



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



May 30, 2023

REGIONAL MEMORANDUM

No. 428, s. 2023

To: Schools Division Superintendents

**UPDATING OF DIVISION INFORMATION OFFICER (DIO) AND
DIVISION PUBLIC ASSISTANCE COORDINATOR (DPAC) DIRECTORY**

1. This Office through the Public Affairs Unit (PAU) requests all designated Division Information Officers (DIOs) and Division Public Assistance Coordinators (DPACs) to submit their designation order, contact details, and other pertinent details.
2. The designated personnel are instructed to use the online form to submit the needed details: **<https://bit.ly/NCRDIODPAC>**. Deadline of submission is June 9, 2023.
3. The requested details shall:
 - a. be used as a reference by the Regional Office for any concerns or requests that the office may have;
 - b. be used as a reference in creating a Group Chat for all current designated personnel;
 - c. assist in the fast and efficient dissemination of programs, projects, activities of the Region; and
 - d. assist in addressing concerns and issues that need immediate attention and action
4. For dissemination and compliance.


WILFREDO E. CABRAL, CESO III
Regional Director

ORD/PAU

