



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

CN-2023-7-26-7924

July 31, 2023

**REGIONAL MEMORANDUM**

ORD No. 704, s. 2023

**To:** Schools Division Superintendents -  
Caloocan City  
Manila City  
Quezon City

**Advisory on the Downloaded Additional MOOE to Region and Schools  
Division Offices**

1. This refers to the attached *Memorandum OUF-2023-515* dated July 22, 2023, relative to the above-captioned subject.
2. Attention is invited to Roman Numeral *III* on the proposed computation of the allocation, funding sources (FY 2022 and FY 2023) with validity until December 31, 2023, and December 31, 2024, respectively under GMS-MOOE.
3. The concerned Schools Division Offices shall submit report via e-mail to [usec.financebpm@deped.gov.ph](mailto:usec.financebpm@deped.gov.ph) on the utilization of the downloaded funds 1<sup>st</sup> week of January 2024 using the template attached as Annex "E".
4. For information and reference.

  
**WILFREDO E. CABRAL, CESO III**  
Regional Director

Encl.: As stated



Misamis St., Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

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**MEMORANDUM**  
**OUF-2023-515**

**TO : REGIONAL DIRECTORS**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**FINANCE OFFICERS**  
**ALL OTHERS CONCERNED**

**FROM : ANNALYN M. SEVILLA**  
Undersecretary

*Annalyn M. Sevilla* *Annalyn M. Sevilla*  
Digitally signed by  
Sevilla Annalyn Macam  
Date: 2023.07.25  
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**SUBJECT : ADVISORY ON THE DOWNLOADED ADDITIONAL MAINTENANCE**  
**AND OTHER OPERATING EXPENSES (MOOE) TO REGIONAL AND**  
**SCHOOLS DIVISION OFFICES**

**DATE : JULY 22, 2023**

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- I. On **March 8, 2023**, per the instruction of the Vice President and Secretary, **OUF-2023-0139<sup>1</sup>** on the “**Call for Requests Needing Additional Maintenance and Other Operating Expenses (MOOE) Fund**”. The following parameters were set:
  - a. The request provides a concept note with corresponding specific deliverables and outputs, supporting documents and computation on costing, and the computation of existing MOOE and proof of utilization of the Office, or reasons as to the inadequacy of the MOOE;
  - b. The request will be obligated, implemented, accepted, and paid until December 31, 2023; and
  - c. The request is compliant with the provisions of existing policies thereof and is subject to existing rules and regulations on budgeting, accounting, procurement, and auditing.
  
- II. On June 26, 2023, this Office issued **OUF-2023-0445<sup>2</sup>** on the “**Response to Requests for Additional MOOE from Regional Offices (ROs), Schools Division Offices (SDOs), and Schools**”, simply stating that:
  - a. That this Office is constrained to approve all the submitted requests;
  - b. All requests from schools will be returned without favorable consideration since the proposals do not adhere to the requirements indicated in OUF-2023-0139; and
  - c. Since most of the proposals include additional funding for regular operations, the FY 2024 proposal for School MOOE was increased by 20%.

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<sup>1</sup> Annex “A”.

<sup>2</sup> Annex “B”.

III. Hence, this Advisory is being issued to inform everyone that the Requested Additional MOOE shall be downloaded to your respective Offices. The breakdown thereof is attached as **Annex “C”**.

- a. The proposed computation of the allocation is **based on the Curricular Offering and LGU Income Classification excluding those RO/SDO/Schools that have already received additional Maintenance and Other Operating Expenses (MOOE)**. The specific details of these exceptions amount to **₱35,969,974.00<sup>3</sup>**.

**For Regional Office/Schools Division Office Proper:**

*MOOE Allocation = Cost Multiplier based on Size Classification of the Region / Division*

**For Schools:**

*MOOE Allocation = Cost Multiplier (Modified Curricular Offering Classification) + Cost Multiplier (LGU Income Class)*

- b. Funding sources shall be the **Continuing (FY 2022) and Current (FY 2023)** funds under the **General Management and Supervision – MOOE (GMS – MOOE)**. Specifically:

<b>RO/SDO/Schools</b>	<b>Amount</b>	<b>Fund Source</b>
Regional Office Proper	PhP 35,000,000.00	GMS-CO – Continuing Appropriation
Schools Division Office Proper	146,300,000.00	GMS-CO – Continuing Appropriation
<b>Sub-Total</b>		<b>181,300,000.00</b>
Schools	PhP 1,378,635,000.00	GMS-CO – Current Appropriation
<b>TOTAL</b>		<b>1,559,935,000.00</b>

- c. The **Schools Division Office shall receive two sets of sub-Allotment Release Orders – one for the Schools Division Office Proper, and one for the Schools. The Schools Division Office has the discretion to prioritize schools that are in dire need of the additional MOOE**. This aims to address the school’s specific needs and ensure the efficient allocation of resources.

IV. Everyone is enjoined to **ensure judicious expenditure of said funds** and to **submit a report on the utilization of the downloaded funds to this Office, during the 1<sup>st</sup> week of January 2024**, for subsequent submission to the Office of the Secretary. The template of the Report is attached as **Annex “E”**. **Kindly submit only via e-mail to: [usec.financebpm@deped.gov.ph](mailto:usec.financebpm@deped.gov.ph)**.

Cc: **Office of the Secretary**

<sup>3</sup> Annex “D”.

**Department of Education  
Recipient of Additional Maintenance and Other Operating Expenses (MOOE)**

REGION	RECIPIENT		SUB-ARO NO.	DATE OF SUB-ARO	AMOUNT	General Managen
	SDO	SCHOOL				
NCR	RO Proper	RO Proper			2,250,000.00	General Managen
NCR	Division of Caloccan	SDO Proper			800,000.00	General Managen
NCR	Division of Las Piñas	SDO Proper			800,000.00	General Managen
NCR	Division of Makati	SDO Proper			800,000.00	General Managen
NCR	Division of Malabon City	SDO Proper			800,000.00	General Managen
NCR	Division of Mandaluyong	SDO Proper			800,000.00	General Managen
NCR	Division of Manila	SDO Proper			800,000.00	General Managen
NCR	Division of Marikina	SDO Proper			800,000.00	General Managen
NCR	Division of Muntinlupa	SDO Proper	OSEC-NCR-23-2786	June 20, 2023	800,000.00	General Managen
NCR	Division of Parahaque	SDO Proper			800,000.00	General Managen
NCR	Division of Navotas City	SDO Proper			800,000.00	General Managen
NCR	Division of Pasay City	SDO Proper			800,000.00	General Managen
NCR	Division of Pasig City	SDO Proper			800,000.00	General Managen
NCR	Division of Quezon City	SDO Proper			800,000.00	General Managen
NCR	Division of San Juan City	SDO Proper			800,000.00	General Managen
NCR	Division of Taguig and Pateros	SDO Proper			800,000.00	General Managen
NCR	Division of Valenzuela	SDO Proper			800,000.00	General Managen
Region IV-B	Division of Oriental Mindoro	Tagumpay ES	OSEC-4B-23-2217	May 03, 2023	100,000.00	General Managen
Region V	Division of Masbate City	Masbate National Comprehensive High School	OSEC-5-23-1976	April 24, 2023	2,000,000.00	General Managen
Region V	Division of Masbate City	Palani Integrated School			146,500.00	General Managen
Region V	Division of Masbate City	Villahermosa ES			100,000.00	General Managen
Region V	Division of Masbate City	Villahermosa NHS			343,000.00	General Managen
Region V	Division of Masbate City	Guindawahon ES	OSEC-5-23-1881	April 20, 2023	113,000.00	General Managen
Region V	Division of Masbate City	Locso-an ES			100,000.00	General Managen
Region V	Division of Masbate City	Arriegado-Sevillano HS			264,750.00	General Managen
Region VIII	Division of Tacloban City	Basper Elementary School	OSEC-8-23-2538	May 11, 2023	100,000.00	General Managen
Region VIII	Division of Tacloban City	Tacloban National Agricultural School			438,500.00	General Managen
Region X	RO Proper	RO Proper	OSEC-10-23-2787	June 20, 2023	8,000,000.00	General Managen
Region X	SDO Malaybalay	Luyungan Rural Farm School			2,000,000.00	General Managen

**Department of Education  
Recipient of Additional Maintenance and Other Operating Expenses (MOOE)**

REGION	RECIPIENT		SUB-ARO NO.	DATE OF SUB-ARO	AMOUNT	
	SDO	SCHOOL				
Region XII		SDO Proper			100,000.00	General Managen
Region XII	SDO Kidapawan City	Amas Central Elem School	OSEC-12-23-1674	April 14, 2023	100,000.00	General Managen
Region XII		Kidapawan NHS			100,000.00	General Managen
Region XII		SDO Proper			100,000.00	General Managen
Region XII	SDO Koronadal City	Koronadal Natl Comprehensive HS	OSEC-12-23-1675	April 14, 2023	100,000.00	General Managen
Region XII		Marbel 6 Elem School			100,000.00	General Managen
Region XII		SDO Proper			100,000.00	General Managen
Region XII	SDO Tacurong City	Tacurong Pilot Elem School	OSEC-12-23-1676	April 14, 2023	100,000.00	General Managen
Region XII		Tacurong NIIS			100,000.00	General Managen
Region XII		SDO Proper			100,000.00	General Managen
Region XII	SDO General Santos City	Dadiangas Heights Elem School	OSEC-12-23-1677	April 14, 2023	100,000.00	General Managen
Region XII		Lagao NHS			100,000.00	General Managen
Region XIII	SDO Surigao City	Capalavan Elementary School	OSEC-13-23-2548	May 12, 2023	115,250.00	General Managen
Region XIII		Capalavan National High School			263,500.00	General Managen

**TOTAL 35,969,974.00**

Region X - Northern Mindanao	810013 Division of Tangub City	500,000
Region X - Northern Mindanao	810014 Division of Valencia City	750,000
Region XI - Davao	811001 Division of Davao de Oro	750,000
Region XI - Davao	811002 Division of Davao del Norte	750,000
Region XI - Davao	811003 Division of Davao del Sur	750,000
Region XI - Davao	811004 Division of Davao Oriental	750,000
Region XI - Davao	811005 Division of Davao City	1,000,000
Region XI - Davao	811006 Division of Digos City	750,000
Region XI - Davao	811007 Division of Island Garden City of Sai	500,000
Region XI - Davao	811008 Division of Mati City	750,000
Region XI - Davao	811009 Division of Panabo City	750,000
Region XI - Davao	811010 Division of Tagum City	750,000
Region XI - Davao	811011 Division of Davao Occidental	750,000
Region XII - SOCCSKSARGEN	812001 Division of Cotabato	900,000
Region XII - SOCCSKSARGEN	812002 Division of Sarangani	650,000
Region XII - SOCCSKSARGEN	812003 Division of South Cotabato	650,000
Region XII - SOCCSKSARGEN	812004 Division of Sultan Kudarat	650,000
Region XII - SOCCSKSARGEN	812006 Division of General Santos City	650,000
Region XII - SOCCSKSARGEN	812007 Division of Kidapawan City	650,000
Region XII - SOCCSKSARGEN	812008 Division of Koronadal City	650,000
Region XII - SOCCSKSARGEN	812009 Division of Tacurong City	400,000
Region XIII - CARAGA	816001 Division of Agusan del Norte	750,000
Region XIII - CARAGA	816002 Division of Agusan del Sur	750,000
Region XIII - CARAGA	816003 Division of Dinagat Island	750,000
Region XIII - CARAGA	816004 Division of Siargao	750,000
Region XIII - CARAGA	816005 Division of Surigao del Norte	750,000
Region XIII - CARAGA	816006 Division of Surigao del Sur	750,000
Region XIII - CARAGA	816007 Division of Bayugan City	500,000
Region XIII - CARAGA	816008 Division of Bislig City	750,000
Region XIII - CARAGA	816009 Division of Butuan City	750,000
Region XIII - CARAGA	816010 Division of Cabadbaran City	500,000
Region XIII - CARAGA	816011 Division of Surigao City	750,000
Region XIII - CARAGA	816012 Division of Tandag City	500,000
<b>Total</b>		<b>181,300,000</b>

Region VII - Central Visayas	807005 Division of Bais City	500,000
Region VII - Central Visayas	807006 Division of Bayawan City	750,000
Region VII - Central Visayas	807007 Division of Bogo City	500,000
Region VII - Central Visayas	807008 Division of Carcar City	750,000
Region VII - Central Visayas	807009 Division of Cebu City	750,000
Region VII - Central Visayas	807010 Division of Danao City	750,000
Region VII - Central Visayas	807011 Division of Dumaguete City	500,000
Region VII - Central Visayas	807012 Division of Gulhulngan City	500,000
Region VII - Central Visayas	807013 Division of Lapu-lapu City	750,000
Region VII - Central Visayas	807014 Division of Mandaue City	750,000
Region VII - Central Visayas	807015 Division of Naga City	500,000
Region VII - Central Visayas	807016 Division of Tagbilaran City	500,000
Region VII - Central Visayas	807017 Division of Talsay City	750,000
Region VII - Central Visayas	807018 Division of Tanjay City	500,000
Region VII - Central Visayas	807019 Division of Toledo City	750,000
Region VII - Central Visayas	807020 Division of Canlaon City	750,000
Region VIII - Eastern Visayas	808001 Division of Biliran	750,000
Region VIII - Eastern Visayas	808002 Division of Eastern Samar	750,000
Region VIII - Eastern Visayas	808003 Division of Leyte	1,000,000
Region VIII - Eastern Visayas	808004 Division of Northern Samar	750,000
Region VIII - Eastern Visayas	808005 Division of Samar	750,000
Region VIII - Eastern Visayas	808006 Division of Southern Leyte	750,000
Region VIII - Eastern Visayas	808007 Division of Baybay City	500,000
Region VIII - Eastern Visayas	808008 Division of Borongan City	500,000
Region VIII - Eastern Visayas	808009 Division of Calbayog City	750,000
Region VIII - Eastern Visayas	808010 Division of Catbalogan City	750,000
Region VIII - Eastern Visayas	808011 Division of Maasin City	500,000
Region VIII - Eastern Visayas	808012 Division of Ormoc City	750,000
Region VIII - Eastern Visayas	808013 Division of Tacloban City	750,000
Region IX - Zamboanga Peninsula	809001 Division of Zamboanga del Norte	1,000,000
Region IX - Zamboanga Peninsula	809002 Division of Zamboanga del Sur	1,000,000
Region IX - Zamboanga Peninsula	809003 Division of Zamboanga Sibugay	750,000
Region IX - Zamboanga Peninsula	809004 Division of Dapitan City	500,000
Region IX - Zamboanga Peninsula	809005 Division of Dipolog City	750,000
Region IX - Zamboanga Peninsula	809006 Division of Isabela City	750,000
Region IX - Zamboanga Peninsula	809007 Division of Pagadian City	750,000
Region IX - Zamboanga Peninsula	809008 Division of Zamboanga City	750,000
Region X - Northern Mindanao	810001 Division of Bukidnon	1,000,000
Region X - Northern Mindanao	810003 Division of Lanao del Norte	750,000
Region X - Northern Mindanao	810004 Division of Misamis Occidental	750,000
Region X - Northern Mindanao	810005 Division of Misamis Oriental	750,000
Region X - Northern Mindanao	810006 Division of Cagayan de Oro City	750,000
Region X - Northern Mindanao	810007 Division of El Salvador City	500,000
Region X - Northern Mindanao	810008 Division of Gingoog City	750,000
Region X - Northern Mindanao	810009 Division of Illigan City	750,000
Region X - Northern Mindanao	810010 Division of Malaybalay City	750,000
Region X - Northern Mindanao	810012 Division of Ozamiz City	750,000

Region IVA - CALABARZON	804022 Division of San Pedro City	750,000
Region IVA - CALABARZON	804023 Division of Sto. Tomas City	750,000
Region IVB - MIMAROPA	817001 Division of Marinduque	750,000
Region IVB - MIMAROPA	817002 Division of Occidental Mindoro	750,000
Region IVB - MIMAROPA	817003 Division of Oriental Mindoro	750,000
Region IVB - MIMAROPA	817004 Division of Palawan	1,000,000
Region IVB - MIMAROPA	817005 Division of Romblon	750,000
Region IVB - MIMAROPA	817006 Division of Calapan City	750,000
Region IVB - MIMAROPA	817007 Division of Puerto Princesa City	750,000
Region V - Bicol	805001 Division of Albay	1,000,000
Region V - Bicol	805002 Division of Camarines Norte	750,000
Region V - Bicol	805003 Division of Camarines Sur	1,250,000
Region V - Bicol	805004 Division of Catanduanes	750,000
Region V - Bicol	805005 Division of Masbate	1,000,000
Region V - Bicol	805006 Division of Sorsogon	750,000
Region V - Bicol	805007 Division of Iriga City	500,000
Region V - Bicol	805008 Division of Legazpi City	750,000
Region V - Bicol	805009 Division of Ligao City	750,000
Region V - Bicol	805010 Division of Masbate City	750,000
Region V - Bicol	805011 Division of Naga City	750,000
Region V - Bicol	805012 Division of Sorsogon City	750,000
Region V - Bicol	805013 Division of Tabaco City	750,000
Region VI - Western Visayas	806001 Division of Aklan	750,000
Region VI - Western Visayas	806002 Division of Antique	750,000
Region VI - Western Visayas	806003 Division of Capiz	750,000
Region VI - Western Visayas	806004 Division of Gulmaras	750,000
Region VI - Western Visayas	806005 Division of Iloilo	1,250,000
Region VI - Western Visayas	806006 Division of Negros Occidental	1,000,000
Region VI - Western Visayas	806007 Division of Bacolod City	750,000
Region VI - Western Visayas	806008 Division of Bago City	750,000
Region VI - Western Visayas	806009 Division of Cadiz City	750,000
Region VI - Western Visayas	806010 Division of Escalante City	500,000
Region VI - Western Visayas	806011 Division of Iloilo City	750,000
Region VI - Western Visayas	806012 Division of Kabankalan City	750,000
Region VI - Western Visayas	806013 Division of La Carlota City	500,000
Region VI - Western Visayas	806014 Division of Passi City	500,000
Region VI - Western Visayas	806015 Division of Roxas City	750,000
Region VI - Western Visayas	806016 Division of Sagay City	750,000
Region VI - Western Visayas	806017 Division of San Carlos City	750,000
Region VI - Western Visayas	806018 Division of Sillay City	750,000
Region VI - Western Visayas	806019 Division of Himamaylan City	750,000
Region VI - Western Visayas	806020 Division of Sibalay City	750,000
Region VI - Western Visayas	806021 Division of Victorias City	500,000
Region VII - Central Visayas	807001 Division of Bohol	1,000,000
Region VII - Central Visayas	807002 Division of Cebu Province	1,250,000
Region VII - Central Visayas	807003 Division of Negros Oriental	1,000,000
Region VII - Central Visayas	807004 Division of Siquijor	750,000



Region II - Cagayan Valley	802004 Division of Nueva Vizcaya	750,000
Region II - Cagayan Valley	802005 Division of Quirino	750,000
Region II - Cagayan Valley	802006 Division of Cauayan City	500,000
Region II - Cagayan Valley	802007 Division of Santiago City	500,000
Region II - Cagayan Valley	802008 Division of Tuguegarao City	750,000
Region II - Cagayan Valley	802009 Division of Ilagan City	500,000
Region III - Central Luzon	803001 Division of Aurora	750,000
Region III - Central Luzon	803002 Division of Bataan	750,000
Region III - Central Luzon	803003 Division of Bulacan	1,000,000
Region III - Central Luzon	803004 Division of Nueva Ecija	1,000,000
Region III - Central Luzon	803005 Division of Pampanga	1,000,000
Region III - Central Luzon	803006 Division of Tarlac	1,000,000
Region III - Central Luzon	803007 Division of Zambales	750,000
Region III - Central Luzon	803008 Division of Angeles City	750,000
Region III - Central Luzon	803009 Division of Balanga City	500,000
Region III - Central Luzon	803010 Division of Cabanatuan City	750,000
Region III - Central Luzon	803011 Division of Gapan City	500,000
Region III - Central Luzon	803012 Division of Malolos City	750,000
Region III - Central Luzon	803013 Division of Muñoz Science City	500,000
Region III - Central Luzon	803014 Division of Olongapo City	750,000
Region III - Central Luzon	803015 Division of San Fernando City	750,000
Region III - Central Luzon	803016 Division of San Jose City	500,000
Region III - Central Luzon	803017 Division of San Jose del Monte City	750,000
Region III - Central Luzon	803018 Division of Tarlac City	750,000
Region III - Central Luzon	803019 Division of Meycauayan City	500,000
Region III - Central Luzon	803020 Division of Mabalacat City	500,000
Region IVA - CALABARZON	804001 Division of Batangas	1,000,000
Region IVA - CALABARZON	804002 Division of Cavite	1,000,000
Region IVA - CALABARZON	804003 Division of Laguna	1,000,000
Region IVA - CALABARZON	804004 Division of Quezon	1,250,000
Region IVA - CALABARZON	804005 Division of Rizal	1,000,000
Region IVA - CALABARZON	804006 Division of Antipolo City	750,000
Region IVA - CALABARZON	804007 Division of Batangas City	750,000
Region IVA - CALABARZON	804008 Division of Calamba City	750,000
Region IVA - CALABARZON	804009 Division of Cavite City	500,000
Region IVA - CALABARZON	804010 Division of Dasmariñas City	750,000
Region IVA - CALABARZON	804011 Division of Lipa City	750,000
Region IVA - CALABARZON	804012 Division of Lucena City	750,000
Region IVA - CALABARZON	804013 Division of San Pablo City	750,000
Region IVA - CALABARZON	804014 Division of Sta. Rosa City	750,000
Region IVA - CALABARZON	804015 Division of Tanauan City	750,000
Region IVA - CALABARZON	804016 Division of Tayabas City	500,000
Region IVA - CALABARZON	804017 Division of Bacoor City	500,000
Region IVA - CALABARZON	804018 Division of Imus City	500,000
Region IVA - CALABARZON	804019 Division of Biñan City	750,000
Region IVA - CALABARZON	804020 Division of Cabuyao City	750,000
Region IVA - CALABARZON	804021 Division of General Trias City	750,000

**ADDITIONAL MOOE FOR REGIONAL/DIVISION OFFICE - PROPER, GMS FY 2022 CONTINUING APPROPRIATION**

Amount in Pesos

Region	UACS	Operating Unit	Amount
National Capital Region (NCR)	300013	Regional Office - NCR	1,000,000
Region I - Ilocos	300001	Regional Office - I	2,500,000
Cordillera Administrative Region (CAR)	300014	Regional Office - CAR	2,000,000
Region II - Cagayan Valley	300002	Regional Office - II	2,000,000
Region III - Central Luzon	300003	Regional Office - III	3,000,000
Region IVA - CALABARZON	300004	Regional Office - IVA	3,000,000
Region IVB - MIMAROPA	300017	Regional Office - IVB	2,000,000
Region V - Bicol	300005	Regional Office - V	2,500,000
Region VI - Western Visayas	300006	Regional Office - VI	3,000,000
Region VII - Central Visayas	300007	Regional Office - VII	3,000,000
Region VIII - Eastern Visayas	300008	Regional Office - VIII	2,500,000
Region IX - Zamboanga Peninsula	300009	Regional Office - IX	2,000,000
Region X - Northern Mindanao	300010	Regional Office - X	1,000,000
Region XI - Davao	300011	Regional Office - XI	2,000,000
Region XII - SOCCSKSARGEN	300012	Regional Office - XII	1,000,000
Region XIII - CARAGA	300016	Regional Office - XIII	2,500,000
National Capital Region (NCR)	813001	Division of Caloocan	200,000
National Capital Region (NCR)	813006	Division of Manila	200,000
National Capital Region (NCR)	813013	Division of Quezon City	200,000
Region I - Ilocos	801001	Division of Ilocos Norte	750,000
Region I - Ilocos	801002	Division of Ilocos Sur	750,000
Region I - Ilocos	801003	Division of La Union	750,000
Region I - Ilocos	801004	Division of Pangasinan I	1,000,000
Region I - Ilocos	801005	Division of Pangasinan II	1,000,000
Region I - Ilocos	801006	Division of Alaminos City	500,000
Region I - Ilocos	801007	Division of Batac City	500,000
Region I - Ilocos	801008	Division of Candon City	500,000
Region I - Ilocos	801009	Division of Dagupan City	750,000
Region I - Ilocos	801010	Division of Laoag City	500,000
Region I - Ilocos	801011	Division of San Carlos City	750,000
Region I - Ilocos	801012	Division of San Fernando City	500,000
Region I - Ilocos	801013	Division of Urdaneta City	750,000
Region I - Ilocos	801014	Division of Vigan City	500,000
Cordillera Administrative Region (CAR)	814001	Division of Abra	750,000
Cordillera Administrative Region (CAR)	814002	Division of Apayao	750,000
Cordillera Administrative Region (CAR)	814003	Division of Benguet	750,000
Cordillera Administrative Region (CAR)	814004	Division of Ifugao	750,000
Cordillera Administrative Region (CAR)	814005	Division of Kalinga	750,000
Cordillera Administrative Region (CAR)	814006	Division of Mt. Province	750,000
Cordillera Administrative Region (CAR)	814007	Division of Baguio City	750,000
Cordillera Administrative Region (CAR)	814008	Division of Tabuk City	750,000
Region II - Cagayan Valley	802001	Division of Batanes	500,000
Region II - Cagayan Valley	802002	Division of Cagayan	1,000,000
Region II - Cagayan Valley	802003	Division of Isabela	1,000,000



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY

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**MEMORANDUM**  
**OUF-2023-0445**

**TO : REGIONAL DIRECTORS**  
**REGIONAL FINANCE OFFICERS**  
**REGIONAL BUDGET OFFICERS**  
**ALL OTHERS CONCERNED**

  
**FROM : ANNALYN M. SEVILLA**  
Undersecretary

**SUBJECT : RESPONSE TO REQUESTS FOR ADDITIONAL MOEE FROM**  
**REGIONAL OFFICES (ROs), SCHOOLS DIVISION OFFICES (SDOs),**  
**AND SCHOOLS**

**DATE : JUNE 26, 2023**

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This refers to OUF-2023-0139 on the "Call for Requests Needing Additional Maintenance and Other Operating Expenses (MOOE) Fund" dated March 8, 2023.

This Office acknowledges the significance of the different requested programs, projects, and activities, recognizing the necessity of repairs and improvements to school facilities, the use of Information and Communication Technology (ICT) equipment in curriculum and instruction, and training to support effective teaching and learning, and the potential benefits it can bring to the Department and, ultimately, to the learners.

Having additional funds is important to meet the increasing demand for learning opportunities while dealing with rising commodity costs. However, after a thorough evaluation, this Office is constrained to approve all the submitted requests. In line with this, all requests from schools will be returned without favorable consideration since the proposals do not adhere to the requirements indicated in OUF-2023-0139. Additionally, since most of the proposals include additional funding for regular operations, MOOE in the field offices still needs to be increased to fund these expenses. To address this concern, the FY 2024 proposal for School MOOE was **increased by 20%**.

Further, the Central Office has allocated PhP1.5 billion to fund proposed programs in support of the National Learning Recovery Program. These funds will be downloaded to Regional Offices to facilitate the implementation of the recovery initiatives at the school level.

For information.

Thank you.



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

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**MEMORANDUM**  
**OUF-2023-0139**

**FOR : REGIONAL DIRECTORS**  
**SCHOOLS DIVISION SUPERINTENDENTS**

**FROM : ANNALYN M. SEVILLA**  
Undersecretary

*Annalyn M. Sevilla* Digitally signed by  
Sevilla Annalyn Macam  
Date: 2023.03.08  
15:53:24 +08:00

**SUBJECT : CALL FOR REQUESTS NEEDING ADDITIONAL MAINTENANCE AND**  
**OTHER OPERATING EXPENSE (MOOE) FUNDS**

**DATE : MARCH 8, 2023**

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Following the announcement during the recent Management Committee Meeting on March 6, 2023, this Memorandum serves as a **call for proposals addressed to Vice President and Secretary Sara Z. Duterte, through this Office**, from the Regional Director<sup>1</sup>, for additional MOOE, provided that:

1. The request provides a **concept note with corresponding specific deliverables and outputs, supporting documents and computation on costing, and the computation of existing MOOE and proof of utilization of the Office, or reasons as to the inadequacy of the MOOE;**
2. The request will be **obligated, implemented, accepted, and paid until December 31, 2023;** and
3. The request is **compliant with the provisions of existing policies** thereof and is **subject to existing rules and regulations on budgeting, accounting, and auditing.**

All requests shall be reviewed and evaluated by the Central Office – Budget Division and will be subject to the availability of funds.

Thank you.

Cc: **Vice President and Secretary Sara Z. Duterte**  
**Ms. Cholet F. Tiong**, Chief, Budget Division

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<sup>1</sup> The Schools Division Superintendents' requests shall be evaluated, endorsed, and consolidated at the Regional level