

Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

MEMORANDUM

NCR No. 365 s. 2023

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM :  **WILFREDO E. CABRAL, CESO III**
 Regional Director

SUBJECT : REQUEST FOR DATA-INVENTORY OF GUIDANCE
 COUNSELOR POSITIONS IN Deped (Guidance Counselor
 I,II, III; GUIDANCE COORDINATOR I, II, III; GUIDANCE
 SERVICES SPECIALIST)

DATE : May 12, 2023

1. Enclosed is a copy of Memorandum DM-OUHROD-2023-0607 of USEC Gloria Jumamil-Mercado dated May 5, 2023, relative to the submission of the abovementioned data, for information and guidance.
2. In this connection, said report should be submitted through this Office not later than May 15, 2023, using Template A through the link <https://bit.ly/GCInventoryTool2023>, which was earlier shared with your respective HRMO's.
3. For immediate dissemination and compliance.



Address: Misamis St., Bago Bantay, Quezon City

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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY


HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023-0607

TO : REGIONAL DIRECTORS

ATTENTION : **SCHOOLS DIVISION SUPERINTENDENTS**
CHIEF ADMINISTRATIVE OFFICERS
ADMINISTRATIVE OFFICERS - PERSONNEL SECTION
SCHOOL HEADS

FROM : 
GLORIA JUMAMIL-MERCADO
*Undersecretary for Human Resource and Organizational
Development*

SUBJECT : **REQUEST FOR DATA - INVENTORY OF GUIDANCE
COUNSELOR POSITIONS IN DepEd (Guidance Counselor I, II,
III; Guidance Coordinator I, II, III; Guidance Services
Specialist)**

DATE : May 5, 2023

The Department of Education (DepEd) Bureau of Human Resource and Organizational (BHROD) is cognizant of the importance of our Guidance and Counseling personnel in ensuring the overall well-being of our learners, teachers, and non-teaching personnel.

The Bureau is currently in the process of reviewing the staffing and structure of the Guidance and Counseling positions in the Department to ensure that this is adequate, relevant, and responsive to the needs of our learners and personnel. Further, the following bills are proposed, and the Department is working closely with the Congress for the needed data/information on Guidance Counselor positions in DepEd:

SENATE BILL NO. 379 - An Act Strengthening the Promotion and Delivery of Mental Health Services in Basic Education Schools through the Institutionalization of the Mental Health and Well-Being Program, Prescribing the Hiring and Deployment of Mental Health Professionals, Prescribing the Creation of Plantilla Positions of Guidance Associates in the Department of Education, Increasing the Salary Grades of Guidance Counselors, Appropriating Funds therefor, and for other purposes. – Sen. Win Gatchalian

In this regard, the BHROD is requesting the field offices to submit relevant data for Guidance Counselor positions in DepEd (Guidance Counselors I-III, Guidance Coordinators I-III, and Guidance Services Specialists) using the attached template **(Annex A)** which will be utilized in order to support the above-mentioned initiatives and bills.

Kindly submit the accomplished Annex A **on or before May 15, 2023**, including a scanned copy of the consolidated report duly signed by the Regional Director and an editable Excel file via email at bhrod.sed@deped.gov.ph and support.nspp@deped.gov.ph.

For queries and clarifications regarding this Memorandum, please coordinate through the above-mentioned emails.

For your compliance.

[BHROD-SED/Mallari]