

Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

June 5, 2023

REGIONAL MEMORANDUM

No. 458, s. 2023

To: Schools Division Superintendents
 All Others Concerned

CALL FOR NOMINATION TO JICA'S YOUNG LEADERS PROGRAM

1. This is in reference to the Memorandum from Gloria Jumamil-Mercado, Undersecretary for Human Resource and Organizational Development, dated May 30, 2023, informing the field about the above-captioned subject.
2. The following are the details of the course and its scheduled implementation:

Course Title	Schedule	Target Participants
JICA Knowledge Co-Creation Program: Young Leaders Primary/Secondary Education (Education Administration)	July 11-28, 2023	Central or local government officers engaged in primary/secondary education administration

3. All SDOs are advised to nominate one (1) participant subject for Regional Evaluation and the SEPS shall upload the **complete documentary requirements** of their nominee in this link: <https://bit.ly/2023JICA> on or before June 6, 2023.
4. For the full details, please see enclosed Memorandum.
5. Immediate dissemination of this Memorandum is highly desired.


WILFREDO E. CABRAL, CESO III
 Regional Director





Republika ng Pilipinas

Department of Education


OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023-0732

TO : Bureau Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

FROM :  GLORIA DUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : CALL FOR NOMINATION TO JICA'S YOUNG LEADERS PROGRAM

DATE : May 30, 2023

The Japan International Cooperation Agency (JICA) announces its regular scholarship offering titled, "JICA Knowledge Co-Creation Program: Young Leaders." The course details are as follows:

Course Title	JICA Knowledge Co-Creation Program: Young Leaders Primary/Secondary Education (Education Administration)
Course Schedule	July 11-28, 2023
Modality	Face to Face
Target Participants	Central or local government officers engaged in primary/secondary education administration
No. of slots	13 Slots for Philippines (This program is offered to all other government offices, GOOCs, and NGOs)

NEAP encourages each bureau/office from the Central Office to nominate one (1) Supervising Education Program Specialist (SVEPS) or Senior Education Program Specialist (SEPS). Meanwhile, the Regional Offices may nominate at least one of the following: principal, assistant principal, teacher-in-charge, head teacher, SHS focal person, master teacher.

All nominees must meet the qualifications and submit the documentary requirements listed below:

Qualifications	Documentary Requirements
a. Filipino citizen	1. Updated Personal Data Sheet
b. Must be 20-35 years old at the time of the training (as required by JICA)	2. Screening Form <i>(via Google Form)</i>
c. Must be computer literate	3. Rated IPCRF for the past two years
d. Must be able and willing to utilize course learning as well as share them with other upon completion of the program	4. Endorsements from the head of office a. Endorsement from the Schools Division Office



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HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

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Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

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GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : **CALL FOR NOMINATION TO JICA'S YOUNG LEADERS PROGRAM**

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e. Must hold a permanent appointment at the organization nominating him/her	<p>through the Office of the SDS</p> <p>b. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs) ** (as applicable only)</p> <p>c. Nomination Letter from Bureau/Office Director or his/her designated signing authority** (for Central Office applicants)</p> <p>5. Certification of Outstanding Accomplishments signed by applicant's immediate supervisor.</p> <p>Additional requirements by JICA</p> <ol style="list-style-type: none"> 1. Young Leaders Application Form 2. Additional Required Data Form 3. Inception Report 4. Young Leaders Certification 5. Official Service Record 6. Photocopy of Passport 7. A one-page "As a young leader, what can I do to help my country?" Essay (1 page, A4 size, 1.0 spacing, Arial 11). 8. Medical Certificate 9. Valid Original NBI clearance <p>All JICA forms may be downloaded through this link: https://bit.ly/JICAYLReqs</p>
f. Must have no pending administrative and/or criminal case	
g. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for	
h. Must have a good command of the English language (spoken and written)	
i. Must have professional development needs aligned with the KRAs of the organization	
j. Must have outstanding accomplishments related/leading to the program applying for	
k. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
l. Must be physically and mentally fit	
m. Must be a holder of a valid passport (valid for at least 6 months from the date of travel)	
n. Should not have, in principle, stayed in Japan	

The **Participant Nomination Form and required documents must be filled out and uploaded** on or before **June 7, 2023**, through this Google Form <https://bit.ly/JICAYoungLeaders>. Please use the official DepEd email accounts and submit the documents in PDF.

Applications may be disqualified due to various reasons such as but not limited to incomplete requirements, unsigned endorsement/s, application was sent directly through the secretariat's email, discrepancy in documents, etc.

JICA, the sponsoring institution, shall screen and select the participants to this training based on the submitted documents of all applicants. Results will be coordinated with the NEAP Scholarship Secretariat not later than July 7, 2023.

For questions and clarifications, please contact DepEd Scholarship Secretariat via email at scholarships@deped.gov.ph

Immediate dissemination and appropriate action of this memorandum is desired.

Copy furnished:
*International Cooperation Office
Office of Undersecretary for Curriculum and Instruction*