

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

CN-2023-3-27-2170

April 3, 2023


REGIONAL MEMORANDUM

No. 255, s. 2023

**TO : Schools Division Superintendents
Concerned Functional Division Chiefs
LRMS Education Program Supervisors
Planning and Supply Officers
Budget and Accounting Officers
All Others Concerned**

**REITERATION ON THE UPDATING, VALIDATION, AND COMPLETION OF DATA
RELATIVE TO THE PROGRESS MONITORING REPORT (PMR) AND STATEMENT
OF EXPENDITURE (SOE)**

1. This is in reference to the attached Unnumbered Joint Memorandum from **Undersecretary Gina O. Gonong, Curriculum and Teaching, and Atty. Revsee A. Escobedo, Operations**, on the above-captioned subject, for information and appropriate action.
2. In view of the aforementioned, concerned Regional Office (RO) and Schools Division Offices (SDOs) personnel are enjoined to take charge of the following:
 - a. Finance, Budget and Accounting - accomplishment of SOE
 - b. Planning and Supply - accomplishment of PMR
 - c. CLMD (LRMS)/CID (LRMS)- monitoring and coordination
3. Particular attention is directed to the cut-off dates for the said reports. Concerned Offices are to exercise due diligence in complying with its submission.
4. Immediate dissemination of this Memorandum is desired.


WILFREDO E. CABRAL, CESO III
Regional Director

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Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**

ATTENTION : **CLMD CHIEFS
LR SUPERVISORS
PLANNING AND SUPPLY OFFICERS
BUDGET AND ACCOUNTING OFFICERS
ALL OTHERS CONCERNED**

FROM : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching


ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations 

SUBJECT : **REITERATION ON THE UPDATING, VALIDATION, AND
COMPLETION OF DATA RELATIVE TO THE PROGRESS
MONITORING REPORT (PMR) AND STATEMENT OF
EXPENDITURES (SOE)**

DATE : **March 2, 2023**

Relative to the Joint Memorandum DM-CI-2022-020 titled *Submission of Regional Progress Monitoring Report on Learning Resources in the Implementation of Basic Education – Learning Continuity Plan (BE-LCP) for School Year 2021-2022*, and the submission of the Statement of Expenditures (SOE) of all Regional Offices, this Office respectfully reiterates the constant updating and validation of data on the Progress Monitoring Report (PMR) and the Statement of Expenditures (SOE).

In view of the above, the template to be followed and used for the said reports may be accessed through the following links:

REGION	GOOGLE LINK FOR SOE	GOOGLE LINK FOR PMR
Region I	https://bit.ly/3mhbaEe	bit.ly/2022PMR_R1
Region II	https://bit.ly/3Z8qgdL	bit.ly/2022PMR_R2
Region III	https://bit.ly/41MA2V1	bit.ly/2022PMR_R3
Region IV-A	https://bit.ly/3ENtKdH	bit.ly/2022PMR_R4A
Region IV-B	https://bit.ly/3Z8qotL	bit.ly/2022PMR_R4B
Region V	https://bit.ly/3IDmqCr	bit.ly/2022PMR_R5
Region VI	https://bit.ly/3mfJZKc	bit.ly/2022PMR_R6
Region VII	https://bit.ly/3IZWzGo	bit.ly/2022PMR_R7



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JOINT MEMORANDUM

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LR SUPERVISORS
PLANNING AND SUPPLY OFFICERS
BUDGET AND ACCOUNTING OFFICERS
ALL OTHERS CONCERNED**

FROM : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching
 Gina O. Gonong

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations
 Revsee A. Escobedo

SUBJECT : **REITERATION ON THE UPDATING, VALIDATION, AND
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Region III	https://bit.ly/41MA2V1	bit.ly/2022PMR_R3
Region IV-A	https://bit.ly/3ENtKdH	bit.ly/2022PMR_R4A
Region IV-B	https://bit.ly/3Z8qotL	bit.ly/2022PMR_R4B
Region V	https://bit.ly/3IDmqCr	bit.ly/2022PMR_R5
Region VI	https://bit.ly/3mfJZKc	bit.ly/2022PMR_R6
Region VII	https://bit.ly/3IZWzGo	bit.ly/2022PMR_R7

Region VIII	https://bit.ly/41Awm8v	bit.ly/2022PMR_R8
Region IX	https://bit.ly/3SF5LTN	bit.ly/2022PMR_R9
Region X	https://bit.ly/3ZbS8hc	bit.ly/2022PMR_R10
Region XI	https://bit.ly/3xZBh1J	bit.ly/2022PMR_R11
Region XII	https://bit.ly/3J27Jud	bit.ly/2022PMR_R12
Region CARAGA	https://bit.ly/3KL2mAM	bit.ly/2022PMR_CARAGA
Region CAR	https://bit.ly/3Ix8hXm	bit.ly/2022PMR_CAR
Region NCR	https://bit.ly/3y0z9KB	bit.ly/2022PMR_NCR

To better facilitate the monitoring and validating of significant data of the Progress Monitoring Report, kindly take note of the following schedules for the online encoding by the Region's focal persons and the deadline of the consolidation of reports by BLR focal persons.

Coverage	Progress Report No.	Date of Submission (Cut-off time: every Thursday at 5:00 PM)	
		Online Encoding by Regions (via Google Sheet)	Consolidation of Reports by BLR focal persons (Offline - via downloadable template)
1 st Quarter	1 st	March 1 - 30, 2023	March 30, 2023
2 nd Quarter	2 nd	April 1 - 28, 2023	April 27, 2023
3 rd Quarter	3 rd	May 2 - 25, 2023	May 25, 2023
4 th Quarter	4 th	May 29 - June 29, 2023	June 29, 2023

Similarly, for the final report on the accomplishment under FY 2021 funds, the deadline for the completion and validation of data by the Region's focal persons will be on March 31, 2023. With this, assigned BLR personnel will consolidate the reports thereafter.

For the consolidated regional SOE, as guided by DepEd Order No. 12, s. 2022, reports shall be submitted to BLR – Learning Resources Production Division at blr.lrp@deped.gov.ph, copy furnished Education Programs Management Office at epmo@deped.gov.ph, on the 30th day of the following month from the date the fund has been downloaded to the region and the subsequent months until the said fund has been fully utilized.

Should you have any concerns or clarifications, kindly contact the BLR – Office of the Director at blr.od@deped.gov.ph.

For immediate compliance.