



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

DEPARTMENT OF EDUCATION
RECORDS SECTION, DEPED NCR

RELEASED

By:  Date: **AUG 30 2023**

August 29, 2023

REGIONAL MEMORANDUM

No. 31, s. 2023

To: Schools Division Superintendent
Malabon
All Others Concerned

**ADDENDUM TO THE REGIONAL MEMORANDUM RM NO. 793, S. 2023,
PLANNING WORKSHOP ON THE CONDUCT OF REGIONAL TRAINING ON ABC+
ON INSTRUCTIONAL LEADERSHIP PROGRAM (ILT)**

1. Anent to the attached Memorandum dated August 15, 2023, inviting attention to Enclosure 2: Official List of Participants, herewith is the correction to SDO Malabon participant:

| Encoded | Corrected |
|-------------------------------|-----------------------------------|
| Nenita J. Rivera -Principal I | Emelbon S. Mayrina – Principal IV |

2. All other provisions in the earlier issuance are still in effect.
3. Dissemination and compliance to this memorandum is desired.

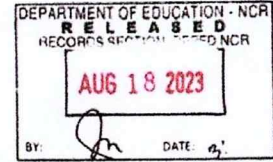
WILFREDO E. CABRAL, CESO III
Regional Director



Misamis St., Bago Bantay, Quezon City
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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

August 15, 2023

REGIONAL MEMORANDUM
No. 793s. 2023

To: Schools Division Superintendents

Caloocan
Las Pinas
Makati
Malabon
Manila
Navotas
Pasig
Quezon City
San Juan
Valenzuela

Functional Division Chiefs (Human Resource Development Division
National Educator's Academy of the Philippines, Curriculum and
Learning Management Division (CLMD)
Unit Head, Information and Communication Technology Unit
All Others Concerned

**PLANNING WORKSHOP ON THE CONDUCT OF REGIONAL TRAINING ON ABC+
ON INSTRUCTIONAL LEADERSHIP PROGRAM (ILP)**

1. In preparation for the conduct of Regional Training on ABC+ on Instructional Leadership Program (ILP), the Department of Education, National Capital Region through the Human Resource Development Division-National Educators Academy of the Philippines-R will conduct the **Planning Workshop** of the above-mentioned activity on August 29, 2023, at the Conference Hall, DepEd National Capital Region.
2. Said activity aims to comprehensively plan the smooth implementation of one of the Professional Development Programs (PD) for Teachers and School Leaders for this School Year. Specifically, it aims to
 - a. Ensure the alignment of the adjusted Session Package and the PowerPoint Presentation to be used,
 - b. Assign facilitators in each of the topics from the Core to the Regional Trainers,
 - c. Present the Terms of Reference (TOR) of the whole Professional Development Program (PD) to ensure proper delegation of task and avoid conflict of assignment, and



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- d. Finalize the Activity Matrix and set criteria in recommending participants to the above-mentioned activity.
3. Please refer to the following enclosures for guidance and reference.
- Enclosure No. 1: Activity Matrix
Enclosure No. 2: List of Participants
Enclosure No. 3: Memorandum DM-OUHRD-2022-0184
4. To confirm the attendance of the participants, the listed participants are requested to register online through the Learning and Development Information System, [https://tinyurl.com/ABCplusPlanningWorkshop_on August 22, 2023](https://tinyurl.com/ABCplusPlanningWorkshop_on_August_22_2023).



5. Meals of the participants shall be charged against ABC+ Downloaded Funds, while their travel expenses shall be charged to the SDO local funds subject to usual accounting and auditing rules and regulations.
6. For any questions or concerns you may contact Dr. Christian Espanol, Education Program Supervisor-HRDD NEAP Teaching Related Activities through mobile number (0908)-876 1211) or Ms. Jennifer Medina, EPS II NEAP mobile number (0933) 816 6936).
7. Immediate dissemination of and appropriate action of this Memorandum is earnestly desired.


WILFREDO E. CABRAL, CESO III
Regional Director 



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Enclosure No. 1: Activity Matrix

**PLANNING WORKSHOP ON THE CONDUCT OF REGIONAL TRAINING ON ABC+
 ON INSTRUCTIONAL LEADERSHIP PROGRAM (ILP)**

August 29, 2023
 8:00-5:00 PM
DepEd NCR Conference Hall

| Time | Activity | Person In-Charged | Output |
|-------------------|---|--|---|
| 7:30 AM- 8:00 AM | Registration | HRDD-NEAP Teaching | |
| 8:00 AM- 8:30 AM | Opening Program Prayer Nationalistic Song Acknowledgment of Participants Welcome Message/Inspirational Message Statement of Purpose | Jerol De Lira- ADAS III AVP Dr. Christian Español - EPS Wilfredo E Cabral Regional Director Hajji R. Palmero Chief-HRDD | |
| 8: 30 AM-12:00 NN | Planning Workshop Proper Presentation of the Professional Priority Program (PD) ABC+ The PDIS Walkthrough of the Session Package and PowerPoint Slides Presentation of Aligned Session Guide and PowerPoint Slides | Ms. Jennifer Medina EPS II NEAP Mr. Gerry Padilla ICTU-Head Dr. Christian Español EPS- HRDD NEAP | Aligned Session Guide and PowerPoint Slides |
| LUNCH | | | |
| 1:00 PM-4:30 PM | Presentation of Activity Matrix Assigning of Facilitators per Session | Hajji R. Palmero Chief, HRDD NEAP | |



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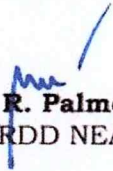
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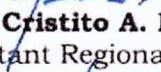
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| | | | |
|-----------------|--|--|---------------------------|
| | Assigning of Facilitators per Session | | |
| | Presentation of Final Activity Matrix | | Finalized Activity Matric |
| | Terms of Reference (TOR) | Ms. Jennifer Medina EPS II-NEAP | |
| 4:30 PM-5:00 PM | Final Agreement and Commitment Setting | Hajji R. Palmero Chief-HRDD NEAP R | Finalized Training Plan |

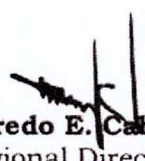
Prepared by:


Hajji R. Palmero
Chief, HRDD NEAP R

Noted:


Cristito A. Eco
Assistant Regional Director

Approved:


Wilfredo E. Cabral
Regional Director



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Enclosure No. 1: Official List of Participants

**PLANNING WORKSHOP ON THE CONDUCT OF REGIONAL TRAINING ON ABC+
ON INSTRUCTIONAL LEADERSHIP PROGRAM (ILP)**

August 29, 2023

8:00-5:00 PM

DepEd NCR Conference Hall

| Regional Core Training Team | | |
|------------------------------------|-----------------------------------|---------------|
| Name | Position | SDO |
| Hajji R. Palmero | Chief, HRDD-NEAP | RO- HRDD-NEAP |
| Maricao D. Agao | Education Program Supervisor | RO-CLMD |
| Dr. Arnold C. Garus | Education Program Supervisor | RO-CLMD |
| Gerrie Roderic A. Padilla | Information Technology Officer | RO-ITU |
| Erma N. Queja | Principal I | Caloocan |
| Astrid A. Plaza | Master Teacher I | Caloocan |
| Lucy G. Perez | Public School District Supervisor | Las Pinas |
| Neil Grace T. Gabuya | Master Teacher I | Makati |
| Welbert T. Borlado | Principal I | Makati |
| Hernan Apurado | EPS | Makati |
| Nenita Rivera | Principal I | Malabon |
| Girlie Dela Cruz | Master Teacher I | Malabon |
| Renato N. Felipe Jr. | Public School District Supervisor | Manila |
| Mhilwin A. Esto | Master Teacher I | Manila |
| Ma. Fe. Jubilo | Principal I | Navotas |
| Fatima Corina Rivas | Master Teacher I | Navotas |
| Christopher Santos | Principal I | Pasig |
| Diana Marie B. Dagli | Public School District Supervisor | Pasig |
| Joselito E. Calios | Education Program Supervisor | Pasig |
| Jaida C. Malonzo | Principal I | Quezon City |
| Marimel Jane P. Andres | Public School District Supervisor | Quezon City |
| Maria Elana C. Alunday | Master Teacher II | San Juan |
| Marilyn Soriano | Education Program Supervisor | Valenzuela |
| Alvin Patrick Penaflorida | Principal I | Valenzuela |



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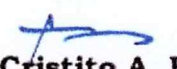
| Regional Technical Working Group HRDD-NEAP R | | |
|---|---|--------------------------|
| Name | Position | SDO |
| Dr. Christian Espanol | Educ. Program Supervisor Team Leader-Teaching | HRDD-NEAP |
| Dr. Rodolfo Colocar | Educ. Program Supervisor | HRDD-NEAP |
| Dr. Rhea B. Eden | Educ. Program Supervisor | HRDD-NEAP GAD Focal |
| Jennifer Medina | EPS II | ABC+ Focal |
| Don Ray Salvador | EPS II | LDIS Coordinator |
| Leah Aila Vicencio | EPS II | Secretariat |
| Jerold De Lira | ADAS | NEAP Logistic Officer |

Reference: DM-OUHROD-2022-0184
Enclosure No. 2

Prepared by:


Hajji R. Palmero
Chief, HRDD NEAP R

Noted:


Cristito A. Eco
Assistant Regional Director



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