


Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
ORD-2023-859

TO : Schools Division Superintendents
 School Health Personnel

FROM : 
WILFREDO E. CABRAL, CESO III
 Regional Director

SUBJECT : **CONDUCT OF THE TRAINING ON FOOD SAFETY COMPLIANCE OFFICER (FSCO)-Batch 1**

DATE : September 05, 2023

1. Attached is the Unnumbered Advisory dated September 01, 2023, from Nenneth Esplana-Alama, PhD, Director IV, Bureau of Learner Support Services, DepEd Central Office, Pasig City, announcing the change of venue for the Training on Food Safety Compliance Officer-Batch 1, from Region IV-A to CAR (Baguio Teacher's Camp, Leonard Wood Road, Baguio City) on September 11-15, 2023.
2. In view of this, the following personnel who attended the Training on Food Safety and HACCP, conducted in Cebu City last May 29-June 02, 2023 are the official participants of NCR for the activity: see list on the 2nd page. NO REPLACEMENT IS ALLOWED.
3. Travel and other incidental expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
4. Participants are advised to pre-register through this link: <https://bit.ly/FSCO-1> until September 07, 2023.
5. Immediate dissemination of and compliance with this memorandum is desired.



Misamis St., Bago Bantay, Quezon City

Email Address: ncr@deped.gov.ph
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Republic of the Philippines
Department of Education
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Name	Position & Designation	Office/Division
Jennifer V. Belleza	Nutritionist-Dietitian II/ Regional SBFP Focal Person	ESSD-SHNU Regional Office
Levie Rizza P. Eusebio	Nurse II, Division SBFP focal person	SDO Las Piñas City
Lonida P. Lomacad	Nurse II, Division SBFP focal person	SDO Makati City
Christian A. Baluyot	Nurse II, Division SBFP Alternate Focal Person	SDO Malabon City
Angelie Ann Fabro	Teacher I, Division SBFP Focal's Representative	SDO Mandaluyong City
Jonalyn L. Santos	Nurse II, Division SBFP Focal's Representative	SDO Marikina City
Ma. Teresa S. Indap	Nurse II, Division SBFP Focal Person	SDO Muntinlupa City
Mary Jane M. Mendiola	Nurse II, Division SBFP Focal Person	SDO Navotas City
Nio Ybarola	Nurse II, Division SBFP Focal Representative	SDO Parañaque City
Maria Cecilia B. Cuntapay	Nurse II, Division SBFP Alernate Focal	SDO Pasay City
Catherine C. Martinez	Nurse II, Division SBFP Focal Person	SDO Pasig City
Dave Tandoc II	Nurse II, Division Alternate SBFP Focal Person	SDO Quezon City City
Michelle Cielito C. Abraham	Nurse II, Division SBFP Focal Person	SDO San Juan City
Jeanette B. Urbana	Nurse II, Division SBFP Focal Person	SDO Taguig- Pateros City
Dra. Adelaine P. Javate	Dentist II, Division SBFP Focal Representative	SDO Valenzuela City



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Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICE

Office of the Director

ADVISORY
September 1, 2023

1. This Office hereby announces the change of venue for the *Training on Food Safety Compliance Officer – Batch 1*, from **Region IV-A** to **CAR (Baguio Teachers' Camp, Leonard Wood Road, Baguio City)** on September 11-15, 2023.
2. It is reiterated that the participants for this batch are from **Regions I, II, III, IV-A, IV-B, V, CAR, and NCR**, who attended the Training on Basic Food Safety and Hazard Analysis and Critical Control Point, conducted in Cebu City on May 29-June 2, 2023, pending the results of the previous examinations. **NO REPLACEMENT IS ALLOWED.**
3. The pre-registration link is <https://bit.ly/FSCO-1> and shall be accomplished on or before September 7, 2023.
4. Necessary activities such as conduct of remedial sessions or special examinations may be done during the week to enable the participants with invalid certificates to complete the training course.
5. Important reminders:
 - a. Participants may proceed and stay in the designated Conference Hall upon arrival at the venue. The first meal to be served is Lunch. The venue will accommodate participants for check-in on September 11, 2023, at 2:00pm onwards. Check out will be on September 15, 2023, at 12:00noon and the last meal to be served is AM snacks. Attached is Annex 1 for the Program Flow for ready reference.
 - b. It is advised that attendees shall bring their own **laptops, extension cords, own internet data/connection, alcohol pads, apron, hairnet, disposable gloves, and facemask.**
 - c. **The FSCO training is intensive and requires participants' concentration and focus during technical sessions/discussions.**
6. The examination results are expected to be posted approximately within 15 to 20 working days after the conduct of the activity.
7. Traveling expenses of the participants **will be charged against local funds** subject to the usual accounting and auditing rules and regulations.
8. For questions and clarifications, you may contact Belinda C. Beltran, Nutritionist-Dietitian III and/or Christine Isabel B. Buenvenida, Health Education and Promotion Officer II, through (02) 8632-9935 or email at nutritionsupport@deped.gov.ph

NENNETH ESPLANA-ALAMA, PhD
Director IV, Bureau of Learner Support Services

Annex 1. Program Flow

Training on Food Safety Compliance Officer (FSCO)	
Day 1-Arrival of Participants, Registration and Preliminaries	
2:00pm to 5:00pm	Registration and Attendance
	Opening Program
Day 2 – Discussion on FSCO Elements	
8:00am to 12:00nn	<ul style="list-style-type: none"> • ELEMENT 1: Food Safety Management Framework • ELEMENT 2: Food Safety Policy & Planning • ELEMENT 3: Allocating resources for Food Safety
12:00nn to 1:00pm	Lunch
1:00pm to 5:00pm	<ul style="list-style-type: none"> • ELEMENT 4: Standard Operation Procedures • ELEMENT 5: Roles and Responsibilities of FSCO • ELEMENT 6: Food Safety Culture & Behavior
Day 3 – Continuation of Discussion	
8:00am to 8:30am	Recapitulation
8:30am to 12:00nn	<ul style="list-style-type: none"> • ELEMENT 7: Halal Management Overview • ELEMENT 8: Monitoring Food Safety Performance
12:00nn to 1:00PM	Lunch
1:00PM to 5:00PM	<ul style="list-style-type: none"> • ELEMENT 9: Risk-Based Inspection & Reporting • ELEMENT 10: Overview if Food Poisoning Investigation • ELEMENT 11: Internal Auditing & Management Review
Day 4 – Continuation of Discussion	
8:00am to 8:30 AM	Recapitulation
8:30am to 12:00nn	<ul style="list-style-type: none"> • ELEMENT 12: Documents, Records & Actions • ELEMENT 13: Compliance with Legal Requirements • ELEMENT 14: An Introduction to ISO 22000
12:00nn to 1:00pm	Lunch
1:00pm to 1:30pm	REVIEW
1:30pm to 5:00pm	<p>EXAMINATION:</p> <ol style="list-style-type: none"> 1. Multiple Choice Exam 2. FSCO Case Study practical exam <p>Next Steps</p> <p>Closing Program</p>
Day 5 – Check-out	



Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-03-4154

MEMORANDUM

TO : **Regional Directors**
Minister of Basic, Higher and Technical Education, BARMM
Schools Division Superintendents
School Health Personnel
All Others Concerned

FROM : 
Atty. REVSEE A. ESCOBEDO
Undersecretary for Operations


FRANCIS CESAR B. BRINGAS
Assistant Secretary for Operations


DR. DEXTER A. GALBAN
Assistant Secretary for Operations

SUBJECT : **Training on Basic Food Safety (BFS), Hazard Analysis and Critical Control Point (HACCP), and Food Safety Compliance Officer (FSCO)**

DATE : April 24, 2023

The Operations Strand, through the Bureau of Learner Support Services-School Health Division (BLSS-SHD), in partnership with Food Safety and Hygiene Academy of the Philippines (FoodSHAP), will conduct the **Training on Basic Food Safety (BFS), Hazard Analysis and Critical Control Point (HACCP), and Food Safety Compliance Officer (FSCO)**. The activities aim to:

- a. Train and certify select DepEd Health Personnel/program focal persons as experts in BFS, HACCP and as FSCO to ensure adherence to the food safety standards and compliance with the law; and
- b. Update the database/directory of DepEd certified FSCOs.

The above activities are scheduled on the following dates and venues:

Activity	Participant	Date	Venue
Training on Basic Food Safety (BFS) and Hazard Analysis and Critical Control Point (HACCP)	Batch 1: Regions I, II, III, IV-A, IV-B, V, CAR, NCR	May 29 – June 2, 2023	Region VII
	Batch 2: Regions VI, VII, VIII, IX, X, XI, XII, Caraga, BARMM	August 7 – 11, 2023	
Training on Food Safety Compliance Officer (FSCO)	Batch 1: Regions I, II, III, IV-A, IV-B, V, CAR, NCR	September 11-15, 2023	Region IV-A
	Batch 2: Regions VI, VII, VIII, IX, X, XI, XII, Caraga, BARMM	October 9-13, 2023	

The expected participants for the trainings are:

- a. Regional Office - One (1) Regional Nutritionist-Dietitian or representative
- b. Schools Division Office (SDO) - One (1) School Based Feeding/school nutrition program coordinator per SDO

It is highly encouraged that the same participants who attended the BFS and HACCP shall attend the FSCO training because those trainings are prerequisites for the level of certification. The Regional Directors and Schools Division Superintendents, on the other hand, may nominate new program coordinators or may send the same program focal persons to renew their certification. The lists of the BFS, HACCP and FSCO training participants as of December 2019 are provided and may be accessed at bit.ly/participants2016-2019 for reference.

Nominated participants shall accomplish the **online pre-registration form** through bit.ly/DEPED-REG on or before May 12, 2023. An advisory will be issued on the training details.

For clarification and further information, please contact **Ms. Christine Isabel B. Buenvenida**, HEPO II and/or **Ms. Belinda C. Beltran**, ND III of BLSS-SHD through telephone number (02) 8632-9935 or via email at nutritionsupport@deped.gov.ph.

For immediate dissemination.