




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM

ORD No. 2023-900

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : 
WILFREDO E. CABRAL, CESO III
Regional Director

SUBJECT : **SUBMISSION OF NON-MAJOR TEACHERS' PROFILES**

DATE : September 14, 2023

1. Enclosed is a copy of Memorandum DM-OUHROD-2023-1104 dated September 6, 2023 of Undersecretary Gloria Jumamil-Mercado, relative to the submission of the following data:

- a. Secondary Teachers who have been teaching subjects that are not their majors or areas of specialization for 3 years or more; and
- b. Grade IV-VI teachers who have been focused in teaching specific Subjects that is not their specialization for 3 years or more.

2. Said data report should be submitted using the attached template on the Summary of Non-Major Teachers' Profile, for uploading in word document version via tinyurl.com/DataonNon-Majors. Likewise, all non-major teachers shall also access and complete the Profiling Form via <http://tinyurl.com/Non-MajorTeachersProfile-NCR> on or before September 18, 2023.

3. For immediate dissemination and compliance.



Address: Misamis St., Bago Bantay, Quezon City

Email address: ncr@deped.gov.ph

Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 1



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023-1104

FOR : **Regional Directors**
HRDD Chiefs
Schools Division Superintendents
School Heads
All Others Concerned

FROM : **GLORIA JUMAMIL-MERCADO**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **SUBMISSION OF NON-MAJOR TEACHERS' PROFILES**

DATE : September 6, 2023

1. The National Educators Academy of the Philippines (NEAP) aims at providing needs-responsive, effective, relevant, and accessible professional development programs to all teachers and school leaders in support of the call of one of the four components of the DepEd MATATAG Agenda, that is, to **give support to teachers to teach better**.

2. Thus, NEAP is committed to align teachers' competence toward their career progression and build their expertise by providing them with certificate courses or specialized training that are designed to address knowledge and skill gaps.

3. In this connection, each Region is requested to submit profiles of the following:

- Secondary Teachers who have been teaching subjects that are not their majors or areas of specialization for 3 years or more; and
- Grade IV-VI teachers who have been focused on teaching specific subjects that is not their specialization for 3 years or more.

4. Attached is the template on the Summary of Non-Major Teachers' Profile, for your reference. Please upload the Word Document version to your respective folder via tinyurl.com/DataonNon-Majors on or before September 18, 2023.

5. In addition, non-major teachers shall access and complete the Profiling Form via the specific link provided per region below for other needed information **on or before September 18, 2023**.

Region	Profiling Form Link
CAR	http://tinyurl.com/Non-MajorTeachersProfile-CAR
I	http://tinyurl.com/Non-MajorTeachersProfile-RI
II	http://tinyurl.com/Non-MajorTeachersProfile-RII
III	http://tinyurl.com/Non-MajorTeachersProfile-RIII
NCR	http://tinyurl.com/Non-MajorTeachersProfile-NCR
IV-A	http://tinyurl.com/Non-MajorTeachersProfile-RIV-A
IV-B	http://tinyurl.com/Non-MajorTeachersProfile-RIV-B
V	http://tinyurl.com/Non-MajorTeachersProfile-RV
VI	http://tinyurl.com/Non-MajorTeachersProfile-RVI
VII	http://tinyurl.com/Non-MajorTeachersProfile-RVII
VIII	http://tinyurl.com/Non-MajorTeachersProfile-RVIII
IX	http://tinyurl.com/Non-MajorTeachersProfile-RIX
X	http://tinyurl.com/Non-MajorTeachersProfile-RX
XI	http://tinyurl.com/Non-MajorTeachersProfile-RXI
XII	http://tinyurl.com/Non-MajorTeachersProfile-RXII
XIII	http://tinyurl.com/Non-MajorTeachersProfile-RXIII

6. For queries and assistance, please contact **Ms. Rizza A. Pereyra of NEAP-PDD** at pdd.pdi@deped.gov.ph or at (02) 8633 7207, 2/F Mabini Bldg. DepEd Complex, Meralco Avenue, Pasig City.

7. Immediate dissemination of and compliance with this issuance is directed.

[NEAP-PDD/Pereyra]

NON-MAJOR TEACHERS' PROFILES

Region: _____
 Level: _____ (Elementary/Secondary)
 Subject/Learning Area: _____

Note: Only non-major teachers who have been teaching for 3 years or more should be included in the list.

SDO	School	Name	Age	Sex	Position	Length of Service	Major/Area of Specialization	Years of Teaching the Non-Major (Assigned) Subject

Prepared by: _____

Noted: _____

Name
HRDD Chief

Name
Regional Director