




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

ORD No. 2023-644

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM :  **WILFREDO E. CABRAL, CESO III**
Regional Director

SUBJECT : **AGREEMENTS DURING THE JOINT REMANCOM
AND REXECOM Meeting**

DATE : July 17, 2023

1. As agreed during the recently concluded Joint REMANCOM and REXECOM Meeting , relative to the filling up of vacancies and recall order of Administrative Assistant II & III (ADAS II & III) and Administrative Officer II (AO II) positions, it is directed that:

- a. Filling up of vacancies –shall be completed not later than August 15, 2023
- b. Return to school of ADAS II & III and AO II- be effected not later than August 31, 2023

2. In this connection, a report on the status of the abovementioned action should be submitted to this Office using the link provided to your respective Administrative Officer IV (HRMOs) not later than September 5, 2023.

4. For strict compliance.



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Misamis St., Bago Bantay, Quezon City

Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: ncr@deped.gov.ph

Website: <http://www.deped.gov.ph/regions/ncr/>

