




Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**

ORD -2023 825

**TO :** Assistant Regional Director  
 Functional Division Chiefs  
 Schools Division Superintendents  
 All Others Concerned

**FROM :**   
**WILFREDO E. GABRAL, CESO III**  
 Regional Director

**SUBJECT :** REGION-WIDE MONITORING OF THE  
 OPENING OF CLASSES FOR S.Y. 2023-2024

**DATE :** August 24, 2023

- Pursuant to DepEd Memorandum No. 48, s. 2023, 2023 Oplan Balik-Eskwela (OBE) and Regional Memorandum 787, Oplan Balik-Eskwela Public Assistance Action Center (OBE\_PAAC), this Office shall conduct the above captioned activity which will commence on August 29, 2023.
- It is expected that schools shall ensure smooth and safe opening of classes for SY 2023-2024 as stipulated in DM No. 48, s. 2023.
- The list of the clustered SDOs and the composition of the Regional Monitoring Team is attached herewith.

Schools Division Office	Regional Office (RO) Monitoring Officials
<b>PAMAMAZON Cluster</b>	Team Leader: Bernadette Daran
SDO Pasay City	Members: Micah Pacheco
SDO Makati City	Rod Colocar
SDO Manila	Leonila Mustapha
SDO Quezon City	Marina Espino
	Rhea Eden
	Jennifer Medina
	Ian Español
	Lydia Martin





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

<b>PAMAMARISAN Cluster</b>  SDO Pasig City SDO Marikina City SDO Mandaluyong City SDO San Juan City	Team Leader: Louie Duterte Members: Crisanto Ecija Roland Montes Gloria Tamayo Haji Palmero Jingle Lim Rowena Ontangco Gina Cruz Joan Pedroche
<b>CAMANAVA Cluster</b>  SDO Caloocan City SDO Malabon City SDO Navotas City SDO Valenzuela City	Team Leader: Maricar Agao Members: Dennis Mendoza Arnold Gatus Maria Laarni Carla C. Paranis Charry Villanueva Roger R. Morallos James Roldan Alfred Desamparo Leah Vicencio
<b>MUNTAPARLAS Cluster</b>  SDO Muntinlupa City SDO Taguig and Pateros SDO Parañaque City SDO Las Piñas City	Team Leader: Lilia Ricero Members: Marita Aquino Andrew Tan Merlino Mateo Jairus Emas Al Nemery Gangco Donray Salvador Malou Cusi Kimberly Arma

- Travel and other related expenses of the regional monitors relative to the conduct of the activity shall be charged against the regional funds subject to usual accounting and auditing rules and regulations.
- A coordination meeting of the members of the RMT shall be held on August 25, 2023, at exactly 9:00 a.m. through the link [meet.google.com/yej-xoeo-hrb](https://meet.google.com/yej-xoeo-hrb).
- For other concerns and clarifications, please directly communicate the Field Technical Assistance Division (FTAD) at [ftad.ncr@deped.gov.ph](mailto:ftad.ncr@deped.gov.ph).





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

---

7. This Memorandum serves as Travel Authority of the regional monitoring officials.
8. Enclosure No. 1 is the Monitoring Tool for the Opening of Classes for SY 2023-2024.
9. Immediate and wide dissemination of this Memorandum is desired.



Misamis St., Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	3 of 3



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**MONITORING TOOL FOR OPLAN BALIK ESKWELA**  
**SY 2023 - 2024**

Division: \_\_\_\_\_  
School: \_\_\_\_\_

Date of Monitoring: \_\_\_\_\_  
Principal: \_\_\_\_\_

**A. SCHOOL DATA**

GRADE	NO. OF ENROLLMENT	NO. OF ORGANIZED CLASS	NO. OF LEARNERS PER CLASS
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
Grade 11			
Grade 12			
<b>TOTAL</b>			

<b>No. of Teaching Personnel</b>		<b>No. of Non-Teaching Personnel</b>		<b>No. of Shift</b>	
----------------------------------	--	--------------------------------------	--	---------------------	--

**B. MONITORING OBSERVATION**

Area of Concern: <b>ENROLLMENT</b>	<b>OBSERVATION/S</b>
Guide Questions:  a. What are the school's options for enrollment? b. What are the school's advocacy activities relative to enrollment? c. What are the school's plans in attaining a 100% enrollment rate?	





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

Area of Concern: <b>BRIGADA ESKWELA</b>	<b>OBSERVATION/S</b>
Guide Questions:  a. What are the school's BE activities? b. How did the school comply with DepEd Order No. 021 s. 2023? b. What are the school's key initiatives to encourage active participation of stakeholders during BE? c. What are the school's priority areas for improvement during BE? d. How did BE contribute in the overall readiness of school for opening of classes?	
Area of Concern: <b>OPLAN BALIK ESKWELA</b>	<b>OBSERVATION/S</b>
Guide Questions:  a. What are the common issues and concerns received by the school help desk? b. How did the school handle these issues and concerns?	
Area of Concern: <b>LEARNING MODALITIES</b>	<b>OBSERVATION/S</b>
Guide Questions:  a. What are the contingency measures of the school in case of over population of enrollees? b. Is blended learning modality an option of the school? c. What blended learning model will the school implement?	





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

<p>Area of Concern: <b>CLASS PROGRAM</b></p> <p>Guide Questions:</p> <p>a. What are the configurations made by the school in terms of time allotment under DepEd Order No. 21 s. 2019?</p> <p>b. Are there any overlapping of class schedules (Start and End of Class, Recess, Ingress and Egress)?</p> <p>c. Does the school follow a 6-Hour actual Teaching Load for teachers?</p> <p>d. How did the class programmers address Teaching Underload and Overload?</p> <p>e. Are there any learning area with lacking teachers?</p>	<p><b>OBSERVATION/S</b></p>
<p>Area of Concern: <b>LEARNING RESOURCES</b></p> <p>Guide Questions:</p> <p>a. Have the schools received CO/RO/SDO/LGU procured learning materials?</p> <p>b. Do learners already received the learning materials?</p> <p>c. If not, when/how will the school schedule the distribution of learning materials?</p> <p>d. Does the school/learners have supplementary materials available in case of blended learning modality?</p>	<p><b>OBSERVATION/S</b></p>
<p>Area of Concern: <b>HEALTH AND SAFETY STANDARDS</b></p> <p>Guide Questions:</p> <p>a. What are the health and safety protocols and standards being implemented by the school?</p> <p>b. What are the school's preparations for a safe, conducive, and disaster risk-free learning environment?</p>	<p><b>OBSERVATION/S</b></p>

