



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

DEPARTMENT OF EDUCATION  
 RECORDS SECTION, DEPED NCR  
**RELEASED**  
 JUN 05 2023  
 Date: \_\_\_\_\_

June 2, 2023

**REGIONAL MEMORANDUM**

No. 449, s. 2023

**To:** Assistant Regional Director  
 Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 All Others Concerned

**TECHNICAL ASSISTANCE MANAGEMENT**

1. Pursuant to DepEd Memorandum DM-HROD-2023-0617 – DepEd RO and SDO Office Functions Version 3, the Field Technical Assistance Division (FTAD) is mandated to lead, coordinate, and integrate the provision of Technical Assistance in collaboration with the Regional Field Technical Assistance Teams, the Schools Division Offices covering all areas of management, and operations based on the needs to have a better and improved School-Based Management practice that leads to increase learning outcomes and turnaround schools.
2. In view of this, relevant, timely and appropriate technical assistance, shall be provided by the Department of Education – National Capital Region through the Field Technical Assistance Division, and carry out the above-captioned program which aims to:
  - a. manage and implement TA mechanism, processes, and systems for improved governance, operations and curriculum management;
  - b. institutionalize the provision of relevant, timely, data driven and needs-based TA to Schools Division Offices;
  - c. monitor and analyze the implementation and results of Technical Assistance interventions.
3. All participants from the Schools Division Offices are enjoined to report directly to the venue or link on the specified schedules hereunder:

Date/ Time	Activities	Participants	Venue/ Link
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Misamis St., Bago Bantay, Quezon City

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July 3-7, 2023	Focus Group Discussion (FGD) on the issues and concerns on the implementation of school-based management	<b>FTAD:</b>  CHIEF EDUCATION SUPERVISOR (CES)  EDUCATION PROGRAM SUPERVISORS (EPSs)  <b>SDO:</b> 16 Division SBM Coordinators	meet.google.com/ehm-jkcc-jjq
August 1-September 30, 2023	Monitoring and Technical Assistance to SDOs on School-Based Management (SBM) anchored on the new six (6) principles	<b>FTAD:</b>  CHIEF EDUCATION SUPERVISOR (CES)  EDUCATION PROGRAM SUPERVISORS (EPSs)  <b>SDO:</b> 16 Division SBM Coordinators	meet.google.com/vsa-qcih-mdv
<b>Quarter 2:</b> June 1-15, 2023  <b>Quarter 3:</b> August 1-15, 2023  <b>Quarter 4:</b> October 2-16, 2023	Desk Monitoring and Technical Assistance of SDO Interventions on drop-out reduction and data on learners at-risk of dropping out	<b>FTAD:</b>  CHIEF EDUCATION SUPERVISOR (CES)  EDUCATION PROGRAM SUPERVISORS (EPSs)  <b>SDO:</b> Members of SDO Composite Team  PUBLIC SCHOOLS DISTRICT SUPERVISOR (PSDS)	meet.google.com/dey-zihh-ipm
June 5, 2023	Meeting of SDO Mentoring Focal Persons	<b>FTAD:</b>  CHIEF EDUCATION SUPERVISOR (CES)  EDUCATION PROGRAM SUPERVISOR (EPS)  <b>SDO:</b>	meet.google.com/wwt-xqpj-hcp



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		16 SDO Mentoring Focal Persons	
<b>Quarter 2:</b> June 24-28, 2023  <b>Quarter 4:</b> December 10-14, 2023	Desk Monitoring and Evaluation of mentoring	<b>FTAD:</b>  CHIEF EDUCATION SUPERVISOR (CES)  EDUCATION PROGRAM SUPERVISORS (EPSs)  <b>SDO:</b> 16 SDO Mentoring Focal Persons	meet.google.com/kkb-sxek-tky

2. Should you have clarifications and concerns, please contact Maria Laarni Carla C. Paranis, Education Program Supervisor, Field Technical Assistance Division, through email address [marialaarnicarla.paranis@deped.gov.ph](mailto:marialaarnicarla.paranis@deped.gov.ph).
3. Immediate and wide dissemination of this Memorandum is desired.

  
**WILFREDO E. CABRAL, CESO III**  
Regional Director



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