


Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
**ORD-2023-828**

**TO :** Schools Division Superintendents  
School Health Personnel  
All Others Concerned

**FROM :**  **WILFREDO E. CABRAL, CESO III**  
Regional Director

**SUBJECT :** **CONDUCT OF FIELD VALIDATION, RE: DRAFT MANUAL OF PROCEDURES FOR SCHOOL CLINICS**

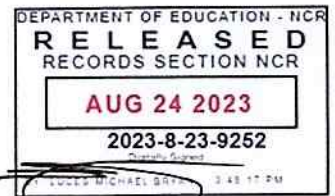
**DATE :** August 24, 2023

1. Attached is the Unnumbered DepEd Memorandum dated August 10, 2023, from Nenneth Esplana-Alama, PhD, Director IV, Bureau of Learner Support Services, DepEd Central Office, Pasig City, announcing the conduct of the Field Validation of the Draft Manual of Procedures for School Clinics in NCR on November 08-10, 2023 at DepEd NEAP-NCR, Marikina City.
2. The expected participants for the activity are the selected personnel from RO, SDO and the school: (3) Medical Officers; (3) Dentists; (6: 3 SDO nurses and 3 school nurses) Nurses; (1) Nutritionist-Dietitian; (3) School Heads; (3) School Clinic Coordinator; and (3) students from small, medium and large schools.
3. Selected participants are advised to pre-register at <https://bit.ly/Pre-reg-MOP-validation>.
4. Immediate and wide dissemination of this Memorandum is desired.



Misamis St., Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <http://www.depedncr.com.ph>


Doc. Ref. Code	RO-ORD-F006	Rev	00
Effectivity	01.26.23	Page	1 of 1



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
**ORD-2023-828**

**TO :** Schools Division Superintendents  
School Health Personnel  
All Others Concerned

**FROM :**   
**WILFREDO E. CABRAL, CESO III**  
Regional Director

**SUBJECT :** **CONDUCT OF FIELD VALIDATION, RE: DRAFT MANUAL OF PROCEDURES FOR SCHOOL CLINICS**

**DATE :** August 24, 2023

1. Attached is the Unnumbered DepEd Memorandum dated August 10, 2023, from Nenneth Esplana-Alama, PhD, Director IV, Bureau of Learner Support Services, DepEd Central Office, Pasig City, announcing the conduct of the Field Validation of the Draft Manual of Procedures for School Clinics in NCR on November 08-10, 2023 at DepEd NEAP-NCR, Marikina City.
2. The expected participants for the activity are the selected personnel from RO, SDO and the school: (3) Medical Officers; (3) Dentists; (6: 3 SDO nurses and 3 school nurses) Nurses; (1) Nutritionist-Dietitian; (3) School Heads; (3) School Clinic Coordinator; and (3) students from small, medium and large schools.
3. Selected participants are advised to pre-register at <https://bit.ly/Pre-reg-MOP-validation>.
4. Immediate and wide dissemination of this Memorandum is desired.



Misamis St., Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F006	Rev	00
Effectivity	01.26.23	Page	1 of 1



Republic of the Philippines  
Department of Education  
**BUREAU OF LEARNER SUPPORT SERVICES**

**OFFICE OF THE DIRECTOR**

**MEMORANDUM**

**FOR :** REGIONAL DIRECTORS  
NCR, CAR, Regions V, VII, and XI  
Education Support Services Division  
School Governance and Operations Division  
School Health and Nutrition Section

**FROM :** NENNETH ESPLANA-ALAMA, PhD  
Director IV

**SUBJECT :** CONDUCT OF FIELD VALIDATION, RE: DRAFT MANUAL OF PROCEDURES FOR SCHOOL CLINICS

**DATE :** 10 August 2023

The Department of Education, through the Bureau of Learners Support Services-School Health Division (BLSS-SHD), is developing a Manual of Procedures (MOP) for school clinics that will serve as the basis for the implementation and the delivery of the programs and services under the *Oplan Kalusugan sa DepEd* (OKD), specifically under the medical, dental and nursing services. The development of the said Manual primarily started in June 2022 with a Consultative Workshop to gather and organize basic principles and goals as well as the processes of basic services and management of school clinics. This was followed by the Output Consolidation and Format Finalization, conducted last December 2022. The first draft of the MOP is ready for review and validation by the health and nutrition personnel and by the school administrators as users of the said manual. The draft will be sent through the Regional focal.

In this connection, the BLSS-SHD will conduct a Field Validation of the Draft Manual of Procedures for School Clinics with the following details:

Region	Date	Venue
CAR	September 27 - 29, 2023	Teachers' Camp, Baguio City
Region V	October 18 - 20, 2023	NEAP, Legazpi City
NCR	November 8-10, 2023	DepEd NEAP-NCR, Marikina City
Region VII	November 21 - 23, 2023	DepEd Ecotech Center, Cebu City
Region XI	November 27 - 29, 2023	To be announced

The expected participants for the activity are the selected personnel from RO, SDO, and the school of the stated Region per batch: (3) Medical Officers; (3) Dentists; Nurses: (3) SDO nurses & (3) school nurses; (1) Nutritionist-Dietician; (3) School Heads; (3) school Clinic coordinator; and (3) students from small, medium & large schools.

SHD\_FRAMOS\_08.09.2023

3F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City  
Telephone No.: (02) 632-9935; (02) 8635-3763 | Email Address: blss.od@deped.gov.ph

2481

It is respectfully requested that the participants be advised of the following:

1. Pre-register at <https://bit.ly/Pre-reg-MOP-Validation>.
2. Arrival and check-in are on day 1. Registration of the participants starts at 1:00 pm. Lunch will be served. Check-out is on the 3rd day, 12 noon.
3. Funds for the travel expenses of the participants and the hiring of vehicles for the clinic visits will be downloaded to the respective offices through the Regional Office (RO), subject to the usual accounting and auditing rules and regulations. It is requested that the RO/SDO augment any fund shortages.
4. Participants are fully vaccinated and have the vaccination and booster card ready. It is also requested to bring face masks and sanitizer for the duration of the activity and observe health protocols against COVID-19. However, participants are discouraged from attending the activity if exposed to COVID-19 positive or if any symptoms are already being experienced.

For concerns and clarifications, Ms. Phanny S. Ramos of BLSS-School Health Division can be contacted at [arh@deped.gov.ph](mailto:arh@deped.gov.ph).