



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
 ORD-2023- 930

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
 SDO Makati City
 SDO Manila City
 SDO Navotas City
 SDO Paranaque City
 SDO Pasig City

FROM : **WILFREDO E. CABRAL, CESO III**
 Regional Director

SUBJECT : **PARTICIPATION IN THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF LESSON EXEMPLARS ON LITERACY INTEGRATION IN ARABIC LANGUAGE AND ISLAMIC VALUES (ALIVE) INSTRUCTION**

DATE : September 20, 2023

1. This has reference to the attached Memorandum No. DM-CT-2023-147 dated June 5, 2023, from Gina O. Gonong, Undersecretary for Curriculum and Teaching, relative to the above-captioned activity.
2. In connection with this, the enclosed participants are enjoined to:
 - bring their own laptop for the workshop
 - travel authority
 - bring reference materials and relevant resources
3. Accommodation, travelling and other incidental will be charged to 2023 Madrasah Education Program (MEP) Continuing Funds and local funds should there be deficiencies in the downloaded funds. Participants are advised to take the most economical means of transportation. The Division MEP Focal Person will submit to the Regional MEP Focal Person a summary of expenses incurred by the participants as basis for the downloading of expenses to the Schools Division Offices. In addition, they are expected to attach the highlights of the activity. Participants will submit pertinent travel documents upon completion of the activity for the reimbursement, subject to the usual government accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.



Misamis St., Bago Bantay, Quezon City

Email Address: ncr@deped.gov.ph
 Website: <http://www.depedncr.com.ph>

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Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

LIST OF PARTICIPANTS

NAME	DESIGNATION	DIVISION	WRITESHOP ACTIVITY	DATE/VENUE
Charito A. Villanueva	EPS - RMEPC	CLMD	<i>Development of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>September 26-29, 2023, Palawan Uno Hotel, Puerto Princesa City (Region IV-B)</i>
			<i>Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>October 24-27, 2023, Region VII (Central Visayas)</i>
Romulos Guino	EPSA – DMEPC	Makati City	<i>Development of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>September 26-29, 2023, Palawan Uno Hotel, Puerto Princesa City (Region IV-B)</i>
			<i>Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>October 24-27, 2023, Region VII (Central Visayas)</i>
Cindy Obiena	EPSA	Navotas City	<i>Development of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>September 26-29, 2023, Palawan Uno Hotel, Puerto Princesa City (Region IV-B)</i>
			<i>Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>October 24-27, 2023, Region VII (Central Visayas)</i>
Wilma del Rosario	EPS – LR	Pasig City	<i>Development of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>September 26-29, 2023, Palawan Uno Hotel, Puerto Princesa City (Region IV-B)</i>
			<i>Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>October 24-27, 2023, Region VII (Central Visayas)</i>



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NAME	DESIGNATION	DIVISION	WRITESHOP ACTIVITY	DATE/VENUE
Shiela M. Vergara	Head Teacher	Araullo High School - Manila	<i>Development of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>September 26-29, 2023, Palawan Uno Hotel, Puerto Princesa City (Region IV-B)</i>
			<i>Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	<i>October 24-27, 2023, Region VII (Central Visayas)</i>
Jose R. Miñano	Principal	Sen. Benigno S. Aquino, Jr. Elementary School - Manila	<i>Validation of Lesson Exemplars on Literacy Integration in ALIVE Instruction</i>	October 18-20, 2023 Region VII (Central Visayas)
Marcelo D. Mislang	Principal	Isabelo Delos Reyes Elementary School - Manila		
Rafael Centina	Principal	Baclaran E.S Unit II - Paranaque City		



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Republic of the Philippines
Department of Education
 BUREAU OF LEARNING DELIVERY

Office of the Director

MEMORANDUM
 BLD-2023-_____

FOR : **GINA O. GONONG**
 Undersecretary of Curriculum and Teaching

FROM :
LEILA P. AREOLA
 Director IV of *AS*

SUBJECT : **AUTHORITY TO CHANGE DATES OF THE CONDUCT OF THE WRITESHOPS ON THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF LESSON EXEMPLARS ON LITERACY INTEGRATION IN ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION (ALIVE) INSTRUCTION**

DATE : 27 July 2023

Authority is hereby requested to change the dates of the Bureau of Learning Delivery (BLD) - Student Inclusion Division's (SID) conduct of the **Writeshops on the Development, Validation, and Finalization of Lesson Exemplars on Literacy Integration in Arabic Language and Islamic Values Education (ALIVE) Instruction.**

Activity	Original Date	New Date	Venue
Writeshop on the Development of Lesson Exemplars on Literacy Integration in ALIVE Instruction	August 8-11, 2023	September 26-29, 2023	MIMAROPA
Writeshop on the Validation of Lesson Exemplars on Literacy Integration in ALIVE Instruction	August 23-25, 2023	October 18-20, 2023	Region XII
Writeshop on the Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction	September 26-29, 2023	October 24-27, 2023	Region X

The change of dates of the aforesaid activities is requested to provide considerable time for the Bids and Awards Committee (BAC) of the DepEd Central Office to procure the venues (board and lodging).

Enclosed is the copy of the approved Activity Request (AR) for reference.

For consideration and approval.



Republic of the Philippines
Department of Education
BUREAU OF LEARNING DELIVERY

Office of the Director

MEMORANDUM

BLD-2023-_____

FOR : **GINA O. GONONG**
Undersecretary of Curriculum and Teaching

FROM : **LEILA AREOLA**
Director IV

SUBJECT : **AUTHORITY TO CHANGE THE VENUE OF THE WRITESHOP ON THE VALIDATION OF LESSON EXEMPLARS ON LITERACY INTEGRATION IN ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION (ALIVE) INSTRUCTION**

DATE : 6 September 2023

Authority is hereby requested to change the venue of the **Writershop on the Validation of Lesson Exemplars on Literacy Integration in Arabic Language and Islamic Values Education (ALIVE) Instruction** to be conducted by this Bureau on October 18-20, 2023.

Original Venue	New Venue
Region XII (SOCCSKSARGEN)	Region VII (Central Visayas)

Relative thereto, this Bureau seeks approval for the change of the venue from DepEd Region XII (SOCCSKSARGEN) to DepEd Region VII (Central Visayas) to ensure the conduct of the activity.

The said change is requested due to the refusal of DepEd Region Region XII (SOCCSKSARGEN) to provide a venue that commensurates the required technical specifications as specified in the enclosed certification dated September 6, 2023.

Enclosed are the copies of the approved Authority to Conduct (ATC) and Memorandum for reference.

For consideration and approval.



Republic of the Philippines
Department of Education
BUREAU OF LEARNING DELIVERY

Office of the Director

MEMORANDUM

BLD-2023-_____

FOR : **GINA O. GONONG** *GO*
Undersecretary of Curriculum and Teaching *in 2023*

FROM : **LEILA P. AREOLA** *LA*
Director IV *dlp/9/16/23 H*

SUBJECT : **AUTHORITY TO CHANGE THE VENUE OF THE WRITESHOP ON THE FINALIZATION OF LESSON EXEMPLARS ON LITERACY INTEGRATION IN ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION (ALIVE) INSTRUCTION**

DATE : 6 September 2023

Authority is hereby requested to change the venue of the **Writershop on the Finalization of Lesson Exemplars on Literacy Integration in Arabic Language and Islamic Values Education (ALIVE) Instruction** to be conducted by this Bureau on October 24-27, 2023.

Original Venue	New Venue
Region X (Northern Mindanao)	Region VII (Central Visayas)

Relative thereto, this Bureau seeks approval for the change of the venue from DepEd Region X (Northern Mindanao) to DepEd Region VII (Central Visayas) to ensure the conduct of the activity.

The said change is requested due to the refusal of DepEd Region X (Northern Mindanao) to provide a venue that commensurates the required technical specifications as specified in the enclosed certification dated August 31, 2023.

Enclosed are the copies of the approved Authority to Conduct (ATC) and Memorandum for reference.

For consideration and approval.



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2023- 47

TO: REGIONAL DIRECTORS

FROM: 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT: PARTICIPATION IN THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF LESSON EXEMPLARS ON LITERACY INTEGRATION IN ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION (ALIVE) INSTRUCTION

DATE: 5 June 2023

The Bureau of Learning Delivery - Student Inclusion Division (BLD-SID) will conduct the **Development, Validation, and Finalization of Lesson Exemplars on Literacy Integration in Arabic Language and Islamic Values Education (ALIVE) Instruction** into three phases:

No.	Phase	Date	Venue
1	Development of Lesson Exemplars on Literacy Integration in ALIVE Instruction	August 8-11, 2023	MIMAROPA
2	Validation of Lesson Exemplars on Literacy Integration in ALIVE Instruction	August 23-25, 2023	Region XII
3	Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction	September 26-29, 2023	Region X

The specific venues shall be announced through a separate advisory.

Specifically, the activities aim for the participants to:

- A. be acquainted with the different genres of literary, informal, and non-linear Arabic texts (translated in English), their elements, structures, and purposes;
- B. realize the need for inducting learners into an array of texts in increasing complexity to prepare them for understanding complex and technical texts;
- C. recognize the nature of texts complexity in terms of quantitative and qualitative features, and reader and task considerations;
- D. organize and plan for effective teaching using materials, strategies, and educational technologies to develop learners' abilities to obtain, evaluate, and communicate information;



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OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

- E. develop, review, revise, and finalize lesson exemplars for integrating effective literacy instruction in ALIVE classes;
- F. enhance content knowledge and teaching skills on content area literacy development; and
- G. express strong commitment and advocacy towards literacy.

Participants in these activities are select Regional and Division Madrasah Education Program (MEP) and Reading/English supervisors/coordinators and school heads/principals listed in Annex A. Participants are reminded to bring their laptop. See Annex B for the Program of Activities.

Accommodation, traveling and other incidental expenses will be charged to **2023 Madrasah Education Program (MEP) Continuing Funds** and **Local Funds** should there be deficiencies in the downloaded funds, subject to the usual government accounting and auditing rules and regulations.

For inquiries or concerns, contact the BLD-SID through **Dr. Denn Marc P. Alayon** or **Ms. Armi S. Victor**, Supervising Education Program Specialists, through email at dennmarc.alayon@deped.gov.ph or armi.victor@deped.gov.ph respectively.

For immediate dissemination.

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

Annex A

DISTRIBUTION OF PARTICIPANTS

Development of Lesson Exemplars on Literacy Integration in ALIVE Instruction

September 26-29, 2023, MIMAROPA

Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction

October 24-27, 2023, Region VII (Central Visayas)

Region	Type of Participant						Total
	Regional MEP Supervisor/ Coordinator	Division MEP Supervisor/ Coordinator <i>(preferably a Muslim or an English expert)</i>	Regional English Supervisor/ Coordinator	Division English Supervisor/ Coordinator	Division LRMDS Supervisor/ Public Schools District Supervisor/ School Head/Principal <i>(preferably a Muslim or an English expert)</i>	Head Teacher/ Coordinator in English	
I	1	1	1	1		1	5
II	1	1	1	1		1	5
III	1	1	1		1	1	5
IV-A	1	1			3		5
IV-B	1	1	1		1	1	5
V	1	1		1	1	1	5
CAR	1	1		1	1	1	5
NCR	1	1		2	1		5
VI	1	1		1	1	1	5
VII	1	1		1	1	1	5
VIII	1	1		1	2		5
IX	1	1	1	1		1	5
X	1	3			1		5
XI	1	2			2		5
XII	1	1	1	1		1	5
CARAGA	1	1		1	1	1	5
Total	16	19	6	12	16	11	80

Note: The same set of participants are requested to attend the aforesaid activities.

Annex A**DISTRIBUTION OF PARTICIPANTS****Validation of Lesson Exemplars on Literacy Integration in ALIVE Instruction***October 18-20, 2023, Region VII (Central Visayas)*

Region	Type of Participant						Total
	Division MEP Supervisor/Coordinator <i>(preferably a Muslim or an English expert)</i>	Division English Supervisor/Coordinator	Division LRMSD Supervisor/Coordinator <i>(preferably an English expert)</i>	Public Schools District Supervisor <i>(preferably a Muslim)</i>	School Head/Principal in an ALIVE-implementing school <i>(preferably a Muslim or an English expert)</i>	Head Teacher/Coordinator <i>(preferably an English expert)</i>	
I		1			1	1	3
II	1		1			1	3
III	1		1	1			3
IV-A	1		1			1	3
IV-B		1		1	1		3
V	1				1	1	3
CAR		1	1	1			3
NCR	1	1			1		3
VI			1	1		1	3
VII	1		1		1		3
VIII		1	1		1		3
IX		1			1	1	3
X	1			1		1	3
XI			1	1		1	3
XII	1	1		1			3
CARAGA		1		1	1		3
Total	8	8	8	8	8	8	48

Annex A

LIST OF IDENTIFIED PARTICIPANTS

**Development of Lesson Exemplars on Literacy Integration
in ALIVE Instruction**

September 26-29, 2023, MIMAROPA

Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction

October 24-27, 2023, Region VII (Central Visayas)

Region: _____

No.	Name	Gender	Position	School/Office	Email Address
1					
2					
3					
4					
5					



Validation of Lesson Exemplars on Literacy Integration in ALIVE Instruction

October 18-20, 2023, Region VII (Central Visayas)

Region: _____

No.	Name	Gender	Position	School/Office	Email Address
1					
2					
3					

Prepared by:

Recommending Approval:

Regional MEP Supervisor/Coordinator

CLMD Chief

Approved by:

Regional Director

Note: Kindly accomplish and submit this list not later than September 20, 2023 through email at denmarc.alayon@deped.gov.ph and armi.victor@deped.gov.ph.

Annex A

CRITERIA FOR SELECTING PARTICIPANTS

Participants to be identified per region must meet at least three of the following criteria:

1. A Madrasah Education Program (MEP) instructional leader, implementer, or advocate;
2. Has extensive experience and previous trainings in English language teaching, ALIVE, literacy, and pedagogical approaches and strategies;
3. Must be preferably a Muslim or an English expert (*Please refer to the tables of distribution of participants.*);
4. Experienced in writing or evaluating teaching and learning resources in digital and printed formats;
5. Must complete the whole duration of the writeshop/s, participate actively during the sessions, work on the expected high-quality outputs, and submit the same on or before the deadline; and
6. Express strong commitment and advocacy toward literacy.

Annex B

PROGRAM OF ACTIVITIES

Development of Lesson Exemplars on Literacy Integration in ALIVE Instruction

September 26-29, 2023, MIMAROPA

Time	Day 1 September 26, 2023 (Tuesday)	Day 2 September 27, 2023 (Wednesday)	Day 3 September 28, 2023 (Thursday)	Day 4 September 29, 2023 (Friday)	
6:00 AM - 7:45 AM	BREAKFAST				
7:45 AM - 8:00 AM	MANAGEMENT OF LEARNING (MOL)				
8:00 AM - 10:00 AM	<p>OPENING PROGRAM</p> <p>Session 1: <i>Content Area Literacy: Overview</i></p> <p>Session 2: <i>Understanding Literary and Informational Text Structures</i></p>	<p>Session 8: <i>Revisiting Standards for Teaching Resources Development, Social Content Guidelines, and Copyright</i></p> <p>Session 9: <i>Unpacking LCs and Writing Considerations and Template for Developing LE</i></p>	Continuation of the Development of LE on Literacy Integration	Presentation of Draft LE on Literacy Integration and Giving of Feedback	
10:00 AM - 10:15 PM	MORNING SNACKS				
10:00 AM - 12:00 PM	<p>Session 3: <i>Text Complexity: Implications for Teaching</i></p>	<p>Writeshop: <i>Development of LE on Literacy Integration</i></p>	Continuation of the Development of LE on Literacy Integration	CLOSING PROGRAM	
12:00 PM - 1:00 PM	LUNCH				
1:00 PM - 3:00 PM	<p>Session 4: <i>The BDA Instructional Framework</i></p> <p>Session 5: <i>Activating Prior Knowledge, Vocabulary, and Concept Development</i></p>	Continuation of the Development of LE on Literacy Integration	Continuation of the Development of LE on Literacy Integration	HOME SWEET HOME	
3:00 PM - 3:15 PM	AFTERNOON SNACKS				
3:15 PM - 5:00 PM	<p>Session 6: <i>Reader-Text Interactions</i></p> <p>Session 7: <i>Classroom-Based Tools and Open Educational Resources (OERS)</i></p>	Continuation of the Development of LE on Literacy Integration	Presentation of Draft LE on Literacy Integration and Giving of Feedback		
5:00 PM - 6:00 PM	OPEN FORUM				
6:00 PM - 8:00 PM	DINNER				

- Lecturette/Discussion/Demos: Oral presentations of key concepts/topics;
- Guided activities and independent work: Group or individual work where participants will apply knowledge/competencies acquired from the input presentations towards crafting of LE;
- Presentation of Outputs/Feedback: Participants will present their outputs to the whole group for feedback from other participants/resource persons/SID specialists;
- Online submission of LE and giving of feedback via Google Drive;
- The first meal to be served is dinner on Day 0 while the last meal will be lunch on Day 4 of the activity; and
- Check in at the venue is on September 25, 2023 (Monday) at 2:00 PM while check out is on September 29, 2023 (Friday) at 12:00 PM.

Annex B

PROGRAM OF ACTIVITIES

Validation of Lesson Exemplars on Literacy Integration in ALIVE Instruction

October 18-20, 2023, Region VII (Central Visayas)

Time	Day 1 October 18, 2023 (Wednesday)	Day 2 October 19, 2023 (Thursday)	Day 3 October 20, 2023 (Friday)
6:00 AM - 7:45 AM	BREAKFAST		
7:45 AM - 8:00 AM	MANAGEMENT OF LEARNING (MOL)		
8:00 AM - 10:00 AM	OPENING PROGRAM Session 1: Revisiting Content Area Reading Strategies For Lesson Exemplars (LE): Part I	Continuation of the Validation of LE	Presentation of Validated LE and Accomplished Validation Tool
10:00 AM - 10:15 AM	MORNING SNACKS		
10:15 AM - 12:00 PM	Session 2: Revisiting Content Area Reading Strategies For LE: Part II	Continuation of the Validation of LE	CLOSING PROGRAM
12:00 PM - 1:00 PM	LUNCH		
1:00 PM - 3:00 PM	Session 3: How to Validate LE: Guidelines and Validation Tool	Continuation of the Validation of LE	HOME SWEET HOME
3:00 PM - 3:15 PM	AFTERNOON SNACKS		
3:15 PM - 5:00 PM	Writeshop: Validation of LE	Presentation of Validated LE and Accomplished Validation Tool	
6:00 PM - 8:00 PM	OPEN FORUM		
	DINNER		

- Lecture/Discussion/Demos: Oral presentations of key concepts/topics;
- Presentation of Outputs/Feedback: Participants will present their outputs to the whole group for feedback from other participants/resource persons/SID specialists;
- Online submission of validated LE via Google Drive;
- The first meal to be served is dinner on Day 0 while the last meal will be lunch on Day 3 of the activity; and
- Check in at the venue is on October 17, 2023 (Tuesday) at 2:00 PM while check out is on October 20, 2023 (Friday) at 12:00 PM.

Annex B

PROGRAM OF ACTIVITIES

Finalization of Lesson Exemplars on Literacy Integration in ALIVE Instruction

October 24-27, 2023, Region VII (Central Visayas)

Time	Day 1 October 24, 2023 (Tuesday)	Day 2 October 25, 2023 (Wednesday)	Day 3 October 26, 2023 (Thursday)	Day 4 October 27, 2023 (Friday)
6:00 AM - 7:45 AM	BREAKFAST			
7:45 AM - 8:00 AM	MANAGEMENT OF LEARNING (MOL)			
8:00 AM - 10:00 AM	OPENING PROGRAM Session 1: Utilizing Appropriate Pedagogical Strategies in ALIVE Classes for Developing Literacies	Writershop: Revision of LE	Presentation of Revised LE and Giving of Feedback	Presentation of Finalized LE and Giving of Feedback
10:00 AM - 10:15 PM	MORNING SNACKS			
10:00 AM - 12:00 PM	Session 2: Contextualizing Lesson Exemplars for ALIVE Classes	Continuation of the Revision of LE	Presentation of Revised LE and Giving of Feedback	CLOSING PROGRAM
12:00 PM - 1:00 PM	LUNCH			
1:00 PM - 3:00 PM	Giving of general feedback from the resource persons/validators on the validated LE	Continuation of the Revision of LE	Writershop: Finalization of LE	HOME SWEET HOME
3:00 PM - 3:15 PM	AFTERNOON SNACKS			
3:15 PM - 5:00 PM	Giving of general feedback from the resource persons/validators on the validated LE	Continuation of the Revision of LE	Continuation of the Finalization of LE	
5:00 PM - 6:00 PM	OPEN FORUM			
6:00 PM - 8:00 PM	DINNER			

- Lecturette/Discussion/Demos: Oral presentations of key concepts/topics;
- Presentation of Outputs/Feedback: Participants will present their outputs to the whole group for feedback from other participants/resource persons/SID specialists;
- Online submission of finalized LE via Google Drive;
- The first meal to be served is dinner on Day 0 while the last meal will be lunch on Day 4 of the activity; and
- Check in at the venue is on October 23, 2023 (Monday) at 2:00 PM while check out is on October 27, 2023 (Friday) at 12:00 PM.