ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).

2.0 All information must be provided accurately.

3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.

4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: https://shorturl.at/hos58 *(Please copy the link and paste in your*

5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Offic DEPARTMENT OF EDUCATION
Region: NATIONAL CAPITAL REGION
Address: Misamis St. Bago Bantay, Quezon City

Agency Code/UACS: 044
Organization Type: National Goverment Agency

Contact Person: Tereso DL. Ubungin Jr.
Position: Administrative Officer V
E-mail : tereso.ubungin@deped.gov.ph
Telephone/Mobile Nos:

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-	EPSON 003 CYAN	bottle	125	33	36	194	87,300.00	96	27	24	147	66,150.00	120	30	33	183	82,350.00	95	26	23	144	64,800.00	668	450.00	300,600.00
2	-	EPSON 003 CYAN	bottle	108	30	33	171	76,950.00	79	24	21	124	55,800.00	103	27	30	160	72,000.00	77	20	17	114	51,300.00	569	450.00	256,050.00
3	-	EPSON 003 YELLOW	bottle	108	30	33	171	76,950.00	79	24	21	124	55,800.00	103	27	30	160	72,000.00	77	20	17	114	51,300.00	569	450.00	256,050.00
4	-	EPSON 003 MAGENTA	bottle	102	24	27	153	68,850.00	73	18	15	106	47,700.00	97	21	24	142	63,900.00	71	14	11	96	43,200.00	497	450.00	223,650.00
5	-	COMPUTER CONTINUOUS FORM, Carbonles plain white, 1 ply 80gsm 2,000sheets per box	boxes	40	25	25	90	190,125.00	35	25	25	85	179,562.50	40	25	25	90	190,125.00	35	25	25	85	179,562.50	350	2,112.50	739,375.00
6	-	COMPUTER CONTINUOUS FORM, Carbonles plain white, 3 ply 500sheets per box	boxes	46	25	25	96	209,760.00	40	25	25	90	196,650.00	46	25	25	96	209,760.00	40	25	25	90	196,650.00	372	2,185.00	812,820.00
8	-	RIBBON, Cartridge for Printronix Printer P8000/P7000 Standard Life, 2pcs per pck	piece	19	2	2	23	242,880.00	19	2	2	23	242,880.00	19	2	2	23	242,880.00	19	2	2	23	242,880.00	92	10,560.00	971,520.00
7	-	RIBBON, Cartridge for Tallygenicom Printer 6800 Extended Life, 2pcs per pck	piece	14	2	2	18	190,080.00	13	2	2	17	179,520.00	13	2	2	17	179,520.00	13	2	2	17	179,520.00	69	10,560.00	728,640.00
9	-	Letterhead A4	reams	35	35	30	100	120,000.00	35	35	30	100	120,000.00	35	35	30	100	120,000.00	35	35	30	100	120,000.00	400	1,200.00	480,000.00
10	-	Purified Drinking Water	piece	50	50	50	150	6,750.00	50	50	50	150	6,750.00	50	50	50	150	6,750.00	50	50	50	150	6,750.00	600	45.00	27,000.00
11	-	GT 52 BLACK	bottle	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	1	1	3	1,350.00	12	450.00	5,400.00
12	-	GT 52 CYAN	bottle	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	1	1	3	1,350.00	12	450.00	5,400.00
13	-	GT 52 MAGENTA	bottle	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	1	1	3	1,350.00	12	450.00	5,400.00
14	-	GT 52 YELLOW	bottle	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	1	1	3	1,350.00	12	450.00	5,400.00
15	-	FOLDER WITH DEPED NCR LOGO	piece	100	0	0	100	25,000.00	100	0	0	100	25,000.00	100	0	0	100	25,000.00	100	0	0	100	25,000.00	400	250.00	100,000.00
16	-	Zebra Card Printer Ribbon ZC100/300 series	piece	1	0	0	1	5,000.00	1	0	0	1	5,000.00	1	0	0	1	5,000.00	1	0	0	1	5,000.00	4	5,000.00	20,000.00
17	-	Phantom CTL-2000HK Black Toner Cartridge	piece	2	0	0	2	16,000.00	0	0	0	0	0.00	2	0	0	2	16,000.00	0	0	0	0	0.00	4	8,000.00	32,000.00
18	-	Phantom CTL-2000HC Cyan Toner Cartridge	piece	1	0	0	1	8,500.00	0	0	0	0	0.00	1	0	0	1	8,500.00	0	0	0	0	0.00	2	8,500.00	17,000.00
19	-	Phantom CTL-2000HY Yellow Toner Cartridge	piece	1	0	0	1	8,500.00	0	0	0	0	0.00	1	0	0	1	8,500.00	0	0	0	0	0.00	2	8,500.00	17,000.00
20	-	Phantom CTL-2000HM Magenta Toner Cartridge	piece	1	0	0	1	8,500.00	0	0	0	0	0.00	1	0	0	1	8,500.00	0	0	0	0	0.00	2	8,500.00	17,000.00
21	-	Continuous form size 11 x 9-1/2 3ply	boxes	6	0	0	6	12,000.00	6	0	0	6	12,000.00	6	0	0	6	12,000.00	6	0	0	6	12,000.00	24	2,000.00	2,000.00
22	-	Continuous form size 11 x 10-5/8 x 4-3/4 3ply	boxes	6	0	0	6	12,000.00	6	0	0	6	12,000.00	6	0	0	6	12,000.00	6	0	0	6	12,000.00	24	2,000.00	2,000.00
23	-	GP 3608 Akinto Duplicator Black Ink	piece	5	0	0	5	4,950.00	5	0	0	5	4,950.00	5	0	0	5	4,950.00	5	0	0	5	4,950.00	20	990.00	19,800.00
24	-	GP 3608 Akinto Duplicator Master Roll	piece	1	0	0	1	5,000.00	1	0	0	1	5,000.00	1	0	0	1	5,000.00	1	0	0	1	5,000.00	4	5,000.00	20,000.00
25	-	Brother Toner TN2480	piece	2	0	0	2	9,000.00	2	0	0	2	9,000.00	2	0	0	2	9,000.00	2	0	0	2	9,000.00	8	4,500.00	36,000.00
26	-	Philippine Flag (4x8ft) cotton material	piece	5	0	0	5	7,500.00	5	0	0	5	7,500.00	5	0	0	5	7,500.00	5	0	0	5	7,500.00	20	1,500.00	30,000.00
27	-	HP 107A BLACK LASER TONER	piece	2	0	0	2	1,700.00	2	0	0	2	1,700.00	2	0	0	2	1,700.00	2	0	0	2	1,700.00	8	850.00	6,800.00
28	-	Epson XP - 352 Cartridge Magenta,Yellow, Black and Cyan	set	2	0	0	2	2,400.00	2	0	0	2	2,400.00	2	0	0	2	2,400.00	2	0	0	2	2,400.00	8	1,200.00	9,600.00
29	-	TN-116 Toner Cartridge	piece	1	0	0	1	3,474.50	1	0	0	1	3,474.50	1	0	0	1	3,474.50	1	0	0	1	3,474.50	4	3,474.50	13,898.00
30	-	MP 2001 - Toner Cartrdige code: 842012	piece	2	0	0	2	5,420.00	2	0	0	2	5,420.00	2	0	0	2	5,420.00	2	0	0	2	5,420.00	8	2,710.00	21,680.00
31	-	MP 2014AD- Toner Cartrdige code: 842137	piece	2	0	0	2	7,400.00	2	0	0	2	7,400.00	2	0	0	2	7,400.00	2	0	0	2	7,400.00	8	3,700.00	29,600.00
32	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
33	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
34	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
35	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

36	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
37	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
38	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
39	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
40	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
41	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
42	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
49	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
54	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
55	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
56	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
57	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
58	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
59	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
60	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
61	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
62	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
63	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
64	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
65	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
66	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
67	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
68	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
69	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
70	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
71	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
72	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
73	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
74	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
75	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
76	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
77	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
78	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
79	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
80	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
81	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
82	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
83	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
84	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
85	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

86	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
87	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
88	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
89	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
90	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
91	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
92	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
93	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
94	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
95	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
96	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
97	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
98	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
99	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
100	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

A. TOTAL		₱ 5,211,683.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱ 521,168.30
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		₱ -
D. GRAND TOTAL (A + B+ C)		₱ 5,732,851.30
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

TERESO DL. UBUNGEN JR.
Property/Supply Officer

Date Prepared: AUGUST 1, 2023

Certified Funds Available / Certified Appropriate Funds Available:

KIMBERLY SOLIMAN
Accountant / Budget Officer

Approved by:

WILFREDO E. CABRAL, CESO III
Head of Office/Agency