

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

September 6, 2023

REGIONAL MEMORANDUM

No. 866, s. 2023

**To: Schools Division Superintendents
Chief, Schools Governance and Operations Division
SDO Private Schools Focal Persons
All Others Concerned**

**COMPETENCY ENHANCEMENT FOR REGIONAL AND SDO PERSONNEL ON
PRIVATE EDUCATION REGULATORY FUNCTIONS AND SERVICES**

1. With its undivided effort to maintain high level of integrity, transparency, and policy-oriented services, the Quality Assurance Division (QAD) will conduct a **Competency Enhancement for Regional and SDO Personnel on Private Education Regulatory Functions and Services** from **September 18 - 21, 2023** at Villa Excellence Beach and Wave pool Resort, Tanza, Cavite.
2. The activity aims to:
 - a. Capacitate QAD and SDO personnel on KSAs essential for optimum office performance level for regulatory functions and services;
 - b. Set common standard on document appraisal and evaluation with existing policy guidelines; and
 - c. Increase work productivity level through familiarization of different QAD automated systems.
3. Enclosed are the list of participants and program matrix. Also, participants are expected to be at the venue before lunch of September 18, 2023.
4. Participants are requested to secure the following training/seminar logistics:
 - a. Laptop
 - b. Pocket WIFI (for back up purpose)
 - c. Extension cord
5. Board and lodging, transportation, incidental and other expenses incurred in this program shall be charged against the MOOE/local funds subject to the usual COA auditing rules and regulations.



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6. First meal will be AM snacks on September 18, 2023, while last meal is lunch on September 21, 2023.

7. Immediate wide dissemination of and compliance with this Memorandum is desired.


WILFREDO E. CABRAL, CESO III
Regional Director

Encl.: As stated

Reference:

To be indicated in the Perpetual Index



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Enclosure 1

**Competency Enhancement for Regional and SDO Personnel on
Private Education Regulatory Functions and Services
September 18 - 21, 2023**

LIST OF PARTICIPANTS

	NAME OF PARTICIPANT	OFFICE
1	Ms. Marina C. Espino	ROP
2	Dr. Louie C. Duterte	ROP
3	Mr. Andres P. Bonifacio	ROP
4	Dr. Richard T. Catain	ROP
5	Mr. Alfredo G. Desamparo Jr.	ROP
6	Dr. Lydia L. Martin	ROP
7	Dr. Rowena S. Ontangco	ROP
8	Dr. Herbert D. Vertucio	ROP
9	Mr. Silverio S. Alano III	ROP
10	Ms. Rubia Mae A. Tagulinao	ROP
11	Ms. Jennie R. Maglente	ROP
12	Mr. Ronnie Del Mundo	ROP
13	Mr. Arturo Milan	ROP
14	Ms. Ma. Veronica G. Cuartero	Caloocan
15	Ms. Melissa R. Saludes	Caloocan
16	Dr. Joey C. Balsomo	Las Pinas
17	Mr. Edsel G. Fajardo	Las Pinas
18	Ms. Maria Theresa M. Ruiz	Makati
19	Dr. Jasmin Acera	Makati
20	Ms. Helena C. Calderon	Malabon
21	Mr. Lowell G. Alfonso	Malabon
22	Mr. Crispin A. Mejica	Mandaluyong
23	Mr. Jecris Garol	Mandaluyong
24	Ms. Anna S. Queja	Manila
25	Ms. Paulyne Joanne R. Pascual	Manila



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26	Ms. Doris Jasme	Marikina
27	Ms. Elisha Dawn D. Mazon	Marikina
28	Ms. Ma. Regaele A. Olarte	Muntinlupa
29	Ms. Chelo DG Rongavilla	Muntinlupa
30	Mr. Erros Josephus Gutierrez	Malabon
31	Ms. Maricel C. Basay	Malabon
32	Ms. Ann Margaret J. Santos	Paranaque
33	Ms. Rizza D. Cabales	Paranaque
34	Mr. Severo A. Bajado	Pasay
35	Ms. Fatima P. Fajardo	Pasay
36	Ms. Ruth P. Dela Cruz	Pasig
37	Ms. Jeanette P. Mose	Pasig
38	Mr. Arnel M. Peralta	Quezon City
39	Ms. Ma. Jesusa U. Conanan	Quezon City
40	Mr. Michael P. Rull	San Juan
41	Ms. Rina A. Angeles	San Juan
42	Mr. Roldan R. Jamindang	TAPAT
43	Ms. Jelyn Bacaling	TAPAT
44	Mr. Salvador A. Gaban, Jr.	Valenzuela
45	Mr. James M. Macaranas	Valenzuela
46	Mr. Freddie Romance Sr	ROP



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Enclosure 2

**Competency Enhancement for Regional and SDO Personnel on
Private Education Regulatory Functions and Services
September 18 - 21, 2023**

PROGRAM OF ACTIVITIES

Day 1: Sep. 18, 2023	TOPIC/ACTIVITY
8:00 – 10:00 am	Travel Time
10:00 am – 11:00 am	Registration
11:00 am – 12:00 nn	QAD-RO and SDO Briefing
12:00 nn – 1:00 pm	Lunch
1:30 – 2:00 pm	OPENING PROGRAM Nationalistic Song Opening Prayer Acknowledgment of Participants Opening Remarks MS. MARINA C. ESPINO OIC, QAD Statement of Purpose
2:00 – 3:00 pm	“Optimizing the MATATAG Vision and Direction for Private Education in the region” Keynote Speaker WILFREDO E. CABRAL, CESO III Regional Director, DepEd NCR
3:00 – 5:00 pm	Revisiting DepEd Memorandum No. 14 s. 2014 Atty. Annaliza G. Esperanza Attorney IV, DepEd NCR
Day 2: Sep. 19, 2023	
8:00 – 8:30 am	Management of Learning
8:30 am – 12:00 nn	Legal Instruments and Requirements in Establishing a Private School in the Basic Education Atty. Annaliza G. Esperanza Attorney IV, DepEd NCR



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12:00 nn – 1:00 pm	Lunch
1:00 – 5:00 pm	Legal Instruments and Requirements in as per DO 40 s. 2014 and DO 51 s. 2015 Atty. Maria Hannah D. Perez Attorney III, DepEd NCR
Day 3: Sep. 20, 2023	
8:00 – 8:30 am	Management of Learning
8:30 – 12:00 nn	Setting a Standard in Educational Facilities Engr. Epifanio A. Macaraeg Jr. Regional Engineer, DepEd NCR
12:00 nn – 1:00 pm	Lunch
1:00 – 5:00 pm	Implementation of Homeschooling Program for Private Schools Ms. Angelika Jabines Senior Education Program Specialist Bureau of Learning Delivery
Day 4: Sep. 21, 2023	
8:00 – 8:30 am	Management of Learning
8:30 – 12:00 nn	QAD Automation Update Dr. Louie C. Duterte Dr. Lydia L. Martin Dr. Rowena S. Ontangco Education Program Supervisor
12:00 – 1:00 pm	Lunch
1:00 – 2:00 pm	CLOSING PROGRAM Nationalistic Song Awarding of Certificates Insights Closing Remarks CRISTITO A. ECO, CESO IV Assistant Regional Director Closing Prayer Photo Op
2:00 – 5:00 pm	Home Sweet Home

