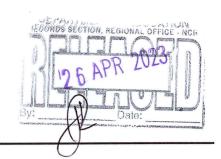


Republic of the Philippines

Department of Education

NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

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Schools Division Superintendents

Division Attorneys

All other concerned personnel

FROM

WILFREDO E. CABRAL, CESO III

Regional Director

SUBJECT

REFRESHER COURSE FOR INVESTIGATORS

DATE

April 24, 2023

- 1. In line with the Efficient, Equitable and Expeditious Resolution of Administrative Cases and Complaints Program (3Es Program) of this Office, a REFRESHER COURSE FOR INVESTIGATORS shall be conducted on May 29-31, 2023, to capacitate Regional and Division officials and personnel who are designated to handle and conduct investigation of administrative cases pursuant to the Magna Carta for Public School Teachers and DepEd Order No. 49, s. 2006.
- 2. In this regard, participants from the sixteen (16) Division Offices consisting of **4 participants per Division**, composed of Attorney/Legal Coordinator and Formal Investigation Committee chairman and members who are not included in last year's FIC training conducted by this Office are directed to pre-register *via* this link: https://bit.ly/RCFI2023 on or before May 5, 2023. The final list of participants, venue and other instructions shall be issued through an advisory.
- 3. Training cost shall be charged from the MOOE of the Regional Office while transportation, travel and other expenses of participants shall be charged from the MOOE of the concerned offices subject to usual accounting and auditing rules and regulations.
- 4. Immediate dissemination of and strict compliance with this Memorandum is directed.



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| Doc. Ref. Code | RO-ORD-F005 | Rev | 00 |
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| Effectivity | 01.26.23 | Page | 1 of 1 |

