. CELIS SENIOR ASSISTANT ENGINEER I DISASTER RISK REDUCTION AND MANAGEMENT SERVICE	NOTED BY:  RONILYN R. CO SENIOR ENGINEER DISASTER RISK REDUCTION AND MANAGEMENT SERVICE	RECOMMENDING APPROVAL:  ENGR. ANWARUL K. PANAH CHIEF EDUCATION FACILITIES DIVISION	APPROVED BY:  ASST. DIR. B. PIEDAD UNDERSECRETARY FOR PLANNING	PROJECT TITLE: PROPOSED TEMPORARY LEARNING SPACE	DIVISION: DEPARTMENT OF EDUCATION DepED	CONFLICTS: EXTERIOR PERSPECTIVE 1 EXTERIOR PERSPECTIVE 2 INTERIOR PERSPECTIVE 1 INTERIOR PERSPECTIVE 2	SHEET NO. ARCHITECTURAL 1 PREPARED BY: EDGODER ANN RECORON AND MARICORINE SORCE (OWNER) CHECKED BY: ANILMANTHAY LOPEZ C. CELIS CHECKED BY: EDGODER ANN RECORON DATE: 04/23/2019
	LOCATION:					ADDRESS: MERRALCO AVENUE, PASIG CITY, NCR	NOTE: THIS DRAWING IS AN INSTRUMENT OF SERVICE IN THE PROPERTY OF PHYSICAL FACILITIES AND SCHOOL EQUIPMENT DIVISION AND IS NOT TO BE REPRODUCED OR COPIED IN ANY OR IN WHOLE WITHOUT THEIR PERMISSION. ALL DRAWINGS ARE TO BE RETURNED WITH NO LATTER IN USE.	

SCHEDULE OF WOOD COMPONENTS	
COMPONENT	SPECIFICATIONS
POST	100mmx100mm COCO LUMBER
BEAM GIRDER	50mmx75mm COCO LUMBER
RAFTER TOP CHORD	50mmx75mm COCO LUMBER
RAFTER RIDGE BOARD	50mmx100mm COCO LUMBER
RAFTER COLLAR TIE	50mmx75mm COCO LUMBER
PURLINS	50mmx50mm COCO LUMBER
DIAGONAL WALL STUD	50mmx50mm COCO LUMBER



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF EDUCATION MARCELINO AVENUE, PASIG CITY	PREPARED BY: ARCH. WALTER LOPEZ C. CELIS SENIOR TECHNICAL ASSISTANT II DIVISION FOR PLANNING AND RESOURCE SERVICE	NOTED BY: RONALD R. CO DIVISION CHIEF DIVISION FOR PLANNING AND RESOURCE SERVICE	RECOMMENDATION APPROVAL: DERRA ANNEBELLE R. BANGSAN CHIEF EDUCATION FACILITIES DIVISION	ATTENDED BY: ARRY DEL BI TAYAN UNDERSECRETARY FOR ADMINISTRATION	PROJECT TITLE: PROPOSED TEMPORARY LEARNING SPACE	OFFICE: DEPARTMENT OF EDUCATION DepED	ADDRESS: MARCELINO AVENUE, PASIG CITY, NCR	SHEET NO. ARCHITECTURAL 2 PREPARED BY: ARCHITECT AND REGISTERED ARCHITECT CHECKED BY: ARCHITECTURAL ENGINEER CHECKED BY: EDUCATION FACILITIES DIVISION DATE: 09/29/2019
	ROOF PLAN FLOOR PLAN		NOTES: THE DRAWING IS AN INSTRUMENT OF SERVICE IN THE PROPERTY OF PHILIPPINE REGISTERED ARCHITECTS AND REGISTERED ENGINEERS AND ALL RIGHTS RESERVED. IT IS TO BE REPRODUCED OR COPIED IN PART OR IN WHOLE WITHOUT THEIR PERMISSION. ALL DIMENSIONS ARE TO BE EXCEPT WHERE NO DIMENSIONS ARE GIVEN.					

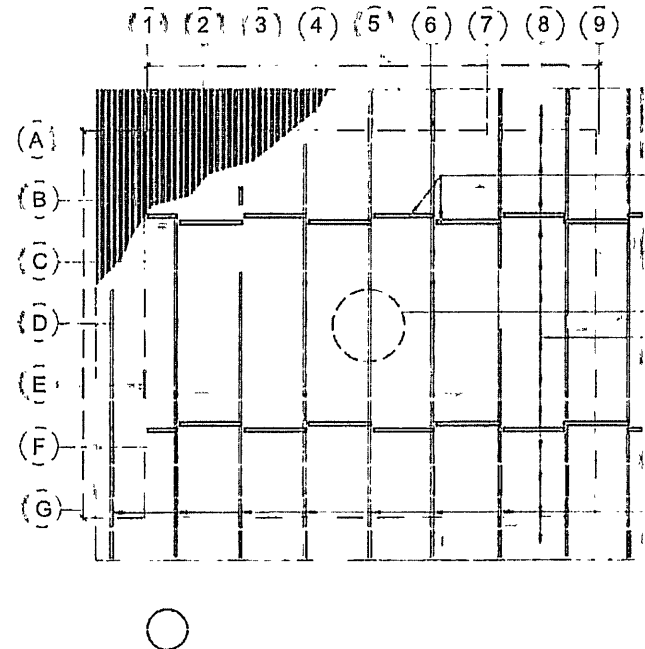
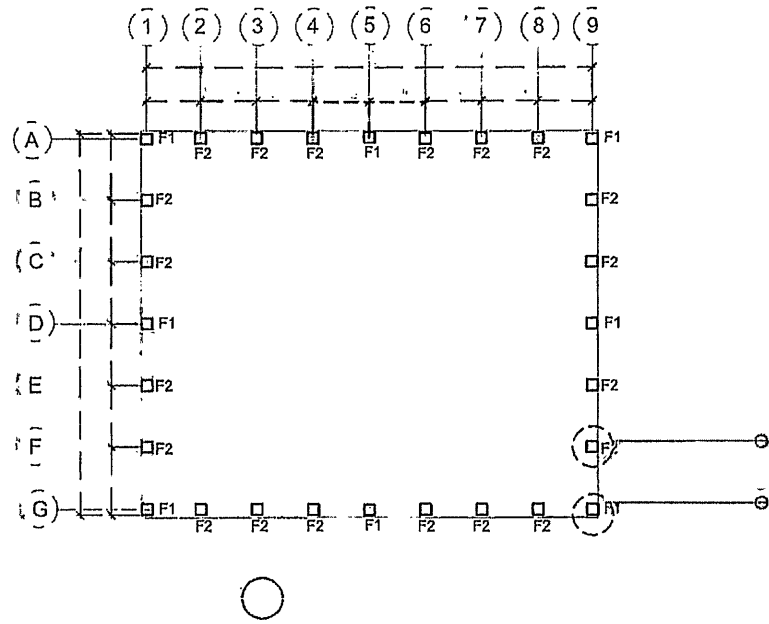
SCHEDULE OF WOOD COMPONENTS	
COMPONENT	SPECIFICATIONS
POST	100mmx100mm COGO LUMBER
	50mmx75mm COGO LUMBER
BEAM GIRDER	50mmx75mm COGO LUMBER
RAFTER TOP CHORD	50mmx75mm COGO LUMBER
RAFTER RIDGE BOARD	50mmx100mm COGO LUMBER
RAFTER COLLAR TIE	50mmx75mm COGO LUMBER
PURLINS	50mmx50mm COGO LUMBER
DIAGONAL WALL STUD	50mmx50mm COGO LUMBER








 DEPARTMENT OF EDUCATION DIVISION OFFICE - CALABARZON CALABARZON REGIONAL OFFICE - PASIG CITY	PREPARED BY: ARCH. MATTHEW LOPEZ C. CELIS SENIOR ARCHITECTURAL ASSISTANT I DESIGN, RISK REDUCTION AND MANAGEMENT SERVICE	CHECKED BY: ROMILA K. GO DESIGNER DESIGN, RISK REDUCTION AND MANAGEMENT SERVICE	RECOMMENDATION APPROVAL: ENGR. ANWARUL H. PAMBAN CHECKER EDUCATION FACILITIES DIVISION	APPROVED BY: MONT DEL B. PASQUA INDEPENDENT REGISTERED ARCHITECT	PROJECT TITLE: PROPOSED TEMPORARY LEARNING SPACE	OWNER: DEPARTMENT OF EDUCATION DepED	CONTACT: FRONT ELEVATION REAR ELEVATION LEFT SIDE ELEVATION RIGHT SIDE ELEVATION	SHEET NO. ARCHITECTURAL 3 PREPARED FOR: DESIGN, RISK REDUCTION AND MANAGEMENT SERVICE (DRMS) CHECKED BY: ANWARUL H. PAMBAN DESIGNED BY: ROMILA K. GO DATE: 08/28/2019
	ADDRESS: MARINO ALVARO, PASIG CITY, NEGROS OCCIDENTAL					LOCATION:	ADDRESS: MARINO ALVARO, PASIG CITY, NEGROS OCCIDENTAL	DATE: 08/28/2019

NOTE: THIS DRAWING, IN AN INCLUSIVE OF REFERENCE IS THE PROPERTY OF ARCHITECTURAL FACILITIES AND SERVICES ENGINEERING GROUP AND ALL SUCH DRAWINGS BE REPRODUCED OR COPIED IN ANY OR IN ANY MANNER WITHOUT THEIR PERMISSION. ALL CHANGES ARE TO BE RETURNED WITH NO LATER IN USE.
 DEP. ACT 548

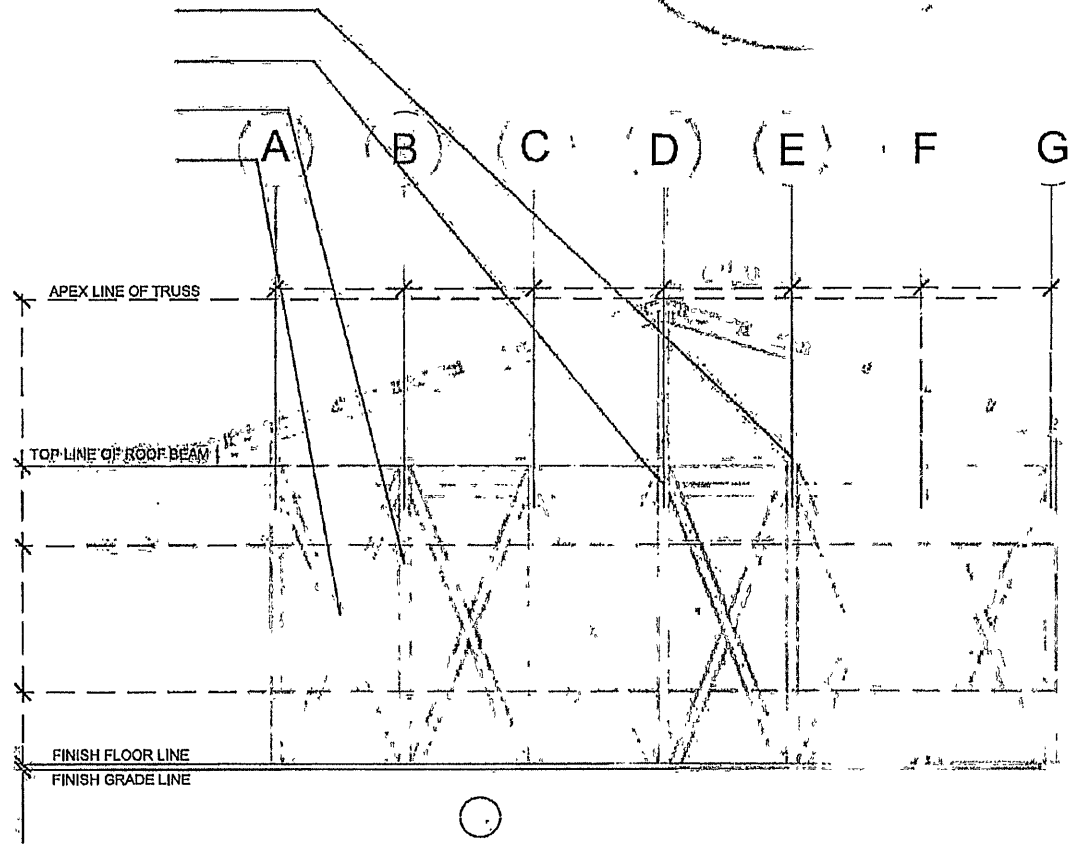
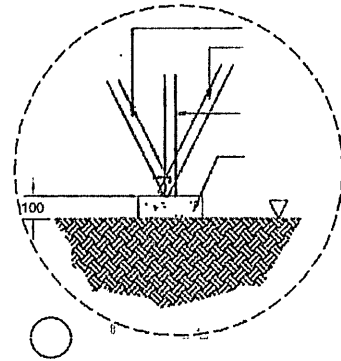
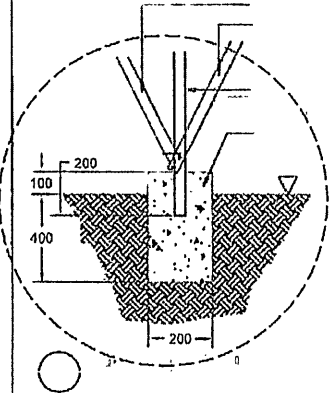
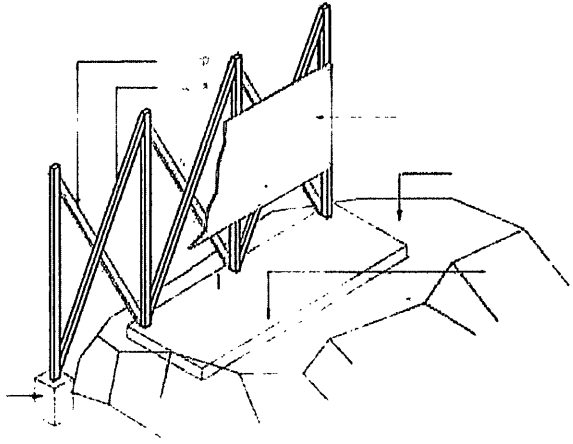
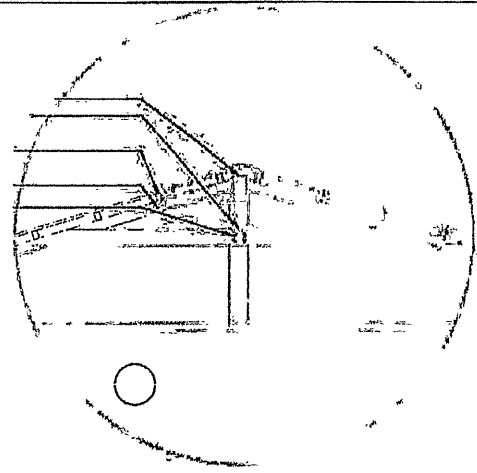
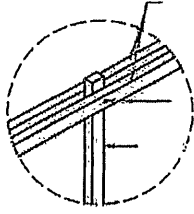
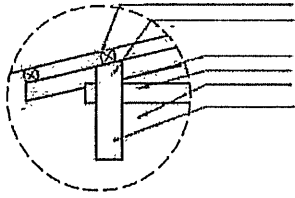
SCHEDULE OF WOOD COMPONENTS	
COMPONENT	SPECIFICATIONS
POST	100mmx100mm COCO LUMBER
BEAM GIRDER	50mmx75mm COCO LUMBER
RAFTER TOP CHORD	50mmx75mm COCO LUMBER
RAFTER RIDGE BOARD	50mmx100mm COCO LUMBER
RAFTER COLLAR TIE	50mmx75mm COCO LUMBER
PURLINS	50mmx60mm COCO LUMBER
DIAGONAL WALL STUD	50mmx50mm COCO LUMBER



REPUBLIC OF THE PHILIPPINES  DEPARTMENT OF EDUCATION Meralco Avenue, Pasig City	DESIGNED BY:  ARNEL M. LOPEZ, R. CEBS SENIOR ARCHITECT ASSISTANT I DESIGNER FOR PROTECTION AND MANAGEMENT SERVICE	NOTED BY:  ROMILDA R. ED DESIGNER FOR PROTECTION AND MANAGEMENT SERVICE	RECOMMENDING APPROVAL:  ENGR. ANIBAL R. PANGAN CHIEF EDUCATION FACILITIES DIVISION	APPROVED BY:  ADM. DEL B. PASICA UNDERSECRETARY FOR ADMINISTRATION	PROJECT TITLE: PROPOSED TEMPORARY LEARNING SPACE	OWNER: DEPARTMENT OF EDUCATION DepED	CONECTOR: FOUNDATION PLAN ROOF FRAMING PLAN	SHEET NO. ARCHITECTURAL 4' PREPARED BY: ENGR. MARK ROLANDO AND ARCHITECT JOSEPH G. GILIB CHECKED BY: ARCHITECT JOSEPH G. GILIB DATE: 08/28/2019
	LOCATION:					ADDRESS: Meralco Avenue, Pasig City, Rizal		

NOT: THIS DRAWING IS AN INSTRUMENT OF SERVICE IN THE PROPERTY OF ARCHITECT ENGR. JOSEPH G. GILIB AND ARCHITECT JOSEPH G. GILIB. IT SHALL NOT BE REPRODUCED OR COPIED IN ANY OR IN ANY MANNER WITHOUT THEIR PERMISSION. ALL CHANGES ARE TO BE INDICATED WITH AN APPROVED NO. USE.

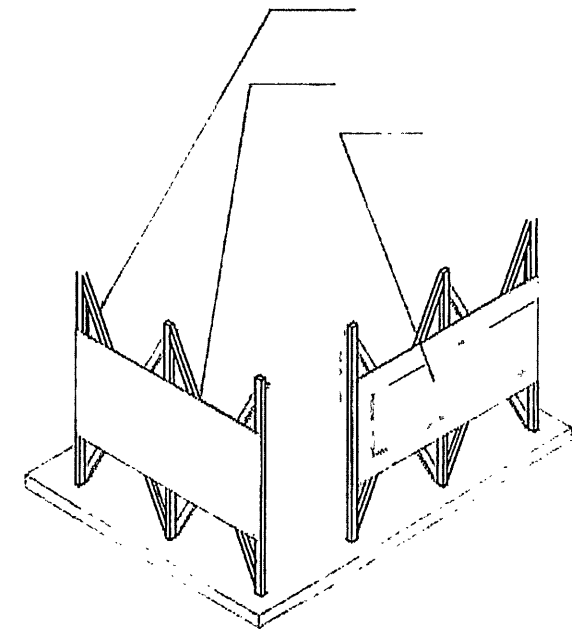
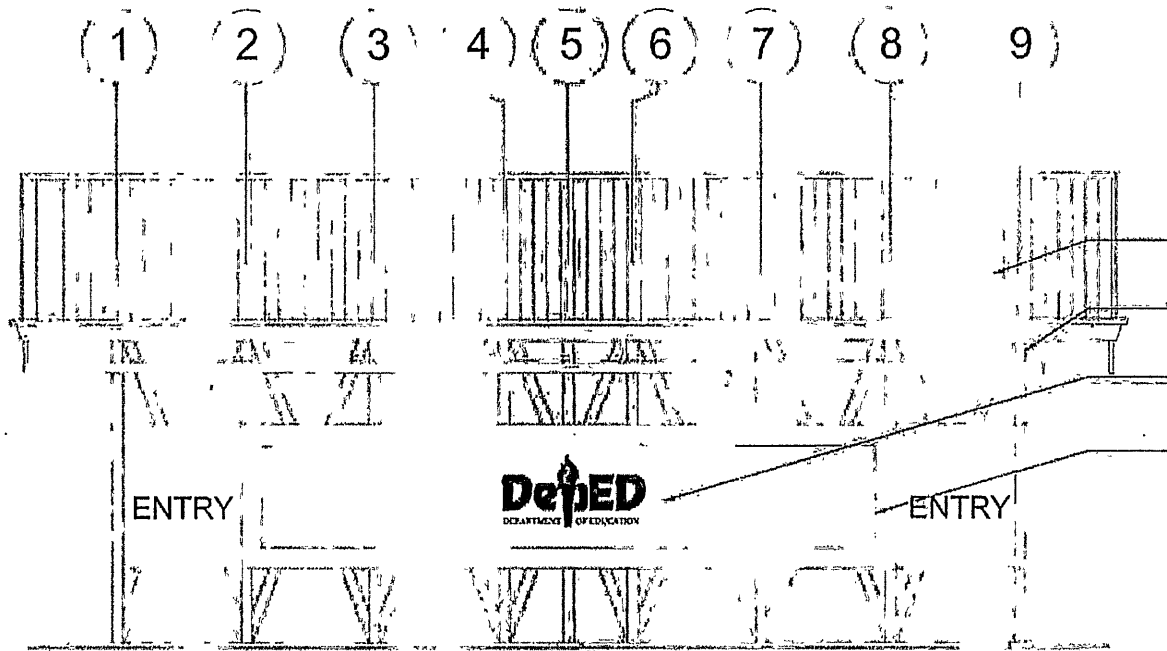
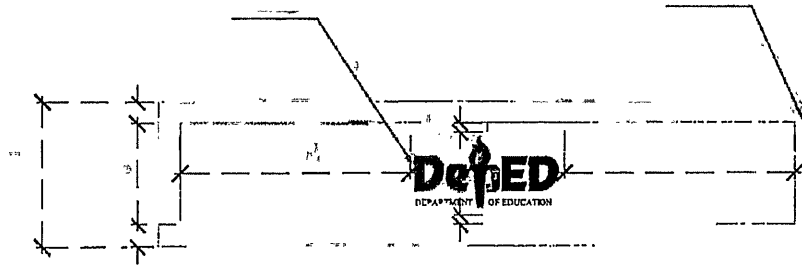
SCHEDULE OF WOOD COMPONENTS	
COMPONENT	SPECIFICATIONS
POST	100mmx100mm COCO LUMBER
BEAM GIRDER	50mmx75mm COCO LUMBER
RAFTER TOP CHORD	50mmx75mm COCO LUMBER
RAFTER RIDGE BOARD	50mmx100mm COCO LUMBER
RAFTER COLLAR TIE	50mmx75mm COCO LUMBER
PURLINS	50mmx50mm COCO LUMBER
DIAGONAL WALL STUD	50mmx50mm COCO LUMBER



REPUBLIC OF THE PHILIPPINES  DEPARTMENT OF EDUCATION OFFICE OF THE SUPERINTENDING EDUCATION OFFICER - DIVISION OFFICE CAGAYAN DE ORO, COTABATO	PREPARED BY:  ARCH. MATTHEW LOUIE C. CELIS SENIOR TECHNICAL ASSISTANT II DIVISION OFFICE OF RISK REDUCTION AND MANAGEMENT SERVICE	NOTED BY:  RONILDA E. CO DIRECTOR II DIVISION OFFICE OF RISK REDUCTION AND MANAGEMENT SERVICE	RECOMMENDING APPROVAL:  ENGR. ARMAND B. PANGAN CHIEF EDUCATOR FACILITIES DESIGN	APPROVED BY:  ATTY. DEL B. PASICA UNDERSECRETARY FOR ADMINISTRATION	PROJECT TITLE: PROPOSED TEMPORARY LEARNING SPACE	OWNER: DEPARTMENT OF EDUCATION DepED	CONDITIONS: WOODEN GIRDER DETAIL ISOMETRIC DETAIL CONCRETE FOUNDATION (F1) CONCRETE FOUNDATION (F2) DETAIL OF FRAMING DRYWALL PARTITION	SHEET NO ARCHITECTURAL 5 PREPARED BY: ENGINEER AND ARCHITECT AND MANUFACTURING ENGINEER CHECKED BY: ARCHITECTURE ENGINEER CHECKED BY: ENGINEER POLYMER ENGINEER DATE: 08/28/2019
	LOCATION: ADDRESS: MEYLAND AVENUE, PASIG CITY, NCR					NOTE: THIS DRAWING, IN AN ENTIRETY OR PART, IS THE PROPERTY OF PHILCOR, PROJECTS AND SCHOOLS IMPROVEMENT DIVISION AND NO PART SHOULD BE REPRODUCED OR COPIED IN PART OR IN WHOLE WITHOUT THEIR PERMISSION. ALL DRAWINGS ARE TO BE RETURNED BACK TO PHILCOR IN USE. REV. NO. 1		

SCHEDULE OF WOOD COMPONENTS

COMPONENT	SPECIFICATIONS
POST	100mmx100mm COGO LUMBER
BEAM GIRDER	50mmx75mm COGO LUMBER
RAFTER TOP CHORD	50mmx75mm COGO LUMBER
RAFTER RIDGE BOARD	50mmx100mm COGO LUMBER
RAFTER COLLAR TIE	50mmx75mm COGO LUMBER
PURLINS	50mmx50mm COGO LUMBER
DIAGONAL WALL STUD	50mmx50mm COGO LUMBER



<p>REPUBLIC OF THE PHILIPPINES DEPARTMENT OF EDUCATION Division Office - Marikina City</p>	<p>PREPARED BY:</p> <p>ARNEL MANZANO TORRES C. CELIS SENIOR DESIGNER, OFFICE 1 DISASTER RISK PREVENTION AND MANAGEMENT SERVICE</p>	<p>NOTED BY:</p> <p>ARNEL MANZANO TORRES C. CELIS SENIOR DESIGNER, OFFICE 1 DISASTER RISK PREVENTION AND MANAGEMENT SERVICE</p>	<p>RECOMMENDING APPROVAL:</p> <p>ENGR. ANABELLE M. PANGOS CHIEF EDUCATION FACILITIES DIVISION</p>	<p>APPROVED BY:</p> <p>ASST. DIR. B. PASCUA CHIEF UNDERSECRETARY FOR FINANCIALS</p>	<p>PROJECT TITLE:</p> <p>PROPOSED TEMPORARY LEARNING SPACE</p> <p>LOCATION:</p>	<p>OWNER:</p> <p>DEPARTMENT OF EDUCATION DepED</p> <p>ADDRESS: NEMALDO AGUIAR, PASIG CITY, NCR</p>	<p>CONTENTS:</p> <p>DETAIL OF LOGO AND PAINTWORK DETAIL OF FRONT ELEVATION ISOMETRIC DETAIL OF LOGO COLOR SCHEME</p>	<p>HEET NO. ARCHITECTURAL 6</p> <p>PROPOSED BY: SENIOR DESIGNER AND MANAGEMENT SERVICE OFFICE</p> <p>DESIGNED BY: ARCHITECTURE OFFICE 1</p> <p>CHECKED BY: EDUCATION FACILITIES DIVISION</p> <p>DATE: 08/28/2018</p>
	<p>NOTES: THIS DOCUMENT, AS AN INSTRUMENT OF SERVICE IS THE PROPERTY OF PHYSICAL FACILITIES AND SCHOOL ENGINEERING DIVISION AND NO SUCH PARTS MAY BE REPRODUCED OR COPIED IN ANY OR IN ANY MANNER WITHOUT THEIR PERMISSION. ALL COPIES ARE TO BE RETURNED WITHIN 10 DAYS TO THE OFFICE.</p>							