



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
ORD-2023 780

TO : Schools Division Office of Quezon City
 All Other Concerned Staff

FROM : 
WILFREDO E. CABRAL, CESO III
 Regional Director

SUBJECT : **ENDORSEMENT RE: THE "SCHOOL NUTRITION ENVIRONMENT ASSESSMENT TOOLKIT FOR EAST ASIA PACIFIC: A PILOT TEST IN THE PHILIPPINES SETTING"**

DATE : August 14, 2023

1. Attached is the DepEd Memorandum OUOPS No.2023-08-6050 dated July 26, 2023 from Atty. Revsee A. Escobedo (Undersecretary for Operations), Dr. Dexter A. Galban and Francis Cesar B. Bringas (Assistant Secretary for Operations), of DepEd Central Office, Pasig City, endorsing the study to be conducted by UNICEF in NCR.
2. Details of the specific support requested from the regional office, schools division office, school district and schools in Quezon City are stipulated in the attached memorandum.
3. The full support and cooperation of the Schools Division Office of Quezon City in facilitating the smooth and successful implementation of the study is requested.
4. Immediate dissemination of and compliance with this memorandum is desired.



Misamis St., Bago Bantay, Quezon City
 Email Address: ncr@deped.gov.ph
 Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F006	Rev	00
Effectivity	01.26.23	Page	1 of 1



Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-02 - 6550
MEMORANDUM

TO : **JOCELYN D.R. ANDAYA**
Director IV, Bureau of Curriculum Development

EVELYN R. FETALVERO
Regional Director, Region VIII

WILFREDO E. CABRAL
Regional Director, National Capital Region

FROM : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

DR. DEXTER A. GALBAN
Assistant Secretary for Operations

FRANCIS CESAR B. BRINGAS
Assistant Secretary for Operations

SUBJECT : **ENDORSEMENT OF STUDY TO BE CONDUCTED BY UNICEF
IN REGIONS VIII AND NCR**

DATE : **26 JULY 2023**

This is in reference to the letter of the United Nations Children's Fund (UNICEF) to the Department of Education (DepEd), dated 29 June 2023 regarding their request for endorsement of the implementation of the School Nutrition Environment Assessment Toolkit (SNEAT) which hopes to help schools, government agencies and partners to better understand existing school nutrition environments, implement effective interventions, and monitor their progress.

As part of the Department's support and commitment to UNICEF's initiative, we would like to respectfully endorse to your good office the implementation of the study entitled "**School Nutrition Environment Assessment Toolkit for East Asia and Pacific: A Pilot Test in the Philippine Setting**" which will be done in the following four (4) areas: Quezon City, Metro Manila; Gandara and Catbalogan City, Samar; and Mondragon, Northern Samar.

In relation to this, we would also like to request your cooperation and support to the said study as follows:

Bureau of Curriculum Development (BCD)

- Designate a focal person with whom the Nutrition Center of the Philippines (NCP) staff will coordinate concerns related to the conduct of the study.
- Review the SNEAT, modify, and provide feedback to ensure alignment with DepEd related policies guidelines.
- Abide by the study confidentiality and data privacy guidelines.
- Review project reports submitted by NCP.

Regional Offices in NCR and Eastern Visayas (VIII)

- Endorse the study and the NCP study team to the school division.
- Designate a focal person in the regional office with whom the research staff will coordinate concerns related to the conduct of the study.
- Provide necessary technical assistance.
- Assign focal person/s who will observe during the pilot test of the SNEAT in at least 1 study school site per region.
- Abide by the study confidentiality and data privacy guidelines.

Selected School Division in Manila and the Provinces of Samar and Northern Samar

- Endorse the study and the NCP study team to the selected school districts.
- Designate a focal person in the school division with whom the research staff will coordinate concerns related to the conduct of the study.
- Assist in the selection of schools to be included in the study following approved study criteria.
- Assign focal person/s who will observe during the pilot test of the SNEAT in at least 1 study school site per LGU.
- Abide by the study confidentiality and data privacy guidelines.

Selected School District in Manila and the Provinces of Samar and Northern Samar

- Endorse the study and the NCP study team to the study school sites.
- Designate a focal person in the selected district with whom the research staff will coordinate concerns related to the conduct of the study.
- Facilitate the selection of schools to be included in the study following approved study criteria
- Convene a meeting of school heads from selected schools.;
- Assign focal person/s who will observe during the pilot test of the SNEAT in at least 1 study school site.
- Abide by the study confidentiality and data privacy guidelines.

Selected Schools in Quezon City, Catbalogan City, Gandara, and Mondragon

- Designate a focal person in the school with whom the NCP staff will coordinate concerns related to the conduct of the study.
- Provide or recommend a venue for the Focus Group Discussion activities.
- Facilitate the selection of 1 class section to be included in the study following approved study criteria.
- Assign focal person/s who will observe during the pilot test of the SNEAT.
- Abide by the study confidentiality and data privacy guidelines.

For your information and appropriate action.

Encl:

As stated

Copy furnished:

***Usec. Gina O. Gonong, Undersecretary for Curriculum and Teaching
Nutrition Center of the Philippines
United Nations Children's Fund***