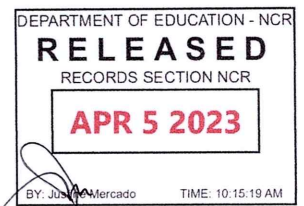




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



CN-2023-3-30-2399

**REGIONAL MEMORANDUM**  
**ORD-2023- 253**

**TO** : PPRD  
Finance (Accounting and Budget)

**FROM** :  **WILFREDO E. CABRAL, CESO III**  
Regional Director

**SUBJECT** : **REQUEST TO SUBMIT FINANCIAL ACCOUNTABILITY REPORT (FAR) NOS. 1 AND 1-A AS OF FEBRUARY 2023**

**DATE** : **March 31, 2023**

1. This has reference to the attached Memorandum OUF-2023-0190 dated 29, 2023 from Annalyn M. Sevilla, Undersecretary for Finance and letter from Rep. Elizardy S. Co, Chairperson Committee on Appropriations, House of Representative, dated March 22, 2023 to submit on or before March 31, 2023 these reports: (1.) Summary of Appropriations, Allotments, Obligations, Disbursements and Balances by PPA and by Objects of Expenditures, (2.) Report of Disbursement (Monthly Reports) and (3.) Physical Report of Operations.
2. For your information and compliance.
3. Immediate dissemination of this Memorandum is desired.



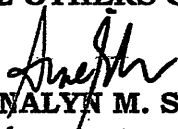
Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

---

**MEMORANDUM**

OUF-2023-0190  
March 29, 2023

TO : **REGIONAL DIRECTORS  
REGIONAL FINANCE OFFICERS  
REGIONAL BUDGET OFFICERS  
ALL OTHERS CONCERNED**

FROM :   
**ANNALYN M. SEVILLA**  
Undersecretary for Finance

SUBJECT : **REQUEST TO SUBMIT FINANCIAL ACCOUNTABILITY REPORT  
(FAR) Nos.1 AND 1-A AS OF FEBRUARY 2023**

---

The Department of Education (DepEd) received a letter from the Committee on Appropriations (see attached Annex A), requesting the submission of certain consolidated reports by April 14, 2023. These reports are crucial for the Committee's oversight meeting to determine the DepEd's compliance with the provisions of the General Appropriations Act (GAA). The requested reports are as follows:

1. FAR No. 1 - Statement of Appropriations, Allotments, Obligations, Disbursements, and Balances (SAAODB) for FY 2022
2. FAR No. 1-A - Summary of Appropriations, Allotments, Obligations, Disbursements, and Balances by Object of expenditures (SAAODBOE) for FY 2022
3. FAR No. 1 - Statement of Appropriations, Allotments, Obligations, Disbursements, and Balances (SAAODB) as of February 2023
4. FAR No. 1-A - Summary of Appropriations, Allotments, Obligations, Disbursements, and Balances by Object of expenditures (SAAODBOE) as of February 2023

It is understood that these reports fall outside the usual reporting period and may not be readily available. However, due to time constraints, a strategy must be devised to meet the deadline. Thus, the CO-Budget Division requests the submission of the **Consolidated Temptable** (excel file) **as of February 28, 2023**, as generated from the Budget Monitoring System (BMS) until March 31, 2023. This will provide sufficient time for processing, clean-up, and consolidation of the temptable's raw data, as well as translation to the FAR 1 and 1-A templates.

The importance of real-time encoding of transactions to the BMS is also emphasized, as this will improve system efficiency, particularly during periods when special reports are required.

Please send the requested BMS temptable to [fs.bd@deped.gov.ph](mailto:fs.bd@deped.gov.ph), with a copy furnished to your CO-Budget Division counterpart, on or before **March 31, 2023**.

For compliance.



Annex A

Republic of the Philippines  
House of Representatives  
**Committee on Appropriations**  
Quezon City, Metro Manila

March 22, 2023

**HON. SARA Z. DUTERTE**

Secretary

Department of Education

Meralco Avenue, Pasig City

([osec@deped.gov.ph](mailto:osec@deped.gov.ph), [legis@deped.gov.ph](mailto:legis@deped.gov.ph))

**Dear Secretary Duterte:**

In preparation for the oversight meetings by the Committee on Appropriations to determine compliance of the Departments, Agencies, and Corporations to the provisions of the General Appropriations Act, may we request the responsible official or employee of your department, including the attached agencies and corporations to submit to the committee by electronic and physical means the Financial Accountability Reports (FAR) / Physical Report of Operations for FY 2022 and as of February 2023. The report must contain the following:

- 1) Summary of Appropriations, Allotments, Obligations, Disbursements, and Balances by PPA and by Object of Expenditures
- 2) Report of Disbursement (Monthly Reports)
- 3) Physical Report of Operations

The Committee appreciates the submission of the said reports on or before April 14, 2023.

.

Thank you.

Very truly yours,

  
**REP. ELIZALDY S. CO**  
Chairperson