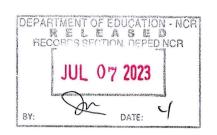


Republic of the Philippines **Department of Education**

NATIONAL CAPITAL REGION



June 5, 2023

REGIONAL MEMORANDUM

€ No. 5 9 U, s. 2023

To:

Schools Division Superintendents

Schools Governance and Operations Division Chiefs

All Others Concerned

ISO SYS v. 2.0 REGION-WIDE ORIENTATION MEETINGS

- 1. Relative to the Issuance of Special Order to graduates of the Senior High Program in private Higher Education Institutions and Technical-Vocational Institutions which is now processed through the system named ISO SYS v.2.0, DepEd NCR through the Quality Assurance Division will conduct a series of Orientation Meetings to all System Users this July, 2023.
- 2. This engagement will introduce the new features and functionalities of the upgraded system as well as provide a simulation of work process in the school side so that School Users, SDO Private School Focal Persons and RO Personnel will be abreast of the system's specifications, design, and workflow.
- 3. The activity schedule and details are as follows:

DATE & TIME	PARTICIPANTS	VENUE
July 19, 2023	SDO Private School Focal Persons,	DepEd NCR
8:30AM-2PM	QAD, Records and PPRD Personnel	Conference Hall
July 24, 2023	Cluster 1- Caloocan, Malabon,	Zoom Conferencing
8:30AM-2PM	Navotas & Valenzuela	Platform
	(CAMANAVA) Private Schools SHS	
	Implementers	
July 26, 2023	Cluster 2- Manila, Makati,	Zoom Conferencing
8:30AM-2PM	Mandaluyong & Pasay Private	Platform
	Schools SHS Implementers	
July 27, 2023	Cluster 3- Quezon City, Marikina,	Zoom Conferencing
8:30AM-2PM	Pasig & San Juan Private Schools	Platform
	SHS Implementers	
July 28, 2023	Cluster 4- Muntinlupa, Taguig-	Zoom Conferencing
8:30AM-2PM	Pateros, Parañaque & Las Piñas	Platform
	Private Schools SHS Implementers	





Misamis St., Bago Bantay, Quezon City Email Address: ncr@deped.gov.ph Website: http://www.depedncr.com.ph

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4. Only one (1) participant from each private school is allowed to pre-register as the online conferencing platform will only accept registered participants.

For **School participants**, the Pre-registration Form can be accessed via this link https://bit.ly/ISOSYSORIENTATION23PS or QR code

For **SDO Private School Focal Persons**, the Pre-Registration Form can be filled-out through any the following: https://bit.ly/ISOSYSOrientation23SDO



- 5. The Zoom Conferencing Platform link will be sent via email thus, registered participants can only join the Orientation Meeting based on their Cluster orientation schedule.
- 6. Expenses incurred in this program shall be charged against the MOOE fund subject to the usual COA auditing rules and regulations.
- 7. For immediate dissemination and compliance with the provisions is expected.

WILFREDO E. CABRAL, CESO III

Regional Director





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ISO SYS v. 2.0 REGION-WIDE ORIENTATION MEETINGS

INDICATIVE PROGRAM OF ACTIVITIES RO-SDO Orientation July 19, 2023, DepEd NCR Conference Hall

Time	Activity	Person-In-Charge
8:30-9:00	Registration	
9:00 – 9:30	Preliminaries Nationalistic Song Opening Prayer Acknowledgment of Participants	AVP Ms. Marina C. Espino Dr. Louie C. Duterte
9:31 – 9:45	Message	Dir. Wilfredo E. Cabral Regional Director
9:46 - 10:30	System Overview	Dr. Lydia L. Martin
10: 30 – 10:45	Health Break	
10:45 – 11:30	System Simulation – School User Account	Southern Convergence Tech. (System Developer)
11:31 – 12:00	Frequently Asked Questions (FAQs)	Dr. Richard T. Catain
12:01 – 12:15	Introduction of the Non- SHS Module	Dr. Lydia L. Martin
12:16 -12:30	Closing Activities Photo Ops QAME NCR Hymn	AVP
12:30 -1:15	Lunch	
1:15 -2:00	Program Debriefing & Evaluation	QAD

<u>Dr. Rowena S. Ontangco</u> Mistress of Ceremony



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INDICATIVE PROGRAM OF ACTIVITIES Orientation Meeting with Private Schools

July 24, 26-28, 2023, Zoom Conferencing Platform

Time	Activity	Person-In-Charge
8:30-9:00	Onboarding • Meeting Norms • Attendance Link	
9:00 – 9:30	Preliminaries Nationalistic Song Opening Prayer Acknowledgment of Participants	AVP Ms. Marina C. Espino Dr. Louie C. Duterte
9:31 - 10:00	Systems Design Overview	Dr. Lydia L. Martin
10:01 - 10:45	System Simulation – School User Account	Southern Convergence Tech. (System Developer)
10:46 - 11:00	Health Break	
11:01 – 11:30	Frequently Asked Questions (FAQs)	Dr. Richard T. Catain
11:31 – 11:46	Introduction of the Non- SHS Module	Dr. Lydia L. Martin
11:46 - 12:00	Q & A	
12:01 -12:30	Closing Activities Photo Ops QAME NCR Hymn	AVP
12:30 -1:15	Lunch	
1:15 -2:00	Program Debriefing & Evaluation	QAD



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Department of Education NATIONAL CAPITAL REGION

PROGRAM MANAGEMENT TEAM

TASK	PERSON-IN-CHARGE
Video & Program Invite	Mr. Silverio Alano III
Technical Manager	Mr. Andres P. Bonifacio
	Dr. Louie C. Duterte
Mistress of Ceremony	Dr. Rowena S. Ontangco
Master of Ceremony	Mr. Alfredo C. Desamparo Jr.
Photo Op	Ms. Michaela B. Antonio
QAME w/certificates	Dr. Richard T. Catain
Physical Arrangement	Dr. Herbert DR. Vertucio
Regional Memo,	Dr. Lydia L. Martin
Registration Form, Activity	
Completion Report	
Refreshments	Ms. Marina C. Espino
Attendance Forms (Onsite)	Ms. Jennie R. Maglente
Printing of Programme	Ms. Rubia Mae T. Tagulinao



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