



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM

ORD-2023- 910

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **WILFREDO E. CABRAL, CESO III**
 Regional Director

SUBJECT : **Workshop on the Finalization of the Lesson Exemplars for Selected SHS Subjects**

DATE : September 18, 2023

This is in reference to the attached Memorandum dated September 7, 2023, from Gina O. Gonong, Undersecretary for Curriculum and Teaching, relative to the above- captioned activity on September 19- 22,2023, at Tanza Oasis Hotel, Tanza, Cavite contents of which are self-explanatory, for information and appropriate action.

Attached is the list of participants.

Travel expenses shall be charged to the 2023 BEC travel funds downloaded to the region subject to the usual accounting and auditing rules and regulations. Please see attached list of documents needed for reimbursement and submit to CLMD Office.

For questions and clarifications, you may email bld.od@deped.gov.ph copy furnished bld.tld@deped.gov.ph attention to Mr. Danilo G. Soriano, Supervising Education Program Specialist.

Immediate dissemination of this Memorandum is desired.



Address: Misamis St., Bago Bantay, Quezon City
 Email address: ncr@deped.gov.ph
 Website: depedncr.com.ph

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Effectivity	01.26.23	Page	1 of 1



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**Participants to the Workshop on the Finalization of the Lesson Exemplars
for
Selected SHS Subjects**

September 19-22, 2023
Tanza Oasis Hotel, Tanza, Cavite

Participants	SDO
Dr. Arnel S. Alde	Caloocan City
2. Cristina R. Solis	Manila
3. Hilda O. Bennett	Paranaque City
4. Rhyan O. Medina	Mandaluyong City
5. Hannah Faye P. Arteche	Mandaluyong City
6. Genovie G. Tagum	Las Pinas City
7. John Keeneth M. Ferrera	Taguig City and Pateros
8. Alma B. Castano SDO	Marikina City
9. Dr. Rowena O. Roa	Pasig City
10. Adelyne T. Palas	Taguig City and Pateros
11. Leonard Evangelista	Navotas City
12. John Richard Quiambao	Manila
13. Judd Lawrence D. Guy-Joco	Taguig City and Pateros
14. Thelma H. Sagaban	Taguig City and Pateros
15. Jay Boy E. Evano	Muntinlupa City



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CHECKLIST OF SUPPORTING DOCUMENTS
TRAVELLING EXPENSES

Name: _____

Division: _____

List of Documents	Remarks
____ 1. Disbursement Voucher (DV) - c/o CLMD	_____
____ 2. Obligation Request Slip (ORS) – c/o CLMD	_____
____ 3. Appendix A (Itinerary of Travel)	_____
____ 4. Appendix B (Certificate of Travel Completed	_____
____ 5. Airfare Ticket/e-Ticket and Official Receipt	_____
____ 6. Bus/Boat Ticket (if applicable)	_____
____ 7. Boarding Pass (2)	_____
____ 8. Taxi Fare – RER (for P300.00 above)	_____
____ 9. Taxi Fare – RER Certification of Expenses (below P 300,00)	_____
____ 10. Travel Authority	_____
____ 11. Letter of Invitation (NA)	_____
____ 12. DepEd Memorandum/Reference	_____
____ 13. Certificate of Appearance/Participation	_____
____ 14. Photocopy of ATM – Landbank Account	_____
____ 15. OTHERS: (if needed)	
a. Certification of no unliquidated cash advance (for CA)	_____
b. Justification/certification – any deviations in the itinerary	_____
c. Official Receipt – airfare, etc.	_____
d. Copy of Liquidation Report	_____



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Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Enclosure 1

**List of Participants
Workshop on the Finalization of Lesson Exemplars for Selected SHS Subjects**

Region	Number of Participants	Learning Area
I	1	Earth Science
III	8	<ul style="list-style-type: none"> • Oral Communication • Reading and Writing • 21st Century Literature • TVL – Agriculture and Fishery Arts • Disaster Readiness and Risk Reduction • Business Finance • Pre-Calculus • Earth and Life Science
IV CALABARZON	11	<ul style="list-style-type: none"> • TVL-ICT (2) • TVL – Industrial Arts • Komunikasyon at Pananaliksik sa Wilka at Kultura ng Pilipino • Empowerment Technologies • Practical Research 2 • Filipino sa Piling Larang • General Physics 1 & 2 • Business Math • Creative Writing/Malikhaing Pagsulat • Developing Filipino Identity in the Arts Organization and Management
IV MIMAROPA	1	<ul style="list-style-type: none"> • Health Optimizing Physical Education (HOPE)
V	3	<ul style="list-style-type: none"> • Inquiries, Investigations and Immersion • Pagbasa at Pagsusuri ng Ibat Ibang Teksto Tungo sa Pananaliksik • Entrepreneurship
VI	3	<ul style="list-style-type: none"> • Personal Development • Organization and Management • Principles of Marketing
VII	2	<ul style="list-style-type: none"> • TVL – Agriculture and Fishery Arts • TVL – HE • Applied Economics
VIII	1	<ul style="list-style-type: none"> • Disciplines and Ideas in the Applied Social Sciences (DIASS)



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OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

List of Participants Workshop on the Finalization of Lesson Exemplars for Selected SHS Subjects

Region	Number of Participants	Learning Area
X	1	<ul style="list-style-type: none">Contemporary Philippine Arts from the Regions
XII	1	<ul style="list-style-type: none">Introduction to Philosophy of the Human Person
NCR	15	<ul style="list-style-type: none">General MathematicsStatistics and ProbabilityMedia and Information LiteracyTVL-HEPractical Research 1 & 2Politics and Governance with the Philippine ConstitutionEnglish for Academic and Professional PurposesFundamentals of Accountancy, Business and Management 1 & 2General Biology 1 2Business Ethics and Social Responsibility

Workshop on the Development of Lesson Exemplars for Selected SHS Subjects
September 19-22, 2023

Objective: To develop lesson exemplars for selected SHS subjects.

Tentative Program of Activities

Day 1 September 19, 2023		Day 2 September 20, 2023		Day 3 September 21, 2023		Day 4 September 22, 2023		
8:00 a.m. - 12:00 nn	8:00 a.m. - 10:00 a.m. Arrival, Registration OPENING PROGRAM 10:00 a.m. - 11:00 a.m. ♦ Revisiting D.O. 42 s. 2016 Policy Guidelines on Daily Lesson Preparation for the K to 12 Basic Education Program 11:00 a.m. - 12:00 nn ♦ Breakout Session Per Learning Area - Discussion on the Curriculum Framework	8:00 a.m. - 12:00 nn	♦ Workshop 2 - Cross Review of Lesson Exemplars	8:00 a.m. - 12:00 nn	♦ Presentation of Workshop 2 Outputs Critiquing / Giving of Feedback	8:00 a.m. - 10:00 nn	Continuation ♦ Workshop 3 - Finalization/Incorporation of feedback	
12:00 nn - 1:00 p.m.	LUNCH							1:00 p.m. - 5:00 p.m.
1:00 p.m.	1:00 p.m. - 5:00 p.m. ♦ Breakout Session Per Learning Area - Presentation of a Sample Lesson Exemplar ♦ Design and Parts of the Lesson Exemplars ♦ Approaches, Pedagogies/Andragogies ♦ Formative Assessment/Performance Tasks Facilitator: <i>SHS Learning Area Specialists</i> ♦ Workshop 1 - Review of the draft Lesson Exemplar Note: That are least learned and hard to teach.	1:00 p.m. - 5:00 p.m.	Continuation of Workshop 2 Cross review of Lesson Exemplars	1:00 p.m. - 5:00 p.m.	Continuation ♦ Presentation of Workshop 2 Output Critiquing / Giving of Feedback ♦ Workshop 3 - Incorporation of feedback	1:00 p.m. - 5:00 p.m.	Continuation of Workshop 3. ♦ Submission of Outputs ♦ Closing Program	
5:00 p.m.								
Expected Output	Finalized Lesson Exemplars for Selected SHS Subjects							
Officer-in-Charge	SHS Learning Area Specialist (to be Identified)		SHS Learning Area Specialist (to be Identified)		SHS Learning Area Specialist (to be Identified)		SHS Learning Area Specialist (to be Identified)	



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Enclosure 2

Criteria for the Selection of Participants

The writer-participants should be/have:

- an Education Program Supervisor (EPS)/Public Schools District Supervisor (PSDS)/ School Heads (SH)/Head Teacher (HT);
- a subject area expert/specialist;
- 3-5 years of teaching experience in the subject area;
- excellent writing skills;
- excellent track record in producing quality output;
- adept with the use of technology;
- willing and committed to producing quality output;
- positive work attitude;
- the ability to work under pressure;
- able to strictly meet deadlines; and
- physically, mentally, and emotionally fit.



Republic of the Philippines
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OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023-261

TO :

- TOLENTINO G. AQUINO**
Regional Director, Region I
- MAY B. ECLAR**
Regional Director, Region III
- ALBERTO T. ESCOBARTE**
Regional Director, Region IV-CALABARZON
- NICOLAS T. CAPULONG**
Regional Director, Region IV-MIMAROPA
- GILBERT T. SADSAD**
Regional Director, Region V
- RAMIR B. UYTICO**
Regional Director, Region VI
- SALUSTIANO T. JIMENEZ**
Regional Director, Region VII
- EVELYN R. FETALVERO**
Regional Director, Region VIII
- ARTURO B. BAYOCOT**
Regional Director, Region X
- CARLITO D. ROCAFORT**
Regional Director, Region XII
- WILFREDO E. CABRAL**
Regional Director, National Capital Region

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : **WORKSHOP ON THE FINALIZATION OF THE LESSON EXEMPLARS FOR SELECTED SHS SUBJECTS**

DATE : September 7, 2023



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

The Bureau of Learning Delivery – Teaching and Learning Division (BLD-TLD) will conduct the **Workshop on the Finalization of Lesson Exemplars for Selected SHS Subjects** on September 19-22, 2023 at Tanza Oasis Hotel, Tanza, Cavite.

In this connection, this Office would like to request participants from your region composed of Education Program Supervisors, Public Schools District Supervisor, School Heads, and/or Department Heads. The list of participants is in *Enclosure 1* and the criteria for the selection of participants is in *Enclosure 2*.

Regional offices are enjoined to communicate with their identified representatives on or before September 12, 2023. Participants are also requested to register through the link <https://tinyurl.com/SHSLE>.

Participants are expected to arrive at the venue before 8:00 AM on Day 1. The first meal is breakfast on September 19, 2023 and the last meal is dinner on September 22, 2023. They are also advised to bring their laptops. Attached is the Program of Activities as *Enclosure 3*.

The board and lodging shall be charged against the 2023 BEC funds while traveling expenses shall be charged against BEC travel funds downloaded to each region, subject to the usual government accounting and auditing rules and regulations.

For inquiries, please contact the BLD-TLD through Danilo G. Soriano Jr., Supervising Education Program Specialist, through email at bld.od@deped.gov.ph, copy furnished bld.tld@deped.gov.ph.

For immediate dissemination and compliance.

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouci@deped.gov.ph



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Enclosure 1

List of Participants
Workshop on the Finalization of Lesson Exemplars for Selected SHS
Subjects

Region	Number of Participants	Learning Area
I	1	Earth Science
III	8	<ul style="list-style-type: none"> • Oral Communication • Reading and Writing • 21st Century Literature • TVL – Agriculture and Fishery Arts • Disaster Readiness and Risk Reduction • Business Finance • Pre-Calculus • Earth and Life Science
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IV MIMAROPA	1	<ul style="list-style-type: none"> • Health Optimizing Physical Education (HOPE)
V	3	<ul style="list-style-type: none"> • Inquiries, Investigations and Immersion • Pagbasa at Pagsusuri ng Ibat Ibang Teksto Tungo sa Pananaliksik • Entrepreneurship
VI	3	<ul style="list-style-type: none"> • Personal Development • Organization and Management

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