


Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
 ORD-2023- 873

To : Schools Division Superintendents
 SDO Malabon City and Manila

From : 
 WILFREDO E. CABRAL, CESO III
 Regional Director

Subject : Workshop on the Refinement and Finalization of Learning Design Framework and Protocols of the NEP-Learning Management System

Date : September 8, 2023

This is in reference to the attached Memorandum dated August 18, 2023, from Gina O. Gonong, Undersecretary for Curriculum and Teaching, relative to the above-captioned activity, contents of which are self-explanatory, for information and appropriate action.

In view thereof, the following Information Technology Officers are requested to attend the said activity.

Activity	Date/Venue	Participants	SDO
Workshop on the Refinement of Learning Design Framework and Protocols of the of the National Education Portal Learning Management System	September 11-13, 2023 Berjaya, Makati City	Gilbert Manucduc	Malabon City
Workshop on the Finalization of Learning Design Framework and Protocols of the of the National Education Portal Learning Management System	October 2-4, 2023 NEAP, Marikina	Juan Carlos Sarmiento	Manila

Immediate dissemination of this Memorandum is desired.

Encl/s: as stated



Misamis St., Bago Bantay, Quezon City
 Email Address: ncr@deped.gov.ph
 Website: <http://www.depedncr.com.ph>

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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2023-262

TO : **REGIONAL DIRECTORS**
MINISTER, MINISTRY OF BASIC EDUCATION, HIGHER,
AND TECHNICAL EDUCATION

FROM : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching

SUBJECT : **WORKSHOP ON THE REFINEMENT AND FINALIZATION**
OF LEARNING DESIGN FRAMEWORK AND PROTOCOLS
OF THE NEP-LEARNING MANAGEMENT SYSTEM

Date : August 18, 2023

In line with the MATATAG agenda in optimizing the use of technology and accelerating the integration of ICT in teaching and learning, the Bureau of Learning Delivery (BLD) will spearhead the conduct of workshops for education technology.

The following are the details of each workshop:

Activity	Date	Venue
Workshop on the Refinement of Learning Design Framework and Protocols of the National Education Portal-Learning Management System	September 11-13, 2023	within NCR
Workshop on the Finalization of Learning Design Framework and Protocols of the National Education Portal - Learning Management System	October 2-4, 2023	NEAP, Marikina City

The workshops aim to establish a common language and approach to designing and delivering educational content, which will support in providing quality, accessible, and engaging digital learning experiences for all learners.

The participants from each region shall be composed of supervisors or school head-writers, specialists, and Information Technology Officer. The Regional and Division Offices are highly encouraged to fully support the participants to this activity. Participants are requested to register at <https://tinyurl.com/LMSProtocols> on or before August 31, 2023.

Participants are expected to arrive at the venue before each workshop commences at 8:00 AM on Day 1. The first meal is breakfast of Day 1 and the last meal is PM snacks on the last day of each activity. Participants are advised to bring their laptop. Compensatory Time-Off (CTO) is requested to be granted to the participants in lieu of the day/s of the workshop that will fall on holidays in accordance with the CSC and DBM Joint Circular No. 2. s. 2004.

Below are the enclosures:

- Enclosure 1 - Number of Participants Per Region
- Enclosure 2 - Criteria for the Selection of Participants
- Enclosure 3.1-3.2 - Program of Activities

The board and lodging shall be charged against the 2023 BEC funds, while the travelling expenses shall be charged against BEC travel funds downloaded to each region, subject to the usual government accounting and auditing rules and regulations.

For inquiries and other concerns, please contact the EdTech Team through email at bld.od@deped.gov.ph copy furnished bld.tld@deped.gov.ph.

For immediate dissemination and compliance.

Copy furnished:

REVSEE A. ESCOBEDO
Undersecretary for Operations

Enclosure 1

List of Participants

Workshop on the **Refinement** of the Learning Design Framework and Protocols for the National Education Portal-Learning Management System - Hybrid
September 11-13, 2023

Region	Number of Face to Face Participants	Region	Number of Online Participants
I	1	VII	2
II	1	XII	2
III	1	BARMM	2
IV CALABARZON	1		
IV MIMAROPA	1		
V	1		
VI	1		
VIII	1		
IX	1		
X	1		
XI	1		
CAR	1		
NCR	1		
CARAGA	1		

List of Participants

Workshop on the **Finalization** of the Learning Design Framework and Protocols for the National Education Portal-Learning Management System - Hybrid
October 2-4, 2023

Region	Number of Face to Face Participants	Region	Number of Online Participants
I	1	VIII	2
II	1	IX	2
III	1	X	2
IV CALABARZON	1	BARMM	2
IV MIMAROPA	1		
V	1		
VI	1		
VII	1		
XII	1		
CAR	1		
NCR	1		
CARAGA	1		

Enclosure 2

Criteria for the Selection of Participants

Selected participants are expected to:

- Possess adequate knowledge on the activity;
- Have an excellent writing skills and adept with the usage of technology;
- Have an excellent track record in producing quality outputs;
- Have no other participation in other activities on the days of the workshop that requires them to excuse themselves from completing the required days of the workshop;
- Participate actively and provide inputs during the workshop; and
- Be able to strictly meet deadlines; and physical, mentally, and emotionally fit.

Enclosure 3.1

Indicative Program Matrix

Workshop on the Refinement of Learning Design Framework and Protocols of the National Education Portal-Learning Management System
September, 2023

TIME	DAY 1	DAY 2	DAY 3
6:00 - 7:45	Registration	BREAKFAST	
7:45 - 8:00		MANAGEMENT OF LEARNING	
8:00 - 10:00	Opening Program	<i>Break Out Session:</i>	<i>Plenary Session:</i>
10:00 - 12:00	<i>Plenary Session 1:</i> Presentation of the Drafted Policy and Review Findings Q and A	Refinement of the LMS Learning Design Framework and Protocols	Presentation of Findings/ Feedback <i>Break Out Session</i> Incorporation of Feedback
12:00 - 1:00	<i>Health Break - Lunch</i>		
1:00 - 2:00	<i>Break Out Session:</i> Refinement of the LMS Learning Design Framework and Protocols	<i>Break Out Session:</i> Cross-Review of the Refinement of the LMS Learning Design Framework and Protocols	<i>Continuation:</i> Incorporation of Feedback Submission of Outputs Closing Program
2:00 - 3:00			
3:00 - 5:00			
6:00 - 8:00	<i>Dinner</i>		
Officers-of-the Day	BLD Specialists	BLD Specialists	BLD Specialists
Expected Output	<i>Revised NEP-LMS Learning Design Framework and Protocols</i>		

Enclosure 3.2

Indicative Program Matrix

**Workshop on the Finalization of Learning Design Framework and Protocols
of the National Education Portal-Learning Management System - Hybrid
October, 2023**

TIME	DAY 1	DAY 2	DAY 3
6:00 - 7:45	Registration	BREAKFAST	
7:45 - 8:00		MANAGEMENT OF LEARNING	
8:00 - 10:00		<i>Break Out Session:</i> Finalization of the LMS Learning Design Framework and Protocols	<i>Plenary Session:</i> Presentation of Findings/ Feedback/ Critiquing <i>Break Out Session</i> Incorporation of Feedback
10:00 - 12:00	Opening Program <i>Plenary Session I:</i> Presentation of Feedback on the Refined Policy <i>Q and A Session</i>		
12:00 - 1:00	<i>Health Break - Lunch</i>		
1:00 - 2:00	Session	<i>Break Out Session:</i> Cross-Review Finalization of the LMS Learning Design Framework and Protocols	<i>Continuation:</i> Incorporation of Feedback Submission of Outputs Closing Program
2:00 - 3:00			
3:00 - 5:00			
6:00 - 8:00	<i>Dinner</i>		
Officers of the Day	BLD Specialists	BLD Specialists	BLD Specialists
Expected Output	Finalized NEP-LMS Learning Design Framework and Protocols		