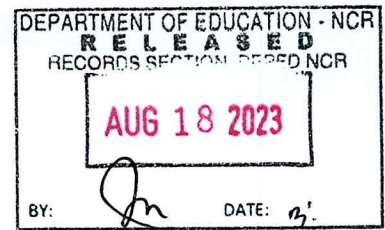




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



August 15, 2023

PPRO

REGIONAL MEMORANDUM
No. 793s. 2023

To: Schools Division Superintendents

Caloocan
Las Pinas
Makati
Malabon
Manila
Navotas
Pasig
Quezon City
San Juan
Valenzuela

Functional Division Chiefs (Human Resource Development Division
National Educator's Academy of the Philippines, Curriculum and
Learning Management Division (CLMD)
Unit Head, Information and Communication Technology Unit
All Others Concerned

**PLANNING WORKSHOP ON THE CONDUCT OF REGIONAL TRAINING ON ABC+
ON INSTRUCTIONAL LEADERSHIP PROGRAM (ILP)**

1. In preparation for the conduct of Regional Training on ABC+ on Instructional Leadership Program (ILP), the Department of Education, National Capital Region through the Human Resource Development Division-National Educators Academy of the Philippines-R will conduct the **Planning Workshop** of the above-mentioned activity on August 29, 2023, at the Conference Hall, DepEd National Capital Region.
2. Said activity aims to comprehensively plan the smooth implementation of one of the Professional Development Programs (PD) for Teachers and School Leaders for this School Year. Specifically, it aims to
 - a. Ensure the alignment of the adjusted Session Package and the PowerPoint Presentation to be used,
 - b. Assign facilitators in each of the topics from the Core to the Regional Trainers,
 - c. Present the Terms of Reference (TOR) of the whole Professional Development Program (PD) to ensure proper delegation of task and avoid conflict of assignment, and



Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>



| | | | |
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| Doc. Ref. Code | RO-ORD-F004 | Rev | 00 |
| Effectivity | 01.26.23 | Page | 1 of 6 |



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



- d. Finalize the Activity Matrix and set criteria in recommending participants to the above-mentioned activity.
3. Please refer to the following enclosures for guidance and reference.

Enclosure No. 1: Activity Matrix
Enclosure No. 2: List of Participants
Enclosure No. 3: Memorandum DM-OUHRD-2022-0184

4. To confirm the attendance of the participants, the listed participants are requested to register online through the Learning and Development Information System, <https://tinyurl.com/ABCplusPlanningWorkshop on August 22, 2023>.



5. Meals of the participants shall be charged against ABC+ Downloaded Funds, while their travel expenses shall be charged to the SDO local funds subject to usual accounting and auditing rules and regulations.
6. For any questions or concerns you may contact Dr. Christian Espanol, Education Program Supervisor-HRDD NEAP Teaching Related Activities through mobile number (0908)-876 1211) or Ms. Jennifer Medina, EPS II NEAP mobile number (0933) 816 6936).
7. Immediate dissemination of and appropriate action of this Memorandum is earnestly desired.


WILFREDO E. CABRAL, CESO III
Regional Director 





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure No. 1: Activity Matrix

**PLANNING WORKSHOP ON THE CONDUCT OF REGIONAL TRAINING ON ABC+
ON INSTRUCTIONAL LEADERSHIP PROGRAM (ILP)**

August 29, 2023
8:00-5:00 PM

DepEd NCR Conference Hall

| Time | Activity | Person In-Charged | Output |
|-------------------|---|--|---|
| 7:30 AM-8:00 AM | Registration | HRDD-NEAP Teaching | |
| 8:00 AM- 8:30 AM | Opening Program Prayer Nationalistic Song Acknowledgment of Participants Welcome Message/Inspirational Message Statement of Purpose | Jerol De Lira- ADAS III AVP Dr. Christian Español - EPS Wilfredo E Cabral Regional Director Hajji R. Palmero Chief-HRDD | |
| 8: 30 AM-12:00 NN | Planning Workshop Proper Presentation of the Professional Priority Program (PD) ABC+ The PDIS Walkthrough of the Session Package and PowerPoint Slides Presentation of Aligned Session Guide and PowerPoint Slides | Ms. Jennifer Medina EPS II NEAP Mr. Gerry Padilla ICTU-Head Dr. Christian Español EPS- HRDD NEAP | Aligned Session Guide and PowerPoint Slides |
| LUNCH | | | |
| 1:00 PM-4:30 PM | Presentation of Activity Matrix Assigning of Facilitators per Session | Hajji R. Palmero Chief, HRDD NEAP | |







Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

| | | | |
|-----------------|--|--|---------------------------|
| | Assigning of Facilitators per Session | | Finalized Activity Matrix |
| | Presentation of Final Activity Matrix | | |
| | Terms of Reference (TOR) | Ms. Jennifer Medina EPS II-NEAP | |
| 4:30 PM-5:00 PM | Final Agreement and Commitment Setting | Hajji R. Palmero Chief-HRDD NEAP R | Finalized Training Plan |


Prepared by:


Hajji R. Palmero
Chief, HRDD NEAP R

Noted:


Cristito A. Eco
Assistant Regional Director

Approved:


Wilfredo E. Cabral
Regional Director





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure No. 1: Official List of Participants

**PLANNING WORKSHOP ON THE CONDUCT OF REGIONAL TRAINING ON ABC+
ON INSTRUCTIONAL LEADERSHIP PROGRAM (ILP)**

August 29, 2023

8:00-5:00 PM

DepEd NCR Conference Hall

| Regional Core Training Team | | |
|------------------------------------|-----------------------------------|---------------|
| Name | Position | SDO |
| Hajji R. Palmero | Chief, HRDD-NEAP | RO- HRDD-NEAP |
| Maricao D. Agao | Education Program Supervisor | RO-CLMD |
| Dr. Arnold C. Garus | Education Program Supervisor | RO-CLMD |
| Gerrie Roderic A. Padilla | Information Technology Officer | RO-ITU |
| Erma N. Queja | Principal I | Caloocan |
| Astrid A. Plaza | Master Teacher I | Caloocan |
| Lucy G. Perez | Public School District Supervisor | Las Pinas |
| Neil Grace T. Gabuya | Master Teacher I | Makati |
| Welbert T. Borlado | Principal I | Makati |
| Hernan Apurado | EPS | Makati |
| Nenita Rivera | Principal I | Malabon |
| Girlie Dela Cruz | Master Teacher I | Malabon |
| Renato N. Felipe Jr. | Public School District Supervisor | Manila |
| Mhilwin A. Esto | Master Teacher I | Manila |
| Ma. Fe. Jubilo | Principal I | Navotas |
| Fatima Corina Rivas | Master Teacher I | Navotas |
| Christopher Santos | Principal I | Pasig |
| Diana Marie B. Dagli | Public School District Supervisor | Pasig |
| Joselito E. Calios | Education Program Supervisor | Pasig |
| Jaida C. Malonzo | Principal I | Quezon City |
| Marimel Jane P. Andres | Public School District Supervisor | Quezon City |
| Maria Elana C. Alunday | Master Teacher II | San Juan |
| Marilyn Soriano | Education Program Supervisor | Valenzuela |
| Alvin Patrick Penafiorida | Principal I | Valenzuela |



Misamis St., Bago Bantay, Quezon City

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Website: <http://www.depedncr.com.ph>

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| Effectivity | 01.26.23 | Page | 5 of 6 |



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES,
TEACHER EDUCATION COUNCIL SECRETARIAT, AND
DEPED EMPLOYEES' ASSOCIATIONS COORDINATING OFFICE

MEMORANDUM
DM-OUHROD-2022-0184

TO : ATTY. REVSEE A. ESCOBEDO
Undersecretary for Field Operations

Regional Directors
Schools Division Superintendents
Human Resource Development Division Chiefs
NEAP-R Focal Persons
Curriculum and Learning Management Division Supervisors for
Early Education and Language Literacy
Regional Information Technology Officers
All Others Concerned

FROM : GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development,
National Educators Academy of the Philippines,
Teacher Education Council Secretariat, and
DepEd Employees' Associations Coordinating Office

SUBJECT : CONDUCT OF ADVANCING BASIC EDUCATION IN THE PHILIPPINES
(ABC+) PROJECT PROFESSIONAL DEVELOPMENT (PD) PROGRAMS
UPSCALING

DATE : OCTOBER 14, 2022

1. This office announces the conduct of the Advancing Basic Education in the Philippines (ABC+) Project Professional Development (PD) Programs Upscaling.
2. This activity aims to:
 - a. capacitate the participants on the content and platform to be used in their respective regions and schools division rollouts;
 - b. draft research-based and data-driven project initiatives that will improve learning outcomes of the K to 3 learners in their respective regions; and
 - c. form linkages and share with other regions, schools divisions, and schools noteworthy practices aligned with Instructional Leadership Training (ILT) principles.

3. The details of the activities are as follows:

a. National Training of Trainers (NTOT)

| Cluster | Date | Venue |
|--|---------------------------|---|
| 1 – South Luzon (Regions IV-A, IV-B, V, and NCR) | Oct 24 to 28, 2022 | NEAP – NCR 15 Cepeda Street, Marikina City |
| 2 – Visayas (Regions VI, VII, and VIII) | Nov 07 to 11, 2022 | Cebu City |
| 3 – Mindanao (Regions IX, X, XI, XII, and CARAGA) | Nov 14 to 18, 2022 | NEAP – Region XII Quirino Avenue, General Santos City |
| 4 – North Luzon (Regions I, II, III, and CAR) | Nov 28 to Dec 02, 2022 | Baguio City |

b. Regional Training of Trainers (RTOT)

| Cluster | Date | Venue |
|--|---------------|-------------------------|
| 1 – South Luzon (Regions IV-A, IV-B, V, and NCR) | January 2023 | c/o Regional Offices |
| 2 – Visayas (Regions VI, VII, and VIII) | | |
| 3 – Mindanao (Regions IX, X, XI, XII, and CARAGA) | February 2023 | |
| 4 – North Luzon (Regions I, II, III, and CAR) | | |

c. Division Rollout

| Cluster | Date | Venue |
|--|---------------------|------------------------------------|
| 1 – South Luzon (Regions IV-A, IV-B, V, and NCR) | March to April 2023 | c/o Schools Division Offices |
| 2 – Visayas (Regions VI, VII, and VIII) | | |
| 3 – Mindanao (Regions IX, X, XI, XII, and CARAGA) | May to June 2023 | |
| 4 – North Luzon (Regions I, II, III, and CAR) | | |

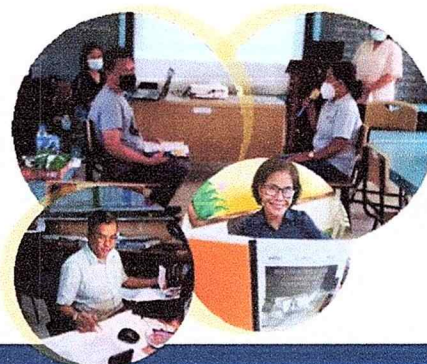
4. For the NTOT, the cost of the board and lodging of the participants shall be charged against FY 2022 NEAP HRD funds while travel and other incidental expenses shall be charged to local funds, subject to the usual accounting, budgeting, auditing rules and regulations.
5. Meal and accommodation provisions for the NTOT are as follows:
 - a. South Luzon - October 24 to 28, 2022
 - b. Visayas - November 07 to 11, 2022
 - c. Mindanao - November 14 to 18, 2022
 - d. North Luzon - November 28 to December 02, 2022

| Inclusive Dates | Day 0 | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 |
|-----------------|-------|-------|-------|-------|-------|-------|
| | S | M | Tu | W | Th | F |
| Breakfast | | ✓ | ✓ | ✓ | ✓ | ✓ |
| AM Snacks | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Lunch | | ✓ | ✓ | ✓ | ✓ | |
| PM Snacks | ✓ | ✓ | ✓ | ✓ | ✓ | |
| Dinner | ✓ | ✓ | ✓ | ✓ | ✓ | |

6. The following documents are enclosed for reference:
 - a. Enclosure no. 1 - ABC+ ILT Briefer
 - b. Enclosure no. 2 - List of Participants
 - c. Enclosure no. 3 - NTOT 5-day Training Matrix
7. For the attendance of North Luzon participants, compensatory time-off (CTO) is requested to be granted to them by the Regional Office to compensate their attendance on November 30, which is deemed a regular holiday.
8. To confirm attendance at the NTOT, the listed participants are requested to answer this online registration form: <https://tinyurl.com/ABCNTOT> on or before **October 17, 2022**. Also, the confirmed participants will be automatically enrolled in the Professional Development Information System (PDIS) for tracking purposes.
9. The details for the RTOT and Schools Division Rollouts will be released in a separate issuance by the respective Regions and Divisions.
10. For questions or concerns, please contact **Mr. Dustin Troy R. Josen**, Senior Education Program Specialist of NEAP-PDD via landline number (02) 8715-9919 or email address pdd.pdi@deped.gov.ph with the subject, *[Region ##] ABC+ ILT NTOT <Insert subject> e.g., [Region III] ABC+ ILT NTOT Clarification*
11. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

[NEAP-PDD/Josen]

ABC+ ILT Briefer



Instructional Leadership Training

INSTRUCTIONAL LEADERSHIP TRAINING (ILT)

The **Instructional Leadership Training (ILT)** is a training program specially designed for school heads and supervisors. Its contents focus on developing literacy leaders who can foster a positive school climate and conditions such as social and emotional learning (SEL), gender equity and social inclusion (GESI), and developmentally appropriate practices to support quality literacy instruction.

The ILT is initially implemented in Regions V and VI under ABC+: Advancing Basic Education in the Philippines (ABC+) project in partnership with the Department of Education (DepEd) and funded by the U.S. Agency for International Development (USAID). ABC+ and DepEd through the National Educator's Academy of the Philippines (NEAP) now offer ILT nationwide to capacitate more national trainers who can implement quality literacy instructions in their respective regions.

PROFESSIONAL DEVELOPMENT

The ILT is recognized and certified by **NEAP** and is accredited by the **Professional Regulation Commission (PRC)**.



TRAINING DELIVERY

Blended Learning Modality
Online and Modular

Tech tools and platforms used



Training features

- Training Groups
- Lead a Project Initiative
- Digital & Online Learning Resource Kit
- Real-time Support
- Portfolio Submission

ILT THEMES

Fostering Learning Conditions that contribute to Literacy Instruction
Interrelationship of School Climate
SEL/GESI/Well-being

Supporting Literacy Instruction through Evidence-based Literacy Leadership
Strategies and Mechanisms for Feedback and Technical Assistance on Early Literacy



TRAINING SCHEDULE

National Training of Trainers (NTOT)
October – November 2022

Regional Training of Trainers (RTOT)
January – February 2022



Advancing Basic Education in the Philippines (ABC+) is a project of the Department of Education (DepEd) in partnership with the U.S. Agency for International Development (USAID) and implemented by RTI International, together with The Asia Foundation, SIL LEAD, and Florida State University. It seeks to improve basic life skills of children in the early grades (K-3) by supporting DepEd in implementing innovative approaches to ensure access to a quality education.

List of Participants

A. NEAP - CO Program Management Team

| | Name | Position |
|-----|--|---|
| 1. | Anna Marie San Diego | OIC - Project Development Officer V/ Senior Education Program Specialist |
| 2. | Dustin Troy Joson | Senior Education Program Specialist |
| 3. | Richie Carla Vesagas | Senior Education Program Specialist |
| 4. | Jayson Penafiel | Senior Education Program Specialist |
| 5. | Rizza Pereyra | Senior Education Program Specialist |
| 6. | Jhoanna Javier | Education Program Specialist II |
| 7. | Florentino Varron Jr. | Education Program Specialist II |
| 8. | Cristina Monsanto | Education Program Specialist II |
| 9. | Jessica Kristel Abeleda | Project Development Officer II |
| 10. | Jojet Gabriel | Technical Assistant II |
| 11. | Anna Maria Patricia Santos (South Luzon and Mindanao Clusters) | Senior Education Program Specialist |
| | Joanna Marasigan (North Luzon and Visayas Clusters) | Project Development Officer II |
| 12. | Mathew Bofete | Technical Assistant II |
| 13. | Caroline Anne Miranda | Administrative Officer V |
| 14. | Adison Lozano | Technical Assistant II |
| 15. | Mildren Panol | Technical Assistant II |
| 16. | Myra Del Monte | Technical Assistant II |

B. DepEd Co-Facilitators

| Cluster | Name | Position | Station/Office |
|-------------|--------------------|--------------|--|
| North Luzon | Wilma M. Ojeda | Principal I | Fundado Elementary School, Camarines Norte |
| | Ruel T. Dominguez | Principal I | Malatap Elementary School, Camarines Norte |
| | Marianne Z. Arines | Principal II | Prieto Diaz Central |

| | | | |
|-------------|------------------------|-----------------------------------|------------------------------------|
| | | | School, Sorsogon |
| | Maria Ines P. Galon | Principal I | Tinapo Elementary School, Sorsogon |
| South Luzon | Lea B. Dado | Head Teacher I | Buhatan Elementary School, Albay |
| | Patricia C. Tongco | Principal I | Malapay Elementary School, Albay |
| | Melissa G. Carretero | Principal II | Albay Central School, Legazpi City |
| | Wilson B. Anza | Public School District Supervisor | District 5, Legazpi City |
| Visayas | Remiflor Paguntalan | Public School District Supervisor | Antique |
| | Eleanore Dagala | Education Program Supervisor | Antique |
| | Francisco Misajon | Education Program Supervisor | Antique |
| | Russanna Delena | Public School District Supervisor | Roxas City |
| Mindanao | Maria Dinah R. Beloria | Principal II | Negros Occidental |
| | Edily A. Leonardo | Public School District Supervisor | Negros Occidental |
| | Noly B. Boctolan | Principal II | Negros Occidental |
| | Aurea Losanta | Public School District Supervisor | Roxas City |

C. North Luzon

| | Regional Core Training Team | | Station/Office |
|--------------------------|-----------------------------|-------------------------------------|----------------|
| Region I - Ilocos Region | Dinah C. Bonao | Chief Education Supervisor | RO - HRDD |
| | Evangeline Cabacungan | Education Program Supervisor | RO - CLMD |
| | Kathleen May M. Bautista | Senior Education Program Specialist | RO - HRDD |
| | Sammy C. Legaspi | Information Technology Officer | RO - ITU |

| Endorsed Participants | | |
|------------------------------|------------------------------------|-------------------|
| Johnson Sunga | Education Program Supervisor | CLMD RO |
| Vivien De Guzman | Education Program Supervisor | HRDD RO |
| Elnora Raroque | Education Program Supervisor | Alaminos City |
| Jenelyn Asuncion | Principal I | Batac City |
| Lilian Escalona | Principal II | Candon City |
| Maria Rita Theresa Rino | Principal IV | Dagupan City |
| Christian Giron | Assistant School Principal II | Ilocos Sur |
| Rowel Garcia | Principal II | Ilocos Sur |
| Ligaya Ragudo | Master Teacher II | Ilocos Norte |
| Alma Jane Calaramo | Head Teacher III | Ilocos Norte |
| Sonia Reinavic Espiritu | Principal II | Laoag City |
| Belen Aquino | Education Program Supervisor | La Union |
| Cheryl De Guzman | Principal III | Pangasinan I |
| Maria Mila De Guzman | Master Teacher I | Pangasinan I |
| Arabella May Soniega | Public Schools District Supervisor | Pangasinan II |
| Marly Benigno | Principal III | Pangasinan II |
| Lerio Patayan | Education Program Supervisor | San Carlos City |
| Emiliza Abulencia | Principal I | San Fernando City |
| Almera Zarate | Education Program Supervisor | Urdaneta City |

| | | | | |
|------------------------------------|------------------------------|---|----------------|--|
| | Ana Castor | Principal III | Vigan City | |
| Regional Core Training Team | | | | |
| Region II - Cagayan Valley | Jerry B. Sario, Jr. | Chief Education Supervisor | RO - HRDD | |
| | James P. Pamittan | Education Program Supervisor | RO - CLMD | |
| | Ronnie C. Tejano | Education Program Supervisor | RO - CLMD | |
| | Joy S. Ferrer-Lopez | Education Program Supervisor | RO - HRDD | |
| | Endorsed Participants | | | |
| | Violeta Gasilao | Education Program Supervisor | Batanes | |
| | Jecelyn de Leon | Public Schools District Supervisor / Education Program Supervisor | Cagayan | |
| | Marites Lingan | Public Schools District Supervisor | Cagayan | |
| | John Lee Lucas | Master Teacher I | Cagayan | |
| | Gemma Bala | Education Program Specialist I | Cauayan | |
| | Zenaida Irene Osalvo | Principal I | Cauayan | |
| | Joy Diquiatco | Education Program Specialist I | City of Iligan | |
| | Hazelyn Lucas | Principal I | City of Iligan | |
| | Maribel Ancheta | Public Schools District Supervisor | Isabela | |
| | Lillette dela Cruz | Master Teacher I | Isabela | |
| | Glenda Pira | Principal II | Isabela | |
| | Irene Bosque | Principal III | Nueva Vizcaya | |
| | Myra Tumolva | Master Teacher II | Nueva Vizcaya | |
| | Amherstine Boy Bata | Master Teacher II | Nueva Vizcaya | |

| | | | |
|--|------------------------------------|------------------------------------|-----------------|
| | Hilaria Sabado | Public Schools District Supervisor | Quirino |
| | Elisa Mercelino | Officer-in-Charge School Head | Quirino |
| | Mauree Pascual | Master Teacher II | Quirino |
| | Elizabeth Berdadero | Education Program Supervisor | Santiago |
| | Majorie Pilon | Principal I | Santiago |
| | Jessica Castañeda | Education Program Supervisor | Tuguegarao City |
| | Regional Core Training Team | | |
| Cordillera Administrative Region (CAR) | Dexter B. Andres | Education Program Supervisor | RO - HRDD |
| | Nover Keithley S. Mente | Education Program Supervisor | RO - HRDD |
| | Thelma Dalay-on | Education Program Supervisor | RO - CLMD |
| | Jumar Yago-an | Information Technology Officer | RO - ITU |
| | Endorsed Participants | | |
| | Representative | | RO |
| | Pedro Talingdan | Education Program Supervisor | Abra |
| | Analyn Atmosfera | Public Schools District Supervisor | Abra |
| | Myrna Campos | Master Teacher I | Abra |
| | Fernandina Lagundino | Principal I | Abra |
| Marilyn Apiit | Education Program Supervisor | Baguio | |
| Santiago Bugtong | Public Schools District Supervisor | Baguio | |
| Freda Dayog | Master Teacher I | Baguio | |
| Wilfred Bagsao | Education Program Supervisor | Benguet | |

| | | | |
|-------------------------------|------------------------------------|-------------------------------------|--------------|
| | Macarthy Malanes | Education Program Supervisor | Benguet |
| | Juliet Baldo | Principal III | Benguet |
| | Imelda Licyag | Education Program Supervisor | Ifugao |
| | Joyce Karen Dulnuan | Principal II | Ifugao |
| | Evangeline Dulnuan | Public Schools District Supervisor | Ifugao |
| | Jennifer Duran | Principal I | Kalinga |
| | Mary Joy Anggaboy | Principal I | Kalinga |
| | Conchita Wagawag | Public Schools District Supervisor | Kalinga |
| | Maribel Bravo | Education Program Supervisor | Tabuk City |
| | Dianaleen Abaoag | Master Teacher I | Tabuk City |
| | Maria Medea Vallejo | Principal I | Tabuk City |
| | Regional Core Training Team | | |
| Region III - Central Luzon | William G. Bacani | Chief Education Supervisor | RO - HRDD |
| | Marie Anne C. Ligsay | Education Program Supervisor | RO - CLMD |
| | John Carlo S. Magtoto | Senior Education Program Specialist | RO - HRDD |
| | Bryan L. Vicente | Education Program Specialist II | RO - HRDD |
| | Endorsed Participants | | |
| | Johanna dela Torre | Education Program Specialist I | Aurora |
| | Richard Ayson | Principal II | Angeles City |
| | Rufina Ramos | Principal IV | Balanga City |
| | Mariel Labandilo | Public Schools District Supervisor | Bataan |
| | Lea Agulto | Master Teacher I | Bulacan |

| | | | |
|--|---------------------------|--|----------------------------|
| | Teresita de Leon | Head Teacher III | Cabanatuan City |
| | Agnes Lacayanan | Head Teacher III | San Fernando |
| | Rhodora delos Santos | Master Teacher II | Gapan City |
| | Jennifer Iligan | Principal III | Mabalacat |
| | Lowell Fuentabella | Principal II | Nueva Ecija |
| | Nederysiad Laureta Manuel | Head Teacher III | San Jose City |
| | Marichele Mercurio | Principal IV | Science City of Munoz |
| | Ma. G. Victoria Tiglao | Master Teacher II | City of San Jose del Monte |
| | Jerome Manansala | Principal I | Pampanga |
| | Ivy Trina Baltazar | Master Teacher I | Malolos City |
| | Mary Jane Dasig | Principal I/OIC - Education Program Supervisor | Meycauayan City |
| | Katherine Reyes | Master Teacher II | Tarlac City |
| | Fatima Tulio | Principal II | Tarlac Province |
| | Danah Ann Plato | Principal II | Olongapo |
| | Delia Datuin | Principal IV | Zambales |

D. South Luzon

| Regional Core Training Team | | | |
|------------------------------------|--------------------------------|---------------------------------|-----------------|
| Region IV-A - CALABARZON | Luz E. Osmeña | Chief Education Supervisor | RO - HRDD |
| | Jonalyn B. Pattalitan | Education Program Specialist II | RO - HRDD |
| | Dianne Catherine Teves-Antonio | Education Program Supervisor | RO - CLMD |
| | Elaine T. Balaogan | Education Program Supervisor | RO - CLMD |
| | Endorsed Participants | | |
| | Anna Marie Aranzano | Education Program Supervisor | Cavite Province |

| | | | |
|------------------------|------------------------------------|------------------------------------|-------------------|
| | Zoila Badulis | Public Schools District Supervisor | Laguna |
| | Rhea Bilbes | Education Program Supervisor | Binan City |
| | Jocelyn Contreras | Public Schools District Supervisor | Cavite Province |
| | Movita Cruzat | Principal I | Batangas Province |
| | Maribel De Vera | Education Program Supervisor | Sta. Rosa City |
| | Marife Frane | Principal III | Batangas City |
| | Erickson Gutierrez | Education Program Supervisor | Batangas Province |
| | Imelda Lucos | Public Schools District Supervisor | Sta. Rosa City |
| | Gayle Malibiran | Principal I | Antipolo City |
| | Rhoda Manual | Public Schools District Supervisor | Laguna |
| | Marlon Marquez | Education Program Supervisor | Rizal |
| | Jacqueline Mota | Master Teacher I | Dasmaringas City |
| | Evelyn Navia | Principal III | Laguna |
| | Weyden Osorio | Master Teacher II | Laguna |
| | Alona Raton | Master Teacher I | Cabuyao City |
| | Maria Rowena Solomon | Education Program Supervisor | Tanauan City |
| | Angelita Suerte | Principal I | Laguna |
| | Ma. Rita Trinidad | Principal II | San Pablo City |
| | Prescila Villalon | Principal III | Cavite Province |
| | Regional Core Training Team | | |
| Region IV-B - MIMAROPA | Jun-Jun M. Pabillo | Administrative Assistant III | RO - HRDD |

| | | | |
|------------------------------|-----------------------|------------------------------------|----------------------|
| | Edna C. Oabel | Education Program Supervisor | RO - CLMD |
| | Hajji R. Palmero | Education Program Supervisor | RO - CLMD |
| | Jerald M. Engay | Computer Programmer II | RO - ITU |
| Endorsed Participants | | | |
| | Mirafe Aparato | Principal III | Oriental Mindoro |
| | Maria Jennifer Zamora | Master Teacher I | Oriental Mindoro |
| | Dindo Generato | Education Program Supervisor | Oriental Mindoro |
| | Mary Jane Virrey | Public Schools District Supervisor | Palawan |
| | Joseph Baluarte | Public Schools District Supervisor | Palawan |
| | Amsie Aniasco | Principal II | Palawan |
| | Edgardo Mutia | Principal II | Palawan |
| | Eduardo Ellarma | Education Program Supervisor | Occidental Mindoro |
| | Menia Gamboa | Public Schools District Supervisor | Occidental Mindoro |
| | Florence Neil Garcia | Master Teacher I | Occidental Mindoro |
| | Adeline Francisco | Principal III | Calapan City |
| | Jessica Salazar | Principal I | Calapan City |
| | Joseph Pinos | Principal II | Puerto Princesa City |
| | Fe Cabasal | Public Schools District Supervisor | Puerto Princesa City |
| | Glenda Almeniana | Education Program Supervisor | Puerto Princesa City |
| | Sarah Jane Avanzado | Public Schools District Supervisor | Romblon |

| | | | | |
|------------------------------------|------------------------------------|-------------------------------------|-----------------|--|
| | Lovella Gaca | Master Teacher I | Romblon | |
| | Norman Romansanta | Principal I | Marinduque | |
| | Jake Yao | Master Teacher I | Marinduque | |
| | Leonora Imperio | Principal I | Marinduque | |
| Regional Core Training Team | | | | |
| Region V - Bicol Region | Sancha M. Nacion | Chief Education Supervisor | RO - HRDD | |
| | Grace U. Rabelas | Education Program Supervisor | RO - CLMD | |
| | Joan Lagata | Education Program Supervisor | RO - CLMD | |
| | Jeremy A. Atad | Education Program Specialist II | RO - HRDD | |
| | Endorsed Participants | | | |
| | Emily Jimenez | Master Teacher II | Legazpi City | |
| | Cyril Delavin | Principal I | Masbate City | |
| | Rez Cama Salazar | Principal I | Camarines Norte | |
| | Rowan Celestra | Principal I | Sorsogon City | |
| | Corazon Fatima Silerio | Education Program Supervisor | Naga City | |
| | Judy Madriaga | Principal I | Ligao City | |
| | Claire Barcelona | Senior Education Program Specialist | HRDS - Albay | |
| | Emy Barja | Master Teacher II | Albay | |
| | Pedro Morada | Principal I | Iriga City | |
| Rene Abaño | Public Schools District Supervisor | Masbate | | |
| Franlie Corporal | Principal I | Camarines Sur | | |

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| | Juancho Azares | Education Program Supervisor | Masbate | |
| | Rhea Caparas | Master Teacher I | Camarines Sur | |
| | Joan Quipid | Public Schools District Supervisor | Albay | |
| | Judith Bellen | Principal II | Ligao City | |
| | Alma Aguirre | Principal I | Camarines Sur | |
| | Jennelyn Cedron | Public Schools District Supervisor | Camarines Sur | |
| | Julia Jornoles | Public Schools District Supervisor | Camarines Sur | |
| | Shalima Mier | Master Teacher I | Camarines Sur | |
| | Libertine Joy Baldillo | Master Teacher II | Sorsogon | |
| Regional Core Training Team | | | | |
| National Capital Region (NCR) | Haji R. Palmero | Senior Education Program Specialist | RO - HRDD | |
| | Maricar D. Agao | Education Program Supervisor | RO - CLMD | |
| | Arnold C. Gatus | Education Program Supervisor | RO - CLMD | |
| | Gerrie Roderic A. Padilla | Information Technology Officer | RO - ITU | |
| | Endorsed Participants | | | |
| | Erma Queja | Principal I | Caloocan | ✓ |
| | Astrid Plaza | Master Teacher I | Caloocan | ✓ |
| Lucy Perez | Public Schools District Supervisor | Las Pinas | ✓ | |
| Neil Grace Gabuya | Master Teacher I | Makati | ✓ | |
| Welbert Borlado | Principal I | Makati | ✓ | |
| Joy Martin | Public Schools District Supervisor | Makati | ✓ | |

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|--|---------------------------|------------------------------------|-------------|---|
| | Nenita Rivera | Principal I | Malabon | ✓ |
| | Girlye Dela Cruz | Master Teacher I | Malabon | ✓ |
| | Renato Felipe, Jr. | Public Schools District Supervisor | Manila | ✓ |
| | Mhilwin Esto | Master Teacher I | Manila | ✓ |
| | Ma. Fe Jubilo | Principal I | Navotas | ✓ |
| | Fatima Corina Rivas | Master Teacher I | Navotas | ✓ |
| | Christopher Santos | Principal I | Pasig | ✓ |
| | Diana Marie Dagli | Public Schools District Supervisor | Pasig | ✓ |
| | Joselito Calios | Education Program Supervisor | Pasig | ✓ |
| | Jaida Malonzo | Principal I | Quezon City | ✓ |
| | Marimel Jane Andes | Public Schools District Supervisor | Quezon City | ✓ |
| | Maria Elana Alunday | Master Teacher II | San Juan | ✓ |
| | Winnie Tugade | Education Program Supervisor | Valenzuela | ✓ |
| | Alvin Patrick Penaflorida | Principal I | Valenzuela | ✓ |

E. Visayas

| Regional Core Training Team | | | |
|-----------------------------|-----------------------|-------------------------------------|-----------|
| Region VI - Western Visayas | Rolly Ben M. Madera | Senior Education Program Specialist | RO - HRDD |
| | Dominica T. Parcia | Education Program Supervisor | RO - CLMD |
| | Nestor Paul M. Pingil | Education Program Supervisor | RO - CLMD |
| | Noel Donell Y. Narida | Information Technology Officer | RO - ITU |
| | Endorsed Participants | | |
| | Aurelio Odiong | Education Program Supervisor | Antique |

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| Ma. Adrilyn Lacurom | Education Program Supervisor | Antique |
| Albert Enopiques | Principal III | Antique |
| Daryl Arguelles | Principal II | Antique |
| Annie Tuto | Principal II | Escalante City |
| Gina Iwayan | Master Teacher II | Escalante City |
| Anjeanette Calumpita | Principal II | Escalante City |
| Ronnie Bayadog | Head Teacher III | Escalante City |
| Dymphna Leizel Jocson | Public Schools District Supervisor | Iloilo City |
| Micron Rey Fuego | Master Teacher II | Iloilo City |
| Riza Gea | Public Schools District Supervisor | Negros Occidental |
| Myline Cornel | Public Schools District Supervisor | Negros Occidental |
| Ma. Cora Capariño | Public Schools District Supervisor | Negros Occidental |
| Dulce Corazon Cuberos | Public Schools District Supervisor | Negros Occidental |
| Connie Agana | Education Program Supervisor / Officer-In-Charge CID Chief | Roxas City |
| Eva Fabraquel | Public Schools District Supervisor | Roxas City |
| Mary Jean Francisco | Public Schools District Supervisor | Roxas City |
| Mary Joy Gitierrez | Principal I | Roxas City |
| Lenny Nillos | Education Program Supervisor | Victorias City |
| Deena Rose Eleccion | Master Teacher II | Victorias City |

| Regional Core Training Team | | | | |
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| Region VII - Central Visayas | Misael G. Borgonia | Chief Education Supervisor | RO - HRDD | |
| | Eduardo F. Omana | Education Program Supervisor | RO - CLMD | |
| | Gilda G Bancog | Education Program Supervisor | RO - CLMD | |
| | Johnnyline Jagdon | Information Technology Officer | RO - ITU | |
| | Endorsed Participants | | | |
| | Eduard Omaña | Education Program Supervisor | RO | |
| | Juvelyn Otero | Education Program Supervisor | RO | |
| | Elaine Perfecio | Education Program Supervisor | RO | |
| | Cesar Restauro | Education Program Supervisor | RO | |
| | Doris Esmero | Education Program Supervisor | RO | |
| | Mary Ann Ramos | Education Program Supervisor | Danao City | |
| | Sisinia Vasquez | Education Program Supervisor | Talisay City | |
| | Sofia Tundag | Education Program Supervisor | Dumaguete City | |
| | Flordeliza Erojo | Principal I | Dumaguete City | |
| | Pamela Rodemio | Education Program Supervisor | Cebu Province | |
| | Luthgarda Borgonia | Principal I | Cebu Province | |
| | Lorna Soco | Public Schools District Supervisor | Cebu Province | |
| | Imelda Gealon | Public Schools District Supervisor | Cebu Province | |
| | Cerelina Llerin | Public Schools District Supervisor | Cebu City | |
| | Maricon Gumba | Principal I | Cebu City | |
| | Arlene Caballero | Principal I | Cebu City | |
| Juvy Ayenza | Public Schools District Supervisor | Bohol Province | | |
| Susana Limbago | Principal I | Bohol Province | | |
| Annaliza Mapula | Education Program Supervisor | City of Naga | | |
| Representative | | City of Naga | | |

| Regional Core Training Team | | | | |
|------------------------------------|------------------------------|-------------------------------------|----------------|--|
| Region VIII - Eastern Visayas | Alejandra B. Lagumbay | Education Program Supervisor | RO - HRDD | |
| | Gertrudes C. Mabutin | Education Program Supervisor | RO - CLMD | |
| | Dean Ric M. Endriano | Education Program Supervisor | RO - CLMD | |
| | Jim Albert A. Lagado | Information Technology Officer | RO - ITU | |
| | Endorsed Participants | | | |
| | Gertrudes Mabutin | Education Program Supervisor | RO | |
| | Dina Superable | Senior Education Program Specialist | RO | |
| | Marck Anthony Suyom | Senior Education Program Specialist | Baybay City | |
| | Ma. Cristy Lyn Meracap | Principal II | Biliran | |
| | Grace Durano | Assistant Principal II | Biliran | |
| | Hazel Meneses | Principal II | Borongan | |
| | Christopher Salino | Assistant Principal II | Calbayog | |
| | Marlon Sayde | Principal II | Eastern Samar | |
| | Obdulia Quiminales | Principal I | Eastern Samar | |
| | Grace Villanueva | Education Program Supervisor | Leyte | |
| | Erlinda De Lira | Principal II | Leyte | |
| | Jefrey Cawaling | Principal I | Maasin City | |
| | Villajejan Avila | Principal III | Northern Samar | |
| | Evelyn Vertrudes | Master Teacher I | Northern Samar | |
| | Melisa Bughao | Principal I | Ormoc City | |
| Loida Voces | Principal II | Samar | | |
| Ma. Gelma Mapatac | Principal I | Samar | | |

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|--|---------------------|-----------------------------------|----------------|
| | Allan Rosello | Education Program Supervisor | Southern Leyte |
| | Elsie Jane Mantilla | Public School District Supervisor | Southern Leyte |
| | Marlon Cainong | Principal III | Tacloban City |

F. Mindanao

| Regional Core Training Team - Zamboanga Peninsula | | | | |
|--|------------------------------|-----------------------------------|---------------------|--|
| Region IX - Zamboanga Peninsula | Marietta R. Anhaw | Chief Education Supervisor | RO - HRDD | |
| | Rodolf Jhon T. Rodriguez | Education Program Supervisor | RO - CLMD | |
| | Antonio A. Llagas, Jr. | Information Technology Officer | RO - ITU | |
| | Representative | | RO - CLMD | |
| | Endorsed Participants | | | |
| | Emma Luberanes | Master Teacher | Zamboanga Del Norte | |
| | Agustina Magalso | Principal | Zamboanga Del Norte | |
| | Danilo Alga | Public School District Supervisor | Zamboanga Del Norte | |
| | Rhodora Magno | Master Teacher | Zamboanga Del Sur | |
| | Lazara Capadngan | Principal | Zamboanga Del Sur | |
| | Liza Legaria | Education Program Supervisor | Zamboanga Del Sur | |
| | Myrrha Mejia | Master Teacher | Zamboanga Sibugay | |
| | Meishel Batan | Principal | Zamboanga Sibugay | |
| | Marilou Chio | Public School District Supervisor | Zamboanga Sibugay | |
| Lida Mallari | Master Teacher | Zamboanga City | | |
| Annabelle Congreso | Principal | Zamboanga City | | |

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| | Eva Hadjimuddin | Education Program Supervisor | Zamboanga City |
| | Hazel Agnes Jumamil | Master Teacher | Pagadian City |
| | Agustin Gallegos | Principal | Pagadian City |
| | Joy Cagbabanua | Public School District Supervisor | Dapitan City |
| | Ma. Perga Cadiente | Education Program Supervisor | Dapitan City |
| | Marigold Opre | Master Teacher | Dipolog City |
| | Maria Riza Lagroma | Principal | Dipolog City |
| | Fadher Ismael | Public School District Supervisor | Isabela City |
| | Reyna Joyce Barutu | Education Program Supervisor | Isabela City |
| | Regional Core Training Team | | |
| Region X - Northern Mindanao | Rebecca P. Postrano | Education Program Supervisor | RO - HRDD |
| | Ray Butch D. Mahinay | Education Program Supervisor | RO - CLMD |
| | Carlos B. Llamas III | Education Program Supervisor | RO - CLMD |
| | Ralph Simon Mabulay | Computer Programmer | RO - ITU |
| | Endorsed Participants | | |
| | Angelina Buaron | Education Program Supervisor | RO |
| | Ramor Abrera | Education Program Supervisor | RO |
| | Mala Epra Magnaong | Education Program Supervisor | RO |
| | Mark John Gabule | Master Teacher II | Cagayan De Oro City |
| | Phoebe Taruc | Master Teacher II | Cagayan De Oro City |
| | Jennifer Cataluña | Master Teacher II | Iligan City |

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| | Enerio Ebisa | Principal IV | Iligan City |
| | Omar Hussein | Education Program Supervisor | Iligan City |
| | Levi Coronel | Education Program Supervisor | Iligan City |
| | Karen Rose Serrania | Senior Education Program Specialist | El Salvador City |
| | Marie Jade Cacayan | Education Program Supervisor | El Salvador City |
| | Genevieve Lusterio | Education Program Supervisor | El Salvador City |
| | Jocelyn Udal | Education Program Supervisor | Oroquieta City |
| | Nimfa Magsayo | Principal I | Oroquieta City |
| | Sarah Jane Valdez | Education Program Supervisor | Valencia City |
| | John Wronel Esto | Principal I | Valencia City |
| | Norma Torreon | Principal II | Gingoog City |
| | Representative | | Gingoog City |
| | Representative | | Oroquieta City |
| | Representative | | Valencia City |
| | Regional Core Training Team | | |
| Region XI - Davao | Danilo M. Canda | Education Program Supervisor | RO - HRDD |
| | Analiza Almanzan | Education Program Supervisor | RO - CLMD |
| | George Wong | Education Program Supervisor | RO - CLMD |
| | Josh Wong | Computer Maintenance Technologist | RO - ITU |
| | Endorsed Participants | | |
| | Sandy Yee | Principal | Davao de Oro |

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| | Ida Juezan | Public School District Supervisor | Davao del Sur |
| | Almer Davis | Public School District Supervisor | Davao Occidental |
| | Aurora Mellorida | Education Program Supervisor | Davao Occidental |
| | Elsie Gagabe | Education Program Supervisor | Davao City |
| | Marilyn Marcelo | Public School District Supervisor | Davao City |
| | Isidora Cermino | Public School District Supervisor | Davao City |
| | Allan Suganob | Principal | Davao City |
| | Romulo Peralta | Principal | Davao City |
| | Gay Taguiran | Senior Education Program Specialist | Davao del Norte |
| | Ramel Pilo | Chief Education Program Supervisor | Davao del Norte |
| | Marlon Ebrado | Public School District Supervisor | Davao del Norte |
| | Florides Colmenares | Public School District Supervisor | Davao Oriental |
| | Andy Cabudoc | Education Program Supervisor | Davao de Oro |
| | Emmanuel Clarion | Principal | Davao de Oro |
| | Jaime Carlom | Education Program Supervisor | Panabo City |
| | Arnel Zaragosa | Education Program Supervisor | Mati City |
| | Allan Balisbis | Education Program Supervisor | Island Garden City of Samal |
| | Ronald Dedace | Senior Education Program Specialist | Digos City |
| | Hazel Luna | Principal | Davao del Sur |

| Regional Core Training Team | | | | |
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| Region XII - Soccksargen | Mervie Y. Seblós | Chief Education Supervisor | RO - HRDD | |
| | Shienna Lyn L. Antenor | Education Program Supervisor | RO - CLMD | |
| | Jade T. Palomar | Education Program Supervisor | RO - CLMD | |
| | Charlz Lorenz B. Nadela | Programmer II | RO - ITU | |
| | Endorsed Participants | | | |
| | Rudy Oximas | Head Teacher I | Sarangani | |
| | Shirley May Andico | Master Teacher I | Sarangani | |
| | Reynaldo Tagala | Education Program Supervisor | Sarangani | |
| | Rosalind Diaz | Principal II | General Santos City | |
| | Cornelio Rollo | Public School District Supervisor | General Santos City | |
| | Jinky De Vicente | Head Teacher I | Kidapawan City | |
| | Christine Charity Geonzon | Principal I | Kidapawan City | |
| | Daniel Avergonzando | Head Teacher III | South Cotabato | |
| | Raffy Herrera | Master Teacher II | South Cotabato | |
| | Feleciano Inojales, Jr. | Principal II | South Cotabato | |
| | Marigold Quirimit | Officer-In-Charge, Principal | Sultan Kudarat | |
| | Joane Cher Yturalde | Principal II | Sultan Kudarat | |
| | Grace Valenzuela | Master Teacher I | Sultan Kudarat | |
| | Jocelyn Ordinario | Master Teacher II | Cotabato | |
| | Rian Linao | Public School District Supervisor | Cotabato | |

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| | Jazze Sibonga | Education Program Supervisor | Cotabato | |
| | Marlou Drilon | Public School District Supervisor | Koronadal City | |
| | Cyril Forro | Education Program Supervisor | Koronadal City | |
| | Faith Somcio | Head Teacher I | Tacurong City | |
| | Hazel Melendres | Head Teacher I | Tacurong City | |
| Regional Core Training Team | | | | |
| Region XIII - CARAGA | Dr. Flordelisa R. Dalin | Chief Education Supervisor | RO - HRDD | |
| | Dr. Elena N. Capangpangan | Education Program Supervisor | RO - CLMD | |
| | Dr. Maria Consuelo C. Jamera | Education Program Supervisor | RO - CLMD | |
| | Marcelino A. Ahon Jr. | Information Technology Officer | RO - ITU | |
| | Endorsed Participants | | | |
| | Rexan Bolataolo | Public School District Supervisor | Agusan del Norte | |
| | Michael Tadulan | Head Teacher I | Agusan del Norte | |
| | Lelanie Abutay | Education Program Supervisor | Agusan del Sur | |
| | Gerlie Geroche | Principal I | Agusan del Sur | |
| | Ma. Christina Galicia | Master Teacher | Agusan del Sur | |
| | Yodelyn Jadol | Principal I | Bayugan City | |
| | Louella Luisa Millan | Principal IV | Bislig City | |
| | Jean Ramirez | Education Program Supervisor | Butuan City | |
| | Angelic Alviso | Officer-in-Charge, Principal | Butuan City | |
| Rachel Ann Plaza | Master Teacher I | Canbadbaran City | | |

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|--|-----------------------------|------------------------------|-------------------|
| | Mildred Albarico | Education Program Supervisor | Dinagat Island |
| | Fernando Dones, Jr. | Education Program Supervisor | Siargao Island |
| | Felix Bagnol | Education Program Supervisor | Surigao City |
| | Arlene Boquilon | Principal III | Surigao City |
| | Lynette Jaron | Education Program Supervisor | Surigao del Norte |
| | Regel Pobe | Principal III | Surigao del Norte |
| | Irene Ajoc | Education Program Supervisor | Surigao del Sur |
| | Carlos Tian Chow Correos | Education Program Supervisor | Surigao del Sur |
| | Menerba Dapar | Principal I | Surigao del Sur |
| | Febe Romero | Principal II | Tandag City |



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES,
 TEACHER EDUCATION COUNCIL SECRETARIAT, AND
 DEPED EMPLOYEES' ASSOCIATIONS COORDINATING OFFICE

Enclosure 3

NTOT 5-day Training Matrix

| Time | Day 0 | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 |
|----------------------------|---|--|---|---|--|--|
| 08:00 a.m. – 08:30 a.m. | Travel Time from Residence to Venue | Management of Learning | Management of Learning | Management of Learning | Management of Learning | Management of Learning |
| 08:30 a.m. – 10:00 a.m. | | Training Groups: Peter Senge’s Characteristics of a Learning Organization | Training Groups: Guideline of formulating SMART Goals | Training Groups: Presentation of proposed shared vision and SMART goals | Training Groups: <ul style="list-style-type: none"> • Qualities of an effective leader • 3 essential components to a high-quality literacy instructional program • Overview on Domains of Literacy • Balanced Literacy Approach a Framework for Effective • Literacy | Training Groups: <ul style="list-style-type: none"> • Coaching Cycle • Coaching Model |

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| | | | | Vision and SMART Goals | | |
| 03:00 p.m. – 03:15 p.m. | Afternoon Break = Program Evaluation | | | | | |
| 03:15 p.m. – 05:00 p.m. | <ul style="list-style-type: none"> • PMT Briefing (Final preparations and check) • Coordination of arrival of participants • Briefing with Regional Core Management Team and Co-Facilitators | Consultation: Shared Vision task | Consultation: SMART Goals tasks | Self-paced Work: Development of Project Initiative Plan | Consultation: Finalization of draft Project Initiative Plan | |
| 07:00 p.m. – 08:00 p.m. | Program Management Team Debriefing | | | | | |

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| | | | | | <ul style="list-style-type: none"> instruction • Language Experience Approach as a strategy for Literacy Development | |
| 10:00 a.m. – 10:30 a.m. | Morning Break | | | | | |
| 10:30 a.m. – 12:00 p.m. | | Training Groups: Shared Vision Statement on Literacy Leadership Reminders for the afternoon session | Training Groups: <ul style="list-style-type: none"> • Well-being • Social Emotional Learning (SEL) • Gender Equity and Social Inclusion (GESI) • Capacity to Care • Growth Mindset • Collaborative Problem-Solving Reminders for the afternoon session | Training Groups: Project Initiative Plan Content Reminders for the afternoon session | Training Groups: <ul style="list-style-type: none"> • Gender Equality and Social Inclusion guidelines for learning materials • Framework for literacy instruction • Language experience approach Reminders for the afternoon session | Final Consultation for final draft of PIP Closing Program Check-Out |
| 12:00 p.m. – 01:00 p.m. | Lunch Break | | | | | Travel Time from Venue to Residence |
| 01:00 p.m. – 03:00 p.m. | Check-In Registration | Self-Paced Task: Crafting of Shared Vision | Workshop: Development of SMART Goals | Self-paced Work: Revision of Shared | Workshop: Use of Monitoring Checklist | |