



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**

**ORD-2023-530**

**TO :** **DR. CARLEEN S. SEDILLA**  
 Schools Division Superintendent  
 Schools Division of Quezon City  
 All Others Concerned

**FROM :**   
**WILFREDO E. CABRAL, CESO III**  
 Regional Director

**SUBJECT :** **INVITATION TO THE WRITESHOP FOR THE DEVELOPMENT OF TRAINING SESSION GUIDES FOR SKILL-BUILDING ON ADDRESSING CHILD LABOR ISSUES**

**DATE :** June 19, 2023

1. Attached is Unnumbered Memorandum, dated June 15, 2023, from **ATTY. SUZETTE T. GANNABAN-MEDINA**, Officer-In-Charge, Director III, Learner Rights Protection Office, Department of Education, DepEd Complex Meralco Avenue, Pasig City, informing the Schools Division of Quezon City of the above-captioned activity.
2. Particular attention is invited to paragraphs 1, 2, 3, and 4 of the said Memorandum for reference.
3. For immediate action and strict compliance.



Misamis St., Bago Bantay, Quezon City

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Republic of the Philippines  
**Department of Education**  
LEARNER RIGHTS AND PROTECTION OFFICE

**MEMORANDUM**

FOR : **WILFREDO E. CABRAL**  
*Regional Director, DepEd National Capital Region*

**CARLEEN S. SEDILLA**  
*Schools Division Superintendent*  
Schools Division Office of Quezon City

FROM : **ATTY. SUZETTE T. GANNABAN-MEDINA**  
*Officer-in-Charge Director III*  
Learner Rights and Protection Office

SUBJECT : **Invitation to the Writeshop for the Development of Training Session Guides for Skill-building on Addressing Child Labor Issues**

DATE : June 15, 2023

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This has reference to the conduct of the **Writeshop for the Development of Training Session Guides for Skill-building on Addressing Child Labor Issues** by the Learner Rights and Protection Office (LRPO) on **June 20-22, 2023** at the **Bayview Park Hotel, Manila.**

The activity aims to contribute to the development of a skill-building program to capacitate the Regional Office (RO) and Schools Division Office (SDO) learner rights and protection focal persons on handling and responding to various child labor concerns affecting learners within their jurisdiction.

Specifically, at the end of the workshop, the participants are expected to:

- A. draft session guides for skill-building on addressing child labor issues;
- B. incorporate the United Nations Convention on the Rights of the Child, Philippine laws, and DepEd policies related to child protection and child labor in the session guides; and
- C. aid the RO and SDO focal persons in the construction of new knowledge about child labor and addressing child labor issues.

In view of this, we would like to request the participation of the following from SDO Quezon City in the aforesaid activity:



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1. Schools Division Superintendent Carleen S. Sedilla
2. Ms. Ederlina D. Balaña
3. Mr. Edgar Allan V. Oliver Jr.

For confirmation of attendance and administrative preparation, identified participants are requested to accomplish the Pre-Training Registration and Survey Form on or before **June 17, 2023** through this link: <https://tinyurl.com/ChildLabor-PreReg>.

Travel expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

Enclosed is the indicative program for your reference (**Enclosure**).

For any clarification and concern, feel free to contact us through the following LRPO staff:

1. Mr. Clint Richard Chua at mobile number (+63 908-812-1720) or email at [clint.chua@deped.gov.ph](mailto:clint.chua@deped.gov.ph); or
2. Ms. Xylene Angelique Azurin at landline number (+632 8632-1782) or email at [xylene.azurin@deped.gov.ph](mailto:xylene.azurin@deped.gov.ph).

Thank you very much.





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**ENCLOSURE**

**Indicative Program**  
**Writeshop for the Development of Training Session Guides for Skill-building**  
**on Addressing Child Labor Issues**  
 June 20-22, 2023  
 Bayview Park Hotel, Manila

<i>Time</i>	<i>Activity</i>	<i>Person in Charge</i>
<b>Day 1: June 20, 2023</b>		
8:00 AM - 8:15 AM	Registration of Participants	LRPO
8:15 AM - 9:00 AM	OPENING CEREMONY Prayer Pambansang Awit Welcome Remarks  Keynote Address  Inspirational Message  Introduction of the Participants and Leveling of Expectations House Rules Ice Breaker	<b>SDO Quezon City Representative</b>  <b>Atty. Suzette T. Gannaban-Medina</b> <i>Officer-in-Charge Director III, LRPO</i> <b>Atty. Revsee A. Escobedo</b> <i>Undersecretary for Operations</i> Department of Education <b>Ms. Daphne DG. Culanag</b> <i>Director, Project ACE</i> World Vision Development Foundation, Inc. <b>Mr. Clint Richard L. Chua</b> <i>Senior Technical Assistant III, LRPO</i>  <b>SDO Quezon City Representative</b>
9:00 AM - 10:30 AM	Child Labor 101 Q&A	<b>Ms. Daphne DG. Culanag</b> <i>Director, Project ACE</i> World Vision Development Foundation, Inc.
10:30 AM - 10:45 AM	HEALTH BREAK	



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10:45 AM - 12:00 PM	NCACL Organization, Composition, Roles, and Responsibilities Q&A  Durban Call to Action: Highlights Pertaining to Education Q&A	<b>Mr. Jerommel Gabriel</b> <i>Chief, Young Workers Development Division</i> Bureau of Workers with Special Concerns Department of Labor and Employment
12:00 PM - 1:00 PM	LUNCH BREAK	
1:00 PM - 2:00 PM	Occurrence and Types of Child Labor among Learners Q&A	<b>Clint Richard L. Chua</b> <i>Senior Technical Assistant III</i> Learner Rights and Protection Office Department of Education
2:00 PM - 3:00 PM	Education Aspect of DSWD's SHIELD Program and Assistance to Rescued Child Labor Learners (online)	<b>Mr. Joseph R. Salavarria, RSW</b> <i>Social Welfare Officer III</i> <i>SHIELD Focal Person</i> Sectoral Programs Division Program Management Bureau Department of Social Welfare and Development
3:00 PM - 3:15 PM	HEALTH BREAK	
3:15 PM - 4:30 PM	Introduction to PNP Anti- Cybercrime Group and Its Assistance to Schools and Learners	<b>PCol. Vina H. Guzman</b> <i>Chief of Staff</i> Anti-Cybercrime Group Philippine National Police





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4:30 PM - 5:30 PM	Child Protection and Anti-OSAEC Initiatives of DICT	<b>Marieta F. Lupig-Alcid</b> Policy Management, Coordination and Advocacy Division National ICT Planning, Policy and Standards Bureau Department of Information and Communications Technology
6:00 PM	DINNER	
<b>Day 2: June 21, 2023</b>		
7:45 AM - 8:00 AM	Registration of Participants	LRPO
8:00 AM - 8:30 AM	Management of Learning	<b>Session Guide Writers</b>
8:30 AM - 9:30 AM	Sharing of Learnings from the Orientation on RA 9231 and RA 11930 Open Forum	<b>SDO Quezon City Representative</b>
9:30 AM - 10:00 AM	Writeshop Proper	<b>Ms. Carmencita A. Aguas</b> <i>Senior Education Program Specialist</i> Bureau of Learning Delivery  <b>Mr. Ernani O. Jaime</b> <i>Supervising Education Program Specialist</i> Bureau of Alternative Education
10:00 AM - 10:15 AM	HEALTH BREAK	



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10:15 AM - 12:00 PM	Writeshop Proper	<b>Ms. Carmencita A. Aguas</b> <i>Senior Education Program Specialist</i> Bureau of Learning Delivery  <b>Mr. Ernani O. Jaime</b> <i>Supervising Education Program Specialist</i> Bureau of Alternative Education
12:00 PM - 1:00 PM	LUNCH BREAK	
1:00 PM - 1:40 PM	Presentation of Draft Session Guide: Child Labor 101 Q&A	<b>Designated Group Presenter</b> Department of Education
1:40 PM - 2:20 PM	Presentation of Draft Session Guide: Legal Bases Q&A	<b>Designated Group Presenter</b> Department of Education
2:20 PM - 3:00 PM	Presentation of Draft Session Guide: Reporting and Referral Pathways Q&A	<b>Designated Group Presenter</b> Department of Education
3:00 PM - 3:15 PM	HEALTH BREAK	
3:15 PM - 3:55 PM	Presentation of Draft Session Guide: Protocols on Tracking Cases Q&A	<b>Designated Group Presenter</b> Department of Education
3:55 PM - 4:35 PM	Presentation of Draft Session Guide: Protocol on Privacy and Protection of Rescued Learners	<b>Designated Group Presenter</b> Department of Education



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4:35 PM - 5:45 PM	Open Forum	LRPO and World Vision
6:00 PM	DINNER	
<b>Day 3: June 22, 2023</b>		
7:45 AM - 8:00 AM	Registration of Participants	LRPO
8:00 AM - 8:30 AM	Management of Learning	<b>Regional Focal Persons</b>
8:30 AM - 10:15 AM	Presentation and Turnover of Refined Session Guides	All Participants
10:15 AM - 10:45 AM	Feedback and Ways Forward	<b>Mr. Rafiq Mangi</b> <i>Deputy Project Director</i> Project ACE World Vision Vietnam
10:45 AM - 11:30 AM	CLOSING CEREMONY Response from the Participants  Awarding of Certificates  Closing Remarks	<b>Atty. Suzette T. Gannaban-Medina</b> <i>Officer-in-Charge Director III, LRPO</i>
11:30 AM - 12:00 PM	Check-out Procedures	





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12:00 PM - 1:00 PM	LUNCH BREAK
1:00 PM	Home Sweet Home