



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
**ORD-2023-367**

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
 SDO Pasay City  
 SDO Pasig City

**FROM :** **WILFREDO E. CABRAL, CESO III**  
 Regional Director

**SUBJECT :** **WRITESHOP ON THE DEVELOPMENT OF ADDITIONAL ALTERNATIVE LEARNING SYSTEM (ALS) SENIOR HIGH SCHOOL (SHS) MODULES AND SESSION GUIDES**

**DATE :** May 8, 2023

1. The Department of Education through the Bureau of Alternative Education (BAE) will conduct the Writeshop on the Development of Additional Alternative Learning System (ALS) Senior High School (SHS) Modules and Session Guides on May 14-21, 2023, at Hotel Fortuna, Borromeo St., Cebu City.
2. The activity aims to develop additional ALS SHS Modules and Session Guides and design content and activities aligned with the Contextualized MELCS-based SHS Curriculum for ALS.
3. In connection with this, the enclosed participants are requested to attend the said activity on the date specified. Board and lodging and other expenses for supplies and materials will be charged to the 2023 FLO-ALS Funds while travel and other incidental expenses will be charged to the funds comprehensively downloaded to the Regional Office per OASALS-OM-2023-015 entitled "Fiscal Year 2023 Alternative Learning System Funds Directly Released to the Regional Offices". The Division ALS Focal Person will submit to the Regional ALS Focal Person a summary of expenses incurred by the participants as basis for the downloading of expenses to the Schools Division Offices. Participants will submit pertinent travel documents upon completion of the activity for the reimbursement, subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.



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List of Participants

<b>NAME</b>	<b>DESIGNATION</b>	<b>DIVISION</b>
Mark Glenn Victorino	Master Teacher	Pasig City
Erwin C. Lugtu	Asst. School Principal	Pasig City
Arnold L. Espinas	Master Teacher	Pasig City
Ronel A. Pauig	Teacher	Pasay City
Maritess Marcelino	Teacher	Pasay City



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Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**  
**DM-CT-2023-099**

TO : **REGIONAL DIRECTORS**

FROM :   
**GINA O. GONONG**  
Undersecretary for Curriculum and Teaching 

SUBJECT : **WRITESHOP ON THE DEVELOPMENT OF ADDITIONAL  
ALTERNATIVE LEARNING SYSTEM (ALS) SENIOR HIGH  
SCHOOL (SHS) MODULES AND SESSION GUIDES**

DATE : April 28, 2023

The Bureau of Alternative Education (BAE) will conduct the **Writershop on the Development of Additional Alternative Learning System (ALS) Senior High School (SHS) Modules and Session Guides** from May 14 to 21, 2023, in Cebu City (*specific venue will be announced in separate issuance*).

This activity specifically aims to:

1. develop additional ALS SHS Modules and Session Guides; and
2. design contents and activities aligned with the Contextualized MELCs-based SHS Curriculum for ALS.

Particular attention is invited to *Attachment No. 1* for the List of Participants and *Attachment No. 2* for the Writershop Design. The listed participants are required to bring their own laptops and other related reading materials as references.

Board and lodging expenses, and other expenses for supplies and materials will be charged to 2023 FLO-ALS fund while travel and other incidental expenses will be charged to the funds comprehensively downloaded to the Regional Offices per OASALS-OM-2023-015 entitled "*Fiscal Year 2023 Alternative Learning System Funds Directly Released to the Regional Offices*," and will be paid in full upon submission of the travel documents, subject to the usual accounting and auditing rules and regulations.

**Downloading of funds to the participants' respective Schools Division Offices is highly encouraged**, when deemed necessary and applicable. In case that the downloaded funds are not sufficient to cover the actual expenses incurred, **Program Support Fund (PSF) FY 2023 or local funds** will be utilized to augment the reimbursement of the said expenses.

Participants are instructed to observe the time-on-task policy based on DepEd Order (DO) No. 9, s. 2005, "*Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance therewith*."



Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

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Should there be queries or clarifications, contact **Iza A. Rubiales**, *Senior Education Program Specialist*, Bureau of Alternative Education-Program Management and System Development Division (BAE-PMSDD) through email at [iza.arasa@deped.gov.ph](mailto:iza.arasa@deped.gov.ph).

Immediate dissemination and compliance with this Memorandum are directed.

*Copy furnished:*

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

Writeshop on the Development of Additional ALS SHS Modules and Session Guides  
May 14-21, 2023  
**Program of Activities**

TIME	Day 1 May 14 (Sunday)	Day 2 May 15 (Monday)	Day 3 May 16 (Tuesday)	Day 4 May 17 (Wednesday)	Day 5 May 18 (Thursday)	Day 6 May 19 (Friday)	Day 7 May 20 (Saturday)	Day 8 May 21 (Sunday)	
7:00-7:30	<p><b>OPENING PROGRAM</b> *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants: *Welcome Remarks: *Message: *Statement of Purpose and *Presentation of Mechanics:  Photo Opportunity</p>	<b>Breakfast and Registration</b>							Travel Time
7:31-8:00		Management of Learning							
8:01-9:00		<p><b>Plenary Session 1:</b> Presentation of the ALS SHS Concept Paper and its existing Learning Resources.</p>	<p>Continuation of Workshop 1</p>	<p><b>Workshop 2:</b> Development of LR (Drafting, Editing, Illustrating, Formatting &amp; Lay outing)</p>	<p>Continuation of Workshop 2</p>	<p>Refinement of Outputs</p>	<p>Finalization of Final Outputs</p>		
9:01-10:00									
10:01-10:10		HEALTH BREAK							
10:11-11:00		<p><b>Plenary 2:</b> Orientation on the Guidelines and Mechanics in the Development of Additional ALS SHS Modules and Session Guides</p> <p>Presentation of LR Needs.</p> <p>Assigning specific learning resources for Additional ALS SHS Modules and Session Guides</p>	<p>Continuation of Workshop 1</p>	<p>Continuation of Workshop 2</p>	<p>Continuation of Workshop 2</p>	<p>Refinement of Outputs</p>	<p>Finalization of Final Outputs</p>		
11:01-12:00									
12:01-1:00								<b>LUNCH</b>	
1:01-2:00		<p><b>Workshop 1:</b> Preparation and approval of the Design Brief and Creation of Prototype</p>	<p>Presentation, discussion and critiquing of outputs for Workshop 1</p>	<p>Continuation of Workshop 2</p>	<p>Continuation of Workshop 2</p>	<p>Refinement of Outputs</p>	<p>Submission of Final Outputs</p>		
2:01-3:00									
3:01-3:10		HEALTH BREAK							
3:01-4:00		<p><b>Continuation of Workshop 1</b></p>	<p>Revision and finalization of for Workshop 1</p>	<p>Continuation of Workshop 2</p>	<p>Continuation of Workshop 2</p>	<p>Presentation, critiquing and checking of outputs for revision and compliance.</p>	<p><b>CLOSING PROGRAM</b> *National Anthem *Prayer *Insights and Impressions *Message of the Director *Awarding of Certificates *Challenge *Acceptance of Challenge *Closing Remarks</p>		
4:01-5:00									

Expected Outputs		<ul style="list-style-type: none"> <li>• Presented the ALS SHS Concept Paper and its existing Learning Resources.</li> <li>• Accomplished the orientation on the Guidelines and Mechanics in the Development Additional ALS SHS Modules and Session Guides</li> </ul>	<ul style="list-style-type: none"> <li>• Revised and finalized design brief and created Prototype</li> </ul>	<ul style="list-style-type: none"> <li>• Unfinished Initial draft of Additional ALS SHS Modules and Session Guides</li> </ul>	<ul style="list-style-type: none"> <li>• Unfinished Initial draft of Additional ALS SHS Modules and Session Guides</li> </ul>	<ul style="list-style-type: none"> <li>• Refined Initial draft of Additional ALS SHS Modules and Session Guides</li> </ul>	<ul style="list-style-type: none"> <li>• Developed Additional SHS Modules and Session Guides (version 1)</li> </ul>	
Officer of the Day	<i>Iza A. Rubiales</i>	<i>Michael Angelo Infante</i>	<i>Iza A. Rubiales</i>	<i>Michael Angelo Infante</i>	<i>Iza A. Rubiales</i>	<i>Michael Angelo Infante</i>	<i>Iza A. Rubiales</i>	