



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
ORD-2023-00 526

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
 SDO Pasig City
 SDO Quezon City

FROM : **WILFREDO E. CABRAL, CESO III**
 Regional Director

SUBJECT : **ON-SITE SHOOT OF THE SCHOOL GOVERNANCE COUNCIL (SGC) INSTRUCTIONAL VIDEOS**

DATE : June 16, 2023

1. This has reference to the attached Memorandum DM-OUHROD-2023-0820 dated June 14, 2023 from Hon. Gloria Jumamil-Mercado, Undersecretary for Human Resource and Organizational Development, the Division Offices of Pasig and Quezon City are hereby informed of the above-captioned activity.
2. Other details of the said activity are stipulated in paragraphs 1 to 3.
3. For clarifications and other concerns, kindly contact Ms. Marian Efondo, BHROD-SED through email at bhrod@deped.gov.ph.
4. Immediate dissemination of this Memorandum is desired.

/jal-ftad



Misamis St., Bago Bantay, Quezon City

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Republika ng Pilipinas

Department of Education


OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023-0820

TO : **ALBERTO T. ESCOBARTE**
Regional Director, CALABARZON

WILFREDO E. CABRAL
Regional Director, NCR

FROM : 
GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : **ON-SITE SHOOT OF THE SCHOOL GOVERNANCE COUNCIL (SGC) INSTRUCTIONAL VIDEOS**

DATE : June 14, 2023

To further support the implementation of the School Governance Council (SGC) policy and roll out of the SGC Functionality Assessment Tool, the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) is currently developing six (6) instructional videos. These videos shall serve as supplementary references for schools to further capacitate themselves on the implementation of the SGC and administration of the tool.

Part of the video production is an on-site location shoot that will require the following visual pegs:

INSIDE THE CLASSROOM <ul style="list-style-type: none">• Learners raising hands• Learners writing on chalkboard• Teachers writing on chalkboard• Learners walking around classroom• Learners walking towards classroom• Learners writing on paper/notebook	INSIDE SCHOOL PREMISES <ul style="list-style-type: none">• Learners entering from school gate• Learners running around the grounds• Landscape, school facilities, grounds
OUTSIDE THE CLASSROOM <ul style="list-style-type: none">• Learners walking on corridors• Learners walking towards classroom• Teachers walking on corridors• Learners walking around classroom	OUTSIDE SCHOOL PREMISES <ul style="list-style-type: none">• School building from outside• School gate opening, learners walking in• Morning traffic to school

<ul style="list-style-type: none"> • Learners walking towards classroom • Learners writing on paper/notebook 	
OTHERS <ul style="list-style-type: none"> • Landscape scenes of school premises • Garden/school grounds • Sports facilities in school 	FLAG CEREMONY <ul style="list-style-type: none"> • Learners standing at attention • Learners hand on chest • Learners raising hand • Volunteers raising PH flag • Faculty and staff's hand on chest

NOTE: No faces of learners or school staff will be shown in the final output

In this regard, we would like to request the following schools from your Region to participate in the said video production:

REGION	SDO	SCHOOL	SCHEDULE
NCR	Quezon City	Judge Feliciano Belmonte Sr. High School	June 29, 2023
NCR	Quezon City	Batasan Hills National High School	June 29, 2023
NCR	Pasig City	Rizal High School	July 3, 2023
CALABARZON	Biñan	Biñan National High School	July 3, 2023
CALABARZON	Rizal	San Francisco Elementary School	July 4, 2023
CALABARZON	Rizal	Sto. Niño Integrated School	July 4, 2023

For queries and concerns, kindly contact **Ms. Marian Efondo** of **BHROD-SED** through email at **bhrod.sed@deped.gov.ph**.

For dissemination and appropriate action.

[BHROD-SED/Efondo]