

Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM

ORD-2023- 931

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **WILFREDO E. CABRAL, CESO III**
 Regional Director

SUBJECT : **Workshop on the Finalization of the Lesson Exemplars for Selected SHS Subjects**

DATE : September 18, 2023

This is in reference to the attached Memorandum dated September 7, 2023, from Gina O. Gonong, Undersecretary for Curriculum and Teaching, relative to the above- captioned activity on September 19- 22,2023, at Tanza Oasis Hotel, Tanza, Cavite contents of which are self-explanatory, for information and appropriate action.

Attached is the list of participants.

Travel expenses shall be charged to the 2023 BEC travel funds downloaded to the region subject to the usual accounting and auditing rules and regulations. Please see attached list of documents needed for reimbursement and submit to CLMD Office.

For questions and clarifications, you may email bld.od@deped.gov.ph copy furnished bld.tld@deped.gov.ph attention to Mr. Danilo G. Soriano, Supervising Education Program Specialist.

Immediate dissemination of this Memorandum is desired.



Address: Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectivity	01.26.23	Page	1 of 1



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

**Participants to the Workshop on the Finalization of the Lesson Exemplars
for
Selected SHS Subjects**

September 19-22, 2023
Tanza Oasis Hotel, Tanza, Cavite

Participants	SDO
Dr. Arnel S. Alde	Caloocan City
2. Cristina R. Solis	Manila
3. Hilda O. Bennett	Paranaque City
4. Rhyan O. Medina	Mandaluyong City
5. Hannah Faye P. Arteche	Mandaluyong City
6. Genovie G. Tagum	Las Pinas City
7. John Keeneth M. Ferrera	Taguig City and Pateros
8. Alma B. Castano SDO	Marikina City
9. Dr. Rowena O. Roa	Pasig City
10. Adelyne T. Palas	Taguig City and Pateros
11. Leonard Evangelista	Navotas City
12. John Richard Quiambao	Manila
13. Judd Lawrence D. Guy-Joco	Taguig City and Pateros
14. Thelma H. Sagaban	Taguig City and Pateros
15. Jay Boy E. Evano	Muntinlupa City



Address: Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectivity	01.26.23	Page	2 of 1



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

CHECKLIST OF SUPPORTING DOCUMENTS
TRAVELLING EXPENSES

Name: _____

Division: _____

List of Documents	Remarks
____ 1. Disbursement Voucher (DV) - c/o CLMD	_____
____ 2. Obligation Request Slip (ORS) - c/o CLMD	_____
____ 3. Appendix A (Itinerary of Travel)	_____
____ 4. Appendix B (Certificate of Travel Completed)	_____
____ 5. Airfare Ticket/e-Ticket and Official Receipt	_____
____ 6. Bus/Boat Ticket (if applicable)	_____
____ 7. Boarding Pass (2)	_____
____ 8. Taxi Fare - RER (for P300.00 above)	_____
____ 9. Taxi Fare - RER Certification of Expenses (below P 300,00)	_____
____ 10. Travel Authority	_____
____ 11. <i>Letter of Invitation (NA)</i>	_____
____ 12. DepEd Memorandum/Reference	_____
____ 13. Certificate of Appearance/Participation	_____
____ 14. Photocopy of ATM - Landbank Account	_____
____ 15. <i>OTHERS: (if needed)</i>	
a. <i>Certification of no unliquidated cash advance (for CA)</i>	_____
b. <i>Justification/certification - any deviations in the itinerary</i>	_____
c. <i>Official Receipt - airfare, etc.</i>	_____
d. <i>Copy of Liquidation Report</i>	_____



Address: Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectivity	01.26.23	Page	3 of 1



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023-261

TO : **TOLENTINO G. AQUINO**
Regional Director, Region I

MAY B. ECLAR
Regional Director, Region III

ALBERTO T. ESCOBARTE
Regional Director, Region IV-CALABARZON

NICOLAS T. CAPULONG
Regional Director, Region IV-MIMAROPA

GILBERT T. SADSAD
Regional Director, Region V

RAMIR B. UYTICO
Regional Director, Region VI


SALUSTIANO T. JIMENEZ
Regional Director, Region VII

EVELYN R. FETALVERO
Regional Director, Region VIII

ARTURO B. BAYOCOT
Regional Director, Region X

CARLITO D. ROCAFORT
Regional Director, Region XII

WILFREDO E. CABRAL
Regional Director, National Capital Region

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : **WORKSHOP ON THE FINALIZATION OF THE LESSON
EXEMPLARS FOR SELECTED SHS SUBJECTS**

DATE : September 7, 2023



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

The Bureau of Learning Delivery – Teaching and Learning Division (BLD-TLD) will conduct the **Workshop on the Finalization of Lesson Exemplars for Selected SHS Subjects** on September 19-22, 2023 at Tanza Oasis Hotel, Tanza, Cavite.

In this connection, this Office would like to request participants from your region composed of Education Program Supervisors, Public Schools District Supervisor, School Heads, and/or Department Heads. The list of participants is in *Enclosure 1* and the criteria for the selection of participants is in *Enclosure 2*.

Regional offices are enjoined to communicate with their identified representatives on or before September 12, 2023. Participants are also requested to register through the link <https://tinyurl.com/SHSLE>.

Participants are expected to arrive at the venue before 8:00 AM on Day 1. The first meal is breakfast on September 19, 2023 and the last meal is dinner on September 22, 2023. They are also advised to bring their laptops. Attached is the Program of Activities as *Enclosure 3*.

The board and lodging shall be charged against the 2023 BEC funds while traveling expenses shall be charged against BEC travel funds downloaded to each region, subject to the usual government accounting and auditing rules and regulations.

For inquiries, please contact the BLD-TLD through Danilo G. Soriano Jr., Supervising Education Program Specialist, through email at bld.od@deped.gov.ph, copy furnished bld.tld@deped.gov.ph.

For immediate dissemination and compliance.

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Enclosure 1

**List of Participants
Workshop on the Finalization of Lesson Exemplars for Selected SHS
Subjects**

Region	Number of Participants	Learning Area
I	1	Earth Science
III	8	<ul style="list-style-type: none"> • Oral Communication • Reading and Writing • 21st Century Literature • TVL – Agriculture and Fishery Arts • Disaster Readiness and Risk Reduction • Business Finance • Pre-Calculus • Earth and Life Science
IV CALABARZON	11	<ul style="list-style-type: none"> • TVL-ICT (2) • TVL – Industrial Arts • Komunikasyon at Pananaliksik sa Wika at Kultura ng Pilipino • Empowerment Technologies • Practical Research 2 • Filipino sa Piling Larang • General Physics 1 & 2 • Business Math • Creative Writing/Malikhaing Pagsulat • Developing Filipino Identity in the Arts • Organization and Management
IV MIMAROPA	1	<ul style="list-style-type: none"> • Health Optimizing Physical Education (HOPE)
V	3	<ul style="list-style-type: none"> • Inquiries, Investigations and Immersion • Pagbasa at Pagsusuri ng Ibat Ibang Teksto Tungo sa Pananaliksik • Entrepreneurship
VI	3	<ul style="list-style-type: none"> • Personal Development • Organization and Management

1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouci@deped.gov.ph

