DEPARTMENT OF EDUCATION - NCR
R E L E A S E D
RECORDS SECTION DEPED NCR

JUN 06 2023

BY: _____ DATE: 3:39

REGIONAL MEMORANDUM
No. __465__, s. 2023

TO	:	**Schools Division Superintendents**
FROM	:	**Office of the Regional Director**
SUBJECT	:	**Learning Assurance for Monitoring and Progress Year 3: Year End Exit Assessment (LAMP-YE)**
DATE	:	**June 2, 2023**

1. Please be informed that this Office through the Curriculum and Learning Management Division (CLMD) will conduct the above-captioned activity on **June 26-30, 2023,** via DepEd National Education Portal (NEP), please see attached copy of Regional Memorandum No. 781, s. 2022 entitled, *"Strengthening Assessment Process and Practices of DepEd -NCR Core Assessment Team"*, for reference.

2. The exit assessment will measure the learning outcomes in an inclusive environment. The results will be used as basis for planning and designing programs/projects as well as provide inputs for policy recommendation particularly on curriculum, instruction, and assessment. This is to reiterate that the LAMP Year 3 is not intended for ranking participating schools nor use it to inform the academic standing of the 16 Schools Divisions in the region.

3. The LAMP Year 3 Year End Exit Assessment will be given to the following grade levels and specified learning areas:

   a. **for Grade 3, 6 and 10**: Science, Araling Panlipunan (AP), Mathematics, English, Filipino and Edukasyon sa Pagpapakatao (EsP).

   b. **for Grade 12: Science**, Understanding Culture, Society and Politics (UCSP), Mathematics, Oral Communication, Komunikasyon at Pananaliksik sa Wika at Kulturang Filipino and Introduction to Philosophy of Human Person.

4. Random selection of participating schools was espoused in identifying participating schools. In case the selected school/s in your division cannot participate in the LAMP YE assessment for valid reasons, the Schools Division Superintendent (SDS) will formally inform the Regional Director with recommended replacement school. The list of participating schools can be accessed through this link: **tinyurl.com/LAMP-Y3-List-of-Schools**. Advice on replacement will be accepted until June 16, 2023.

5. Please advise the participating schools of the following terms of reference (TOR):
   a. randomly selects the learners who will participate in the LAMP YE exit assessment.
   b. ensures that learners who participated in the pilot will not be identified in the actual assessment.

c. arranges the schedule of test takers in the computer laboratory for those who do not have gadgets at home or internet connectivity.

d. orients the test takers on how to take the exit assessment using the New Education Portal (NEP). They shall be reminded of their LRN, DepEd Email/Office 365 account and oriented on the features of the National Education Portal.

7. The school testing coordinator shall prepare the list of the identified test takers using the template accessible via the link: tinyurl.com/template-testtakers, and submit the "Official List of Test Takers" to the Division Testing Coordinator (DTC), for checking and validation. The list of test takers will then be uploaded by the DTC in the link: **tinyurl.com/test-takers-LAMPY3** on or before **June 20, 2023**.

8. The Division Information Technology Officer (DITO) shall facilitate the bulk enrollment of test takers in the NEP in coordination with the school ICT Coordinator starting **June 13, 2023, 8 AM until 11:59 PM of June 20, 2023.**

9. **The NEP will open on June 26, 2023, at 12:01AM and will close at exactly 11:59 PM on June 30, 2023**. The test takers can take the exam anytime and anywhere provided they have gadgets and access to internet connectivity. However, for those learners who were randomly selected but have no gadgets and access to the internet connectivity, they can take the test in the school computer laboratory to be facilitated by the school testing coordinator and school ICT coordinator. The DTCs will oversee the conduct of the examination. The Regional Monitoring Teams (RMT) shall coordinate with the DTC for the smooth conduct of monitoring.

10. <u>Taking screenshots of any part of the examination is not allowed</u>. The security and integrity of the LAMP Year 3 Year End Exit assessment shall be upheld in the whole process of test administration.

11. For reference, please refer to enclosure nos. 1-3, "Schedule and Guidelines", "Terms of Reference", and "Composition of Technical Working Group and Monitoring Team", respectively.

12. Expenses relative to the conduct of this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

13. Immediate and wide dissemination of this Memorandum is desired.

WILFREDO E. CABRAL, CESO III
Regional Director

Clmd/mgp/bcd

ENCLOSURE No. 1 Guidelines and Schedule

Step 1: The learner will go to www.ncr1.lms.deped.gov.ph or www.ncr2.lms.deped.gov.ph. Their DepEd email will determine in what site she will go. They need to login their DepEd email and password issued to them by their school IT personnel.
Note: Prior the exam, the learners should be made aware of their DepEd email and password. The learners' DepEd email is in this format: xxxxxxxxxxxx@ncr1.deped.gov.ph or xxxxxxxxxxxx@ncr2.deped.gov.ph or Microsoft format is also accepted.

Step 2: Upon login, in the Dashboard, the learner will see the NCR Year End Exit Assessment. Click the thumbnail. Afterwards, they will see the Profile Questions, Part A and Part B instructions. The learner must answer the profile questions first before answering PART A or PART B. The learner has the option to choose which part he/she would like to do first. Below are details of each part that the learner might want to consider in choosing which to do first.

Grade Level	Subject	Number of Items	Time Allotment
3	**Part A** Science Edukasyon sa Pagpapakatao Filipino	30 15 30	2 hours and 30 minutes
	Part B English Mathematics Araling Panlipunan	30 30 20	2 hours and 45 minutes
6	**Part A** Science Edukasyon sa Pagpapakatao Filipino	30 15 30	2 hours and 30 minutes
	Part B English Mathematics Araling Panlipunan	30 30 20	2 hours and 45 minutes
10	**Part A** Science Edukasyon sa Pagpapakatao Filipino	30 15 30	2 hours and 30 minutes
	Part B English Mathematics Araling Panlipunan	30 30 20	2 hours and 45 minutes
12	**Part A** Science Komunikasyon at Pananaliksik sa Wika at	30 30	2 hours and 30 minutes

	Kulturang Filipino Introduction to Philosophy of Human Person	15	
	Part B Mathematics Oral Communication Understanding Culture, Society and Politics (UCSP),	30 30 20	2 hours and 45 minutes

These tests shall be open from 12:01 AM of June 26 to 11:59 midnight of June 30, 2023. The learner should take BOTH parts anytime between these dates.

Step 3: After the learner has decided what part to take first, he/she should click the link (e.g. Part A – Grade 10, Part B – Grade 10). Learners are advised to carefully read the instructions. If he/she is ready, the learner may click "Attempt quiz now".
Note: The learner is given only ONE chance to take the quiz. They should be conscious of the time limit since the exam will automatically close as soon as the time has expired. Should the learner be cut off due to internet connectivity, as long as the time has not yet expired, they can always re login in the LMS and continue the test.

Step 4: The exam is multiple choice. To answer it, the learner will tick the choice that corresponds to his/her answer.

Step 5: At the end of the screen, the learner will have to click "Next page" to access the test for the next learning area. Should the learner has finished answering all the items, "Finish attempt" button will appear at the end of the page.

Step 6: Upon clicking the "Finish Attempt" button, the screen will show the items answered/skipped by the learner. At the end of the screen, there are 2 buttons: "Return to attempt" and "Submit all and finish". If the learner wishes to go back to the items, review it or change his/her response, click the "Return to attempt" button. Otherwise, click the "Submit all and finish" button.
Warning: The time still counts down unless the learner has clicked the "Submit all and finish" button. Learners must be cautious about time before clicking the "Return to attempt" button.

Step 7: The learner will see his/her score after submitting the test. There is a "Back to the course" button that if clicked, will lead him back to the menu of the midyear assessment. The learner has the option to take the other part (Part A or B) of the assessment or may logout if he/she wishes to take the other part next time.

TIMELINES

Date	Activities	Person Responsible
May 24,2023	Coordination Meeting with DTCs	RTC and DTCs
June 9,2023	Coordination Meeting with DITOs	CLMD EPSs and DITOs
June 13-20,2023	Submission of the list of test takers Enrollment in the NEP Orientation	DTCs, DITOs, STCs, School ICT Coordinators
June 26-30,2023	Actual Conduct of LAMP Year 3 Year End Exit Assessment	CLMD EPSs RTC RITO DTCs DITOs School ICT Coordinators School Testing Coordinators

ENCLOSURE 2 TERMS OF REFERENCE

Persons Involved	Roles
CLMD Assessment Team	Prepare the list of schools to be included as well as the allotted number of test takers.
CLMD Supervisors	Monitor the conduct of the assessment and provide technical assistance to SDOs.
CLMD Supervisors assigned to the following learning areas: Mathematics, Science, EsP, English, Filipino and AP	Encode the final items in the NEP and make sure that the structure and scoring is accurate.
Regional Testing Coordinator	Monitor and conduct follow up on the submission of list of test takers. Oversee the preparation and actual conduct of LAMP Year 3. Provide technical assistance to DTCs on the activities and facilitation of the LAMP Year 3 Exit Assessment.
Regional Information Technology Officer	Shall facilitate coordination regarding NEP Enrolment and DepEd Email / Office 365 of learners with the SDO ICT Coordinators.
Division Testing Coordinator	Coordinate with the school testing coordinator of the selected schools for the list of test takers randomly selected and to School ICT Coordinator for the DepEd email or Office 365 account of test takers. Shall check and validate the list of test takers prepared by the school testing coordinator. Submit and upload the list of test takers using the given template in this link **tinyurl.com/template-testtakers** to the Regional Testing Coordinator on June 20, 2023 (12 NOON) through this link **tinyurl.com/test-takers-LAMPY3** Provide copy of the submitted list of test takers for the to the Division ITOs to oversee the enrollment of learners in the NEP. Monitor the conduct of LAMP Year 3 Exit Assessment in the selected schools. Conduct SDO Orientation. Provide technical assistance to the school testing coordinator on the preparation and actual conduct of LAMP Year 3.

Division Information Technology Officer	Shall monitor and oversee the enrollment of the identified test takers for the pilot testing. Facilitate bulk enrollment. Conduct facility check on the school computer laboratory prior to the conduct of LAMP Year 3. Shall address/resolve concerns related to NEP. Provide technical assistance to school ICT coordinator on issues related to DepEd Email or Office 365 account of the learners, NEP, and connectivity.
School Testing Coordinator	Coordinate with the School ICT Coordinator for the DepEd email or Office 365 account of test takers for the pilot testing. Shall prepare the list of test takers for the LAMP Year 3 Year end exit assessment and submit it to the DTC. Shall orient the test takers on the conduct of LAMP Year 3 and provide the test takers LRN, DepEd Email /Office 365 account. Facilitate and oversee the activities and actual conduct of LAMP Year 3.
School ICT Coordinator	Provide the DepEd Email/ Office 365 account of the test takers. Prepare the computer laboratory for the actual conduct of LAMP Year 3. Orient the test takers on the features of the National Education Portal. Coordinate with the DITOs regarding bulk enrollment on June 13-20,2023.

ENCLOSURE 3 Technical Working Group and COMPOSITION OF MONITORING TEAM

TWG	Office/SDO
Mark Anthony Papa	Senior Education Program Specialist NEP-LMS Bureau of Learning Delivery
Angelie C. Mariano	Jose Rizal Elementary School Division of Pasay

TEAM	SDOs to be Monitored
TEAM A Bernadeth Daran Arnold Gatus	Muntinlupa City Taguig City and Pateros Paranaque City Las Pinas City
TEAM B Maricar Agao James Roldan Charito Villanueva	Pasay City Manila City Makati City Quezon City
TEAM C Dennis Mendoza Ma. Gloria Tamayo Marita Aquino	Caloocan City Malabon City Navotas City Valenzuela City
TEAM D Micah Pacheco Roland Montes Andrew Tan	Pasig City Mandaluyong City Marikina City San Juan City

ENCLOSURE No. 1 Guidelines and Schedule

Step 1: The learner will go to www.ncr1.lms.deped.gov.ph or www.ncr2.lms.deped.gov.ph. Their DepEd email will determine in what site she will go. They need to login their DepEd email and password issued to them by their school IT personnel.
Note: Prior the exam, the learners should be made aware of their DepEd email and password. The learners' DepEd email is in this format: xxxxxxxxxxxx@ncr1.deped.gov.ph or xxxxxxxxxxxx@ncr2.deped.gov.ph or Microsoft format is also accepted.

Step 2: Upon login, in the Dashboard, the learner will see the NCR Year End Exit Assessment. Click the thumbnail. Afterwards, they will see the Profile Questions, Part A and Part B instructions. The learner must answer the profile questions first before answering PART A or PART B. The learner has the option to choose which part he/she would like to do first. Below are details of each part that the learner might want to consider in choosing which to do first.

Grade Level	Subject	Number of Items	Time Allotment
3	**Part A** Science Edukasyon sa Pagpapakatao Filipino	30 15 30	2 hours and 30 minutes
	Part B English Mathematics Araling Panlipunan	30 30 20	2 hours and 45 minutes
6	**Part A** Science Edukasyon sa Pagpapakatao Filipino	30 15 30	2 hours and 30 minutes
	Part B English Mathematics Araling Panlipunan	30 30 20	2 hours and 45 minutes
10	**Part A** Science Edukasyon sa Pagpapakatao Filipino	30 15 30	2 hours and 30 minutes
	Part B English Mathematics Araling Panlipunan	30 30 20	2 hours and 45 minutes
12	**Part A** Science Komunikasyon at Pananaliksik sa Wika at	30 30	2 hours and 30 minutes

	Kulturang Filipino Introduction to Philosophy of Human Person	15	
	Part B Mathematics Oral Communication Understanding Culture, Society and Politics (UCSP),	30 30 20	2 hours and 45 minutes

These tests shall be open from 12:01 AM of June 26 to 11:59 midnight of June 30, 2023. The learner should take BOTH parts anytime between these dates.

Step 3: After the learner has decided what part to take first, he/she should click the link (e.g. Part A – Grade 10, Part B – Grade 10). Learners are advised to carefully read the instructions. If he/she is ready, the learner may click "Attempt quiz now".
Note: The learner is given only ONE chance to take the quiz. They should be conscious of the time limit since the exam will automatically close as soon as the time has expired. Should the learner be cut off due to internet connectivity, as long as the time has not yet expired, they can always re login in the LMS and continue the test.

Step 4: The exam is multiple choice. To answer it, the learner will tick the choice that corresponds to his/her answer.

Step 5: At the end of the screen, the learner will have to click "Next page" to access the test for the next learning area. Should the learner has finished answering all the items, "Finish attempt" button will appear at the end of the page.

Step 6: Upon clicking the "Finish Attempt" button, the screen will show the items answered/skipped by the learner. At the end of the screen, there are 2 buttons: "Return to attempt" and "Submit all and finish". If the learner wishes to go back to the items, review it or change his/her response, click the "Return to attempt" button. Otherwise, click the "Submit all and finish" button.
Warning: The time still counts down unless the learner has clicked the "Submit all and finish" button. Learners must be cautious about time before clicking the "Return to attempt" button.

Step 7: The learner will see his/her score after submitting the test. There is a "Back to the course" button that if clicked, will lead him back to the menu of the midyear assessment. The learner has the option to take the other part (Part A or B) of the assessment or may logout if he/she wishes to take the other part next time.

TIMELINES

Date	Activities	Person Responsible
May 24,2023	Coordination Meeting with DTCs	RTC and DTCs
June 9,2023	Coordination Meeting with DITOs	CLMD EPSs and DITOs
June 13-20,2023	Submission of the list of test takers Enrollment in the NEP Orientation	DTCs, DITOs, STCs, School ICT Coordinators
June 26-30,2023	Actual Conduct of LAMP Year 3 Year End Exit Assessment	CLMD EPSs RTC RITO DTCs DITOs School ICT Coordinators School Testing Coordinators

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	5 of 8

ENCLOSURE 2 TERMS OF REFERENCE

Persons Involved	Roles
CLMD Assessment Team	Prepare the list of schools to be included as well as the allotted number of test takers.
CLMD Supervisors	Monitor the conduct of the assessment and provide technical assistance to SDOs.
CLMD Supervisors assigned to the following learning areas: Mathematics, Science, EsP, English, Filipino and AP	Encode the final items in the NEP and make sure that the structure and scoring is accurate.
Regional Testing Coordinator	Monitor and conduct follow up on the submission of list of test takers. Oversee the preparation and actual conduct of LAMP Year 3. Provide technical assistance to DTCs on the activities and facilitation of the LAMP Year 3 Exit Assessment.
Regional Information Technology Officer	Shall facilitate coordination regarding NEP Enrolment and DepEd Email / Office 365 of learners with the SDO ICT Coordinators.
Division Testing Coordinator	Coordinate with the school testing coordinator of the selected schools for the list of test takers randomly selected and to School ICT Coordinator for the DepEd email or Office 365 account of test takers. Shall check and validate the list of test takers prepared by the school testing coordinator. Submit and upload the list of test takers using the given template in this link **tinyurl.com/template-testtakers** to the Regional Testing Coordinator on June 20, 2023 (12 NOON) through this link **tinyurl.com/test-takers-LAMPY3** Provide copy of the submitted list of test takers for the to the Division ITOs to oversee the enrollment of learners in the NEP. Monitor the conduct of LAMP Year 3 Exit Assessment in the selected schools. Conduct SDO Orientation. Provide technical assistance to the school testing coordinator on the preparation and actual conduct of LAMP Year 3.

Division Information Technology Officer	Shall monitor and oversee the enrollment of the identified test takers for the pilot testing. Facilitate bulk enrollment. Conduct facility check on the school computer laboratory prior to the conduct of LAMP Year 3. Shall address/resolve concerns related to NEP. Provide technical assistance to school ICT coordinator on issues related to DepEd Email or Office 365 account of the learners, NEP, and connectivity.
School Testing Coordinator	Coordinate with the School ICT Coordinator for the DepEd email or Office 365 account of test takers for the pilot testing. Shall prepare the list of test takers for the LAMP Year 3 Year end exit assessment and submit it to the DTC. Shall orient the test takers on the conduct of LAMP Year 3 and provide the test takers LRN, DepEd Email /Office 365 account. Facilitate and oversee the activities and actual conduct of LAMP Year 3.
School ICT Coordinator	Provide the DepEd Email/ Office 365 account of the test takers. Prepare the computer laboratory for the actual conduct of LAMP Year 3. Orient the test takers on the features of the National Education Portal. Coordinate with the DITOs regarding bulk enrollment on June 13-20,2023.

ENCLOSURE 3 Technical Working Group and COMPOSITION OF MONITORING TEAM

TWG	Office/SDO
Mark Anthony Papa	Senior Education Program Specialist NEP-LMS Bureau of Learning Delivery
Angelie C. Mariano	Jose Rizal Elementary School Division of Pasay

TEAM	SDOs to be Monitored
TEAM A Bernadeth Daran Arnold Gatus	Muntinlupa City Taguig City and Pateros Paranaque City Las Pinas City
TEAM B Maricar Agao James Roldan Charito Villanueva	Pasay City Manila City Makati City Quezon City
TEAM C Dennis Mendoza Ma. Gloria Tamayo Marita Aquino	Caloocan City Malabon City Navotas City Valenzuela City
TEAM D Micah Pacheco Roland Montes Andrew Tan	Pasig City Mandaluyong City Marikina City San Juan City