



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



MEMORANDUM

No. NCR 562 s. 2023

TO : Schools Division Superintendents

FROM :  **WILFREDO E. CABRAL, CESO III**
 Regional Director

SUBJECT : **Grant of Compensatory Time Off (CTO) for Participants to the Orientation on the National Market Scoping of Supplementary Learning Resources (SLRs) for School Libraries And Library Hubs**

DATE : June 26, 2023

1. Enclosed is a copy of Deped ADVISORY dated June 15, 2023 on the above captioned activity, which is self-explanatory.
2. In this connection, one (1) day Compensatory Time Off (CTO) is granted to authorized participants on the said activity for June 3, 2023, subject to CSC-DBM Joint Circular No. 2, s. 2015.
2. For information and guidance.



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Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES


ADVISORY

15 June 2023

The Bureau of Learning Resources (BLR) conducted the *Orientation on the National Market Scoping of Supplementary Learning Resources (SLRs) for School Libraries and Library Hubs* on **June 1 to 3, 2023** at the **Swiss-Belhotel Blulane, Sta. Cruz, Manila** participated by DepEd personnel from the Regional Offices (ROs) and Schools Division Offices (SDOs) in Luzon.

It is requested that Compensatory Time-Off (CTO) for non-teaching personnel be granted to the participants of this activity for June 3, 2023. This request is in accordance with CSC-DBM Joint Circular No. 2, s. 2015 entitled "Policy Guidelines on Overtime Services and Overtime Pay for Government Employees".

For information and guidance.


ARIZ DELSON ACAY D. CAWILAN
Director IV

