



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

DNCR-F-PPR-006/R0/05112023

May 11, 2023

REGIONAL MEMORANDUM

No. NCR 364 s. 2023

To : **Schools Division Superintendents**
Pasay City
Pasig City

In line with the unnumbered DepEd Memorandum from Director Roger B. Masapol, Director IV, Planning Service, DepEd Central Office, re: **“GRASSROOTS CONSULTATION FOR THE NATIONAL MIDTERM REVIEW 2023 OF THE SUSTAINABLE DEVELOPMENT GOALS 4”**, the selected schools in your Division are advised to participate in the consultations of Midterm Progress Review on Sustainable Development Goal (SDG) 4 and prepare a National Midterm Review (NMR) Report.

The activity aims to:

- Validate the initial findings of the desk review;
- Gather more inputs such as interventions and reasons for the performance in SDG 4; and
- Document the challenges, aspirations, and commitments relative to the SDG 4 indicators and targets.

Immediate and wide dissemination of this Memorandum is desired.


WILFREDO E. CABRAL, CESO III
Regional Director



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

TO : **REGIONAL DIRECTORS**
DepEd Regional Office II, IV-A, IV-B, NCR, VII, VIII, X, and
CARAGA

ATTN : **SCHOOLS DIVISION SUPERINTENDENTS**
Schools Division Offices of Nueva Vizcaya, Batangas, Oriental
Mindoro, Pasig City, Pasay City, Negros Oriental, Dumaguete
City, Southern Leyte, Misamis Oriental, Malaybalay City,
Agusan del Norte, and Butuan City

FROM : **ROGER B. MASAPOL**
Director IV, Planning Service

SUBJECT : **GRASSROOTS CONSULTATION FOR THE NATIONAL
MIDTERM REVIEW 2023 OF THE SUSTAINABLE
DEVELOPMENT GOALS 4**

DATE : **MAY 5, 2023**

The United Nations Educational, Scientific and Cultural Organization (UNESCO) invited its Member States to conduct a Midterm Progress Review on SDG 4 and prepare a National Midterm Review (NMR) Report. The NMR Report aims to document the progress achieved towards the Sustainable Development Goal (SDG) 4 targets; experiences in implementing relevant and appropriate strategies; lessons learned; and emerging issues and challenges, as well as inform the development of strategies to accelerate progress towards achieving SDG 4 and future policy dialogue. The Philippines, through the Department of Education and other education-related agencies, commits to participate in the conduct of NMR process.

In relation thereto, a grassroot consultations shall be conducted in select public and private elementary and secondary schools of different typologies to gather inputs of school-level stakeholders including learners, parents/legal guardians, teachers, school heads, and officials from the Local Government Unit (LGU) relative to performance in SDG. Specifically, the grassroot consultations aims to:

- Validate the initial findings of the desk review;
- Gather more inputs such as interventions and reasons for the performance in SDG 4; and
- Document the challenges, aspirations, and commitments relative to the SDG 4 indicators and targets.

The consultation shall be led by the National SDG 4 Midterm Review Working Committee composed of Planning Service (PS) and External Partnerships Service (EPS) which was created to provide overall leadership, guidance, and strategic directions in the conduct of the national consultations and other processes and activities leading up to the drafting of the National Report. A team will be assigned to conduct the consultation through focus group discussions (FGDs) and key informant interview (KIIs). The team assigned for each SDO shall be responsible for coordinating the details such as the target respondents, itinerary, activity venue, and other technical and administrative details.

The participating School Division Offices (SDOs) and schools, indicative schedule, target participants, and indicative program of activities are accessible through this link: <https://tinyurl.com/NMR-Grassroot-Consultation> for reference. In relation to the above-mentioned consultations, the following are requested from the selected SDOs:

1. Disseminate this memorandum to target public and private schools (see Annex 1);
2. Identify and coordinate the details and requirements on the target participants;
3. For select SDOs, in case the target school will not be feasible for the FGD, the SDO to assist in identifying alternate school of similar characteristics;
4. Assist the Central Office facilitators in identifying the venue of the FGD at the target SDOs, schools/learning centers and communities;
5. Assist in finalizing the itinerary and other administrative arrangement for the activity, including looking for lodging;
6. Coordinate with the Municipal/City Official in charge or Education or the Municipal/City Planning and Development Office; and
7. Designate a focal person in the SDO for the grassroot consultation preferably the Senior Education Program Specialist (SEPS) for SMME Unit; and
8. The SEPS for SMME Unit are encouraged to join the focus group discussion, if available.

Additionally, the public and private schools specified are further requested to:

1. Invite identified stakeholders to the FGD. A sample letter for parents/legal and guardians are also provided in the activity Google drive;
2. Secure the parent/legal guardian's confirmation slip and permission for child's participation in the FGD. The forms are attached to the invitation letters;
3. With their SDO, identify and coordinate for the venue of the FGDs at the target SDOs, schools/learning centers and communities;
4. Ensure that the schedule of the FGD with learners and teachers will not disrupt the classes.

Traveling expenses of the DepEd participants will be charged against local funds, subject to the usual accounting and auditing rules and regulations.

To discuss further the details of the activity, **the SDOs are requested to send representatives to a virtual orientation/coordination meeting on May 11, 2023, Thursday, from 10:00 am to 12:00 pm.** Kindly accomplish the confirmation form to get the meeting link not later than 05:00 pm of May 10, 2023, Wednesday through this link: <https://tinyurl.com/NMR-Orientation>.

For further clarifications, kindly contact the Planning Service - Office of the Director through email address ps.od@deped.gov.ph and/or telephone no. **(02) 8687-2744**.

For your appropriate action.

Annexes

- 1 – List of Target SDOs and School
- 2 – Indicative schedule
- 3 – Number of Participants per Target SDOs and Schools
- 4 – Indicative Program
- 5 – Selection Criteria of Target Respondents
- 6 – Sample Invitation Letter for Local Government Unit
- 7 – Sample Invitation Letter to Parents/Guardians
- 8 – Sample Invitation Letter for Child’s Participation
- 9 - Sample Invitation Letter for Adult Learner’s Participation