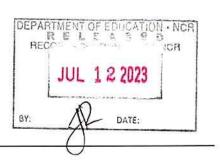


Republic of the Philippines Department of Education

NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM No. NCR 5, 2023

TO

Schools Division Superintendents

DepEd-NCR-RO Officials & Employees

All Others Concerned

FROM

The Chairman

Regional HRMPSB

SUBJECT

RECRUITMENT ON VACANT POSITIONS IN THE

REGIONAL OFFICE

DATE

July 3, 2023

1. Please be informed that this Office will conduct screening/evaluation to fill up the following vacant positions:

POSITION	ITEM NUMBER	SALARY GRADE	NO. OF VACANCIES	PLACE OF ASSIGNMENT
Education Program Supervisor	OSEC- DECSB- EPSVR- 30168;30148- 2010	SG-22	2	Quality Assurance Division (QAD) Human Resource Dev. DivNEAP (HRDD-NEAP)
Accountant II	OSEC- DECSB- 30030-2015	SG-16	1	Finance Division
Education Program Specialist II	OSEC- DECSB- 30001-1998	SG-16	1	Human Resource Development Division-NEAP
Accountant I	OSEC- DECSB- 30029-2015	SG-12	1	Finance Division
Administrative Aide VI (Clerk III)	OSEC- DECSB- 30100-2004	SG-6	1	HRDD-NEAP







Republic of the Philippines

Department of Education

NATIONAL CAPITAL REGION

- 2. In this connection, interested and qualified applicants should submit the complete required mandatory documentary requirements (see Annex C -DO 7, s. 2023 -List of Documentary Requirements) in an electronic copy (PDF File) thru this link https://bit.ly/DepEdNCRJuly2023 or hard copy at the Personnel Section, this Region, not later than July 24,2023, at 5:00PM. Any additional documents submitted after the set deadline should not be accepted.
- 3. This Office welcomes all qualified applicants whether internal or external to Deped, regardless of age, sexual orientation/gender identity expressions, civil status, religion, disability, ethnicity and any political affiliation and upholds the value of equality and diversity in all aspects of recruitment and adopts the Equal Employment Opportunity Principal (EEOP).
- 4. For queries, please contact Ms. Elsa Mariano, Administrative Officer V-Personnel Section at personnel.ncr@deped.gov.ph.

5. For immediate dissemination.

CRISTITO A. ECO
Assistant Regional Director
Chairman, HRMPSB

NOTED:

WILFREDO E. CABRAL, CESO III
Regional Director





QUALIFICATION STANDARDS

	, o	
Education Program Supervisor	(Parenthetical Title, if applicable)	Position Title
OSEC-DECSB- EPSVR-30168- 2010	Plantilla Item No.	
N N	Pay Grade	Salary/
72511		:
Masters degree in Education or other relevant Master's degree with specific area of specialization	Education	
8 hours relevant training	Training	
2 yrs as Principal or 2 years as Master Teacher or 2 years as Head Teacher	Experience	Qualification Standards
RA 1080 (Teacher)		dards
1. Leadership-Building collaborative & inclusive relationship; Thingking Strategically & Creatively-Level 2 2. Technical -Implementing Organizational Plans Level 3; Continuous Improvement of Quality Audit Level 4 3. Core behavioral-Professionallsm & Ethics; Results Focus; Innovation level 4 4. Cross-Cutting-Report Writing & Documentation Level 4	Competency	

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Accountant II	Education Program Supervisor			
OSEC-DECSB- A2-30030-2015	OSEC-DECSB- EPSVR-30148- 2010			
16	22 22			
39672	71511			
39672 Bachelor's degree in Commerce/Business Administration major in Accounting	Masters degree in Education or other relevant Master's degree with specific area of specialization			
4 hours relevant 1 training ex	8 hours relevan			
1 year relevant experience	2 yrs as Principal or 2 years as Master Teacher or 2 years as Head Teacher			
RA 1080 (CPA Board Exam)	RA 1080 (Teacher)			
1. Core Behavioral- Profesionalism & Ethics; Self- Mgt;Results Focus Level 3 2. Technical- Information technology Acumen;Data & Statistics Analytics;Macroeconomics Analysis; Analysis of Rsearch Data;Cyber,Risk Mgt.Data Anlytic System Design; Data Strategy Level 2	Change-Level 2 2. Technical-Development Planning: Implementing Organizational Plans; Application of Research- Level 2 ;Organizational Analysis; Organizational Analysis; Organizational Analysis; Organizational Planning-Level 3 3.Core behavioral- Professionalism & Ethics; Results Focus Level 3; Self- Mgt.;Innovation-Level 4 4.Cross-Cutting-Report Writing & Documentation- Level 4			

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Administrative Aide VI (Clerk III)	A A Education Program Specialist II	Accountant I	
OSEC-DECSB- ADA6-30100- 2004	OSEC-DECSB- EPS2-30001- 1998	OSEC-DECSB- A1-30029-2015	
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17553	39672	29165	
Completion of two years studies in college	Bachelor's degree in Education or its equivalent	Bachelor's degree in Commerce/Busi ness Administration major in Accounting	
None required	8 hours relevant training	None required	
None required	PBET, 2 years experience Teacher in education Career research, developm Service ent, Profess implementation or approp other relevant eligibility experience Position	None required	
Career Service Sub- Professional ; First Level Eligibility	PBET, Teacher, Career Service Professional , appropriate eligibility for 2nd Level Positions	RA 1080 (CPA Board Exam)	
1. Core Behavioral- Profesionalism & Ethics, Self Mgt, Results Focus ,Service Orientation Level 1 2. Cross Cutting-Level 1	1. Technical-Organizational Anaylsis Level 2 2. Core bahavioral- Profesionalism & Ethics, Results Focus, Level 2 Teamwork, Self Mgt., Service Orientation, Innovation Level 3 3. Cross Cutting - Implem. Health Policies & Innovation, Problem Solving, Program Monitoring & Mgt. Policy Drafting , Interpretation & Implem. Risk Mgt & Administration-Level 3	1. Core Behavioral- Profesionalism & Ethics; Self- Mgt;Results Focus Level 2 2. Technical- Information technology Acumen;Data & Statistics Analytics;Macroeconomics Analysis; Analysis of Rsearch Data;Cyber Risk Mgt.Data Anlytic System Design; Data Strategy Level 2	