



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
 ORD-2023- 733

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
 SDO Las Piñas SDO Pasay  
 SDO Mandaluyong SDO TAPAT  
 SDO Marikina SDO Quezon City

**FROM :** **WILFREDO E. CABRAL, CESO III**  
 Regional Director

**SUBJECT :** **ONLINE TEST RUN OF THE LCRP PORTAL**

**DATE :** August 4, 2023

1. This is in reference to Regional Memorandum No. 665 s. 2023 entitled "Addendum to Regional Memorandum No. 618 s. 2023 entitled "Pilot Test of the LCRP Portal to Select SDOs" scheduled on August 16-18, 2023.
2. In view thereof, an **Online Test Run for the LCRP Portal** will be conducted on August 8, 2023, 10AM, via zoom platform with the link <https://bit.ly/LCRPTestRun>. This is to evaluate the feasibility and effectiveness of the portal and to identify areas to improve its efficiency. Below are the identified SDOs and expected participants.

DIVISION	EXPECTED PARTICIPANTS	VENUE
LAS PINAS	- 2 Public Schools District Supervisor (PSDS)	<b>Hybrid</b> RMT - CLMD Office
MANDALUYONG	- 10 School Heads	
MARIKINA	- 23 teachers	
PASAY	- <b>A Total of 35 participants per identified</b>	
QUEZON CITY	- <b>SDO</b>	
TAPAT	- <i>LCRP Focal Persons of the identified SDOs</i>	

3. Consequently, to ensure the smooth conduct of the pilot test on August 16-18, 2023, coordination meetings with concerned personnel will be conducted. Below are the scheduled meetings and expected participants.

Date	Venue	Participants
August 7, 2023	CLMD Office	- LCRP Consultants - LCRP Portal Programmers
		- LCRP Consultants - Alfredo Desamparo-QAD-RMEA Focal Person - Maria Carla Laarni Paranis-FTAD



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4. The following *teacher-programmers* are requested to attend the Coordination Meeting on August 7, 2023, and the Online Test Run of the LCRP Portal on August 8, 2023, at the CLMD Office.

<b>DIVISION</b>	<b>NAME</b>	<b>SCHOOL</b>
Quezon City	Jelyn C. Vigonte	Sauyo High School
	Michael B. Armentia	Betty Go-Belmonte Elementary School
	Jerson R. Castillo	San Gabriel Elementary School
	Cerille Joseph M. Reyes	Culiat High School
	Jessie A. Matriano	Quezon City High School

Additionally, the participation of teachers in the mentioned activities will be eligible for service credit pursuant to DO 53 s. 2023, "Updated Guidelines on Granting Vacation Service Credits to Teachers.", subject to existing DepEd rules and regulations.

5. Immediate dissemination of this Memorandum is desired.

CLMD-MABangit-08.04.2023



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