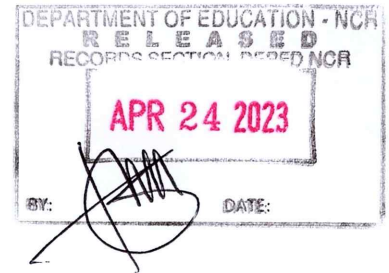




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



April 24, 2023


**REGIONAL MEMORANDUM**

No. 300, s. 2023

**To:** Schools Division Superintendents  
Functional Division Chiefs  
All Others Concerned

**ONLINE ENGAGEMENT SESSION ON THE ADJUSTMENT OF THE  
2023 OFFICE LEARNING PLAN**

1. In reference to the Memorandum DM-OUHROD-2023-009 and DM-OUHROD-2023-0448, this office will conduct the above-captioned activity on April 26, 2023, 8:30 AM onwards via the link <https://tinyurl.com/OPDNTP-Reorientation>
2. The said undertaking aims to
  - a) finalize the FY 2023 Learning and Development plan charged to OPDNTP Program Support Fund;
  - b) prepare multi-year Learning and Development Plan of the SDOs for FY 2024-2025; and
  - c) ensure that the target learning interventions for non-teaching personnel are context-responsive in addressing the learning needs and are strategically anchored on DepEd's Mandates, core values, and strategies, particularly in alignment with the MATATAG Agenda.
3. The participants in this activity are the Functional Division Chiefs, SGOD Chiefs or their representatives and SEPS HRD.
4. Attached is the indicative Program of Activities.
5. For concerns, please contact Hajji R. Palmero through mobile No. 09984766518 or at HRDD NEAP email via [hrdd.ncr@deped.gov.ph](mailto:hrdd.ncr@deped.gov.ph)
6. Immediate dissemination and strict compliance with this Memorandum are desired.

  
**WILFREDO E. CABRAL, CESO III**  
Regional Director





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**INDICATIVE PROGRAM OF ACTIVITIES**

April 26, 2023  
8:30 A.M - onwards

<b>Activities</b>	<b>In-Charge</b>
<b>Prayer</b>	AVP
<b>Acknowledgment of Attendees</b>	Master of Ceremonies
<b>Statement of Purpose</b> -Overview of the Office Learning Plan -Computation of the Budgetary Requirements	Hajji R. Palmero Chief, HRDD NEAP
<b>Orientation Proper</b>	Rhea B. Eden EPS Focal OPDNTF
<b>Presentation of the Office Learning Plan (SDO)</b>	SDO Caloocan
<b>Presentation of the OPDNTF multi-year Plan (SDO)</b>	SDO Malabon
<b>Open Forum</b>	
<b>Ways Forward</b>	Rhea B. Eden
<b>Closing Message</b>	Hajji R. Palmero Chief, HRDD NEAP

**CHRISTIAN T. ESPAÑOL**  
EPS, HRDD NEAP  
*Master of Ceremonies*

