



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



CN-2023-6-30-6377

July 4, 2023

**REGIONAL MEMORANDUM**  
No. 649, s. 2023

**TO :** Schools Division Superintendents  
Chiefs, Curriculum Implementation Division  
Education Program Supervisors in-Charge of Learning Resource  
Management Section  
Librarians, Library Coordinators, Teacher-Librarians  
All Others Concerned

**REITERATION ON THE COMMITMENT IN MAINTAINING THE LEARNING  
RESOURCE FACILITIES IN THE REGION, SCHOOLS DIVISION OFFICES AND IN  
THE SCHOOLS**

1. This is in reference to the attached Memorandum DM-CT-2023-168 from Dr. Alma Ruby C. Torio, Assistant Secretary, and Officer-in-Charge, Office of the Undersecretary for Curriculum and Teaching, on the above-captioned subject, for information and appropriate action.
2. Relative to this, the Curriculum and Learning Management Division (CLMD), and the Curriculum Implementation Division (CID) through the Learning Resource Management Section (LRMS), and the Office of the Principal, are requested to adopt mechanisms to ensure the organization, improvement and maintenance of the Learning Resource (LR) facilities at the RO, SDO and schools.
3. Further, the CLMD and CID - LRMS is enjoined to conduct monitoring of LR facilities and extend technical when necessary, to ensure its efficient and effective operations.
4. A report of the said monitoring shall be made available to stakeholders for feedbacking purposes.
5. Immediate dissemination of this Memorandum is earnestly desired.



Misamis St. Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <https://www.depedncr.com.ph>

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Effectively 01.26.23 Page 1 of 1




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**WILFREDO E. CABRAL, CESO III**  
Regional Director

Encl.: As stated  
Reference:  
To be indicated in the Perpetual Index



Misamis St. Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <https://www.depedncr.com.ph>



Republic of the Philippines

**Department of Education**

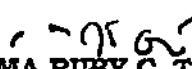
**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

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**MEMORANDUM  
DM-CT-2023-168**

**TO :** REGIONAL DIRECTORS  
ASSISTANT REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS

**ATTENTION :** CURRICULUM AND LEARNING MANAGEMENT DIVISION CHIEFS  
CURRICULUM IMPLEMENTATION DIVISION CHIEFS  
LEARNING ESOURCES SUPERVISORS  
SCHOOL HEADS  
CONCERNED LIBRARIANS

**FROM :**   
ALMA RUBY C. TORIO  
Assistant Secretary  
Officer-in-Charge  
Undersecretary for Curriculum and Teaching

**SUBJECT :** REITERATION ON THE COMMITMENT IN MAINTAINING THE  
LEARNING RESOURCE FACILITIES IN THE REGIONAL  
SCHOOLS DIVISION OFFICES AND IN THE SCHOOLS

**DATE :** June 22, 2023

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This has reference to the correspondence from the Office of the Undersecretary for Curriculum and Teaching dated April 11, 2023 requesting for the commitment of the Regional Directors, Schools Division Superintendents, and School Heads in putting up or maintaining an infrastructure that makes reading materials available for all learners to support the Department's thrusts in improving quality basic education.

Relative to the said request, this is to reiterate further to maintain the established Learning Resource (LR) facility in the Regional Offices (ROs), Schools Division Offices (SDOs), and schools as it serves multipurpose functions on various LR processes and activities.

Hence it is recommended to have the said facility be improved and organized for efficient delivery of the regional and division libraries' information services and serve as venues for collaboration, meetings, workshop preparation, and a temporary hub for learning resources to be distributed to schools. In the schools, the library/ learning resource center facility is expected to cater to the day-to-day academic needs of the learners and teachers.

We anticipate a positive response and continuous support of the Department's priority activities.

*Copy furnished:*

**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

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1/F Bonifacio Building, DepED Complex, Meralco Avenue, Pasig City, Philippines  
Direct Line: (632) 8633-7202/8687-4146 Fax: (632) 8631-5057  
E-mail: [ouct@deped.gov.ph](mailto:ouct@deped.gov.ph)