

Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**MEMORANDUM**  
 ORD No 824 s. 2023

To : **Schools Division Superintendents**  
 SDO Pasig City  
 SDO Valenzuela City

From : **WILFREDO E. CABRAL, CESO III**  
 Regional Director

Subject : **CONDUCT OF FIELD WORK FOR THE PROVISION OF  
 TECHNICAL ASSISTANCE IN THE DEVELOPMENT/  
 ENHANCEMENT OF CONTINGENCY PLAN**

Date : August 17, 2023

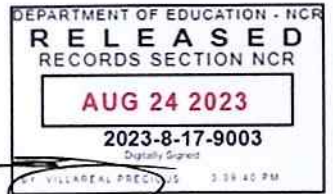
- Attached is Memorandum no. DRRMS 08-15-2023-05 dated August 15, 2023 re: Conduct of Field Work for the Provision of Technical Assistance in the Development/Enhancement of Contingency Plan, for your information and guidance.
- The Disaster Risk Reduction and Management Service (DRRMS) will be conducting a series of field works in selected Schools Division. The Schools Division of Pasig City and Valenzuela City is scheduled on August 18, 2023.
- Immediate dissemination of this Memorandum is desired.

essd/lito/23



Misamis St., Bago Bantay, Quezon City  
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**MEMORANDUM**

**No: DRRMS-08-15-2023-0005**

**FOR : WILFREDO E. CABRAL, CESO III**  
*Regional Director, NCR*

**DR. MAY B. ECLAR**  
*Regional Director, Region III*

**ATTY. ALBERTO T. ESCOBARTE**  
*Regional Director, Region IV-A*

**SHERYLL T. GAYOLA**  
*Schools Division Superintendent, Pasig City*

**ALEJANDRO G. IBAÑEZ**  
*Schools Division Superintendent, Valenzuela City*

**CATALINA P. PAEZ**  
*Schools Division Superintendent, Cabanatuan City*

**CAROLINA S. VIOLETA**  
*Schools Division Superintendent, Bataan*

**DORIS DJ. ESTALILLA**  
*Schools Division Superintendent, Rizal*

**Regional and Division DRRM Coordinators Concerned**

**FROM : ATTY. CHRISTIAN E. RIVERO, EdD**  
*Director IV, Disaster Risk Reduction & Management Service (DRRMS)*

**SUBJECT : CONDUCT OF FIELD WORK FOR THE PROVISION OF TECHNICAL ASSISTANCE IN THE DEVELOPMENT/ENHANCEMENT OF CONTINGENCY PLANS**

**DATE : 15 AUGUST 2023**

In line with the regular monitoring of the development/enhancement of Contingency Plans (ConPlan) of field offices and schools and with the ongoing partnership with the World Bank for the PlanSmart Safer Schools Project, the Disaster Risk Reduction and Management Service (DRRMS) will be conducting a series of field works in the following selected divisions:

Region	Division	Schedule
IV-A	Rizal (School TBD)	17 August 2023



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
**DISASTER RISK REDUCTION AND MANAGEMENT SERVICE**

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NCR	Pasig and Valenzuela (School TBD)	18 August 2023
III	Cabanatuan (School TBD)	24 August 2023
	Bataan (School TBD)	25 August 2023

This activity aims to provide technical assistance to divisions and schools in the development/enhancement of their respective contingency plans, discuss challenges and insights, and share good practices in integrating disaster and climate resilience measures through participative and inclusive contingency planning.

For clarifications and/ or questions, please contact DRRMS through email at [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph) or via telephone number (02) 8637-4933.

For your reference and appropriate action.