



## INVITATION TO BID FOR PROVISION OF BOARD & LODGING FOR THE CONDUCT OF THE NATIONAL MARKET SCOPING FOR SUPPLEMENTARY LEARNING RESOURCES (SLRs) THROUGH BOOK FAIR

1. The *Department of Education – National Capital Region (DepEd NCR)* intends to apply the sum of *TWO MILLION NINE HUNDRED SIXTEEN THOUSAND PESOS (PHP2,916,000.00)* being the ABC to payments under the contract for *Provision of Board & Lodging for the Conduct of the National Market Scoping for Supplementary Learning Resources (SLRs) through Book Fair / PB CLMD 2023-002*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DepEd – NCR* now invites bids for the above Procurement Project. Delivery of the Goods is required *three (3) days*. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *DepEd - NCR* and inspect the Bidding Documents at the address given below during Mondays – Fridays from **8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents can be accessed at Agency’s website at <https://www.depednrcr.com.ph/invitation-to-bid/> or may be acquired by interested Bidders starting **April 24, 2023** by requesting the PDF copy through the DepEd – NCR BAC Secretariat at email address: ***procurement.ncr@deped.gov.ph*** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***Five Thousand Pesos (Php5,000.00)***. The Prospective Bidders shall accomplish the bidder’s information

survey through this link <http://bit.ly/NCR-BiddersInformationSheet>. An Order of Payment shall be secured from the Procurement Unit for the payment of the Bidding Documents fee for the issuance of Official Receipt at the Cashier's Office of DepEd NCR.


6. The *DepEd – NCR* will hold a Pre-Bid Conference<sup>1</sup> on **May 3, 2023 – 2:00 PM** via Google Meet Platform, which shall be open to all prospective bidders. The meeting link will be sent to your email address upon notification.
7. Bids must be duly received by the BAC Secretariat both (i) manual submission at the office address indicated below, (ii) online or electronic submission at BAC email address: **bac.ncr@deped.gov.ph** on or before **12:00 AM of May 17, 2023**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **May 17, 2023 – 2:00 PM** at DepEd – NCR Conference Hall and via **Google Meet Platform** for bidders' representatives who choose to attend the activity. Further instructions on the submission and opening of bids is stated in **ITB** Clause 16.
10. The *DepEd - NCR* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*BAC Secretariat*

*Misamis Street, Bago Bantay, Quezon City*

*Email Address: **bac.ncr@deped.gov.ph** or **procurement.ncr@deped.gov.ph***

April 19, 2023

  
**CRISTITO A. ECO**  
BAC Chairperson