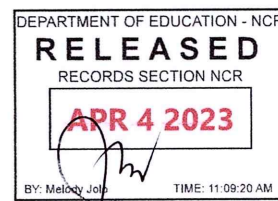




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



CN-2023-4-4-2528

April 4, 2023

**REGIONAL MEMORANDUM**

No. 246, s. 2023

**TO : REGIONAL DIVISION CHIEF SUPERVISORS  
SCHOOLS DIVISION SUPERINTENDENTS  
CHIEF OF DIVISION, SGOD  
ALL OTHERS CONCERNED**

**CREATION OF THE INTERIM DIVISION LEARNER RIGHTS AND PROTECTION  
UNIT (FORMERLY CHILD PROTECTION UNIT)**


1. Pursuant to **DepEd Order No. 001, s. 2023**, "*Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities*" and **DepEd Order No. 3, s. 2021**, "*Creation of the Child Protection Unit and Child Rights Desk in the Department of Education (Now Learner Rights and Protection Office)*", this Office enjoins all Schools Division Offices to designate Permanent Learner Rights and Protection and Alternate Focal Persons that would configure the Interim Division Learner Rights and Protection Unit.
2. Particular attention is invited to the following issuances: **DepEd Order No. 40, s. 2012, Section 6** - *Duties, responsibilities, and mandate of the said unit, and Section 10- Establishment of Child Protection Committee to all public and private elementary and secondary schools*; and **DepEd Order No. 3, s. 2021, Item V, paragraph 17**, *Organization of Child Protection Unit (Now Learner Rights Protection Office)*.
3. Trained Child Protection Specialists from 2016 onwards shall communicate with the Interim Regional Learner Rights and Protection Section for further coordination and updating of functions. Direct communication on learner protection issues and matters is requested to be sent to that section through the email address: [lrps.ncr@deped.gov.ph](mailto:lrps.ncr@deped.gov.ph).
4. For profiling of Interim Division Learner Rights and Protection Focal Person **permanent** and Alternate, please accomplish the Online Registration Form and submit it on or before April 14, 2023, through <https://forms.gle/Qd7ndKHnWVkgfmV86> or by scanning the QR Code herein provided.

5. For queries and other concerns, please contact **Dr. Leonila C. Mustapha**, IRLRPS Focal Person at Telephone No. 0936-644-0761 or through email at [lenimustapha@gmail.com](mailto:lenimustapha@gmail.com).

6. Compliance with this Memorandum is desired.

Thank you very much.

*FTAD/lcm*

  
**WILFREDO E. CABRAL, CESO III**  
Regional Director

Encl.: As stated

Reference:

To be indicated in the Perpetual Index

---

**Misamis St. Bago Bantay, Quezon City**

Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)

Website: <https://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectively	01.26.23	Page	1 of 1