



Department of Education

NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM

ORD-2023 9 3 1

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : WILFREDO E. CABRAL, CESO III

Regional Director

SUBJECT : Workshop on the Finalization of the Lesson Exemplars

for Selected SHS Subjects

DATE: September 18, 2023

This is in reference to the attached Memorandum dated September 7, 2023, from Gina O. Gonong, Undersecretary for Curriculum and Teaching, relative to the above-captioned activity on September 19- 22,2023, at Tanza Oasis Hotel, Tanza, Cavite contents of which are self-explanatory, for information and appropriate action.

Attached is the list of participants.

Travel expenses shall be charged to the 2023 BEC travel funds downloaded to the region subject to the usual accounting and auditing rules and regulations. Please see attached list of documents needed for reimbursement and submit to CLMD Office.

For questions and clarifications, you may email bld.od@deped.gov.ph copy furnished bld.tld@deped.gov.ph attention to Mr. Danilo G. Soriano, Supervising Education Program Specialist.

Immediate dissemination of this Memorandum is desired.



Address: Misamis St., Bago Bantay, Quezon City

Email address: ncr@deped.gov.ph

Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectivity	01.26.23	Page	1 of 1



Department of EducationNATIONAL CAPITAL REGION

Participants to the Workshop on the Finalization of the Lesson Exemplars for Selected SHS Subjects

September 19-22,2023 Tanza Oasis Hotel, Tanza, Cavite

Participants	SDO
Dr. Arnel S. Alde	Caloocan City
2. Cristina R. Solis	Manila
3. Hilda O. Bennett	Paranaque City
4. Rhyan O. Medina	Mandaluyong City
5. Hannah Faye P. Arteche	Mandaluyong City
6. Genovie G. Tagum	Las Pinas City
7. John Keeneth M. Ferrera	Taguig City and Pateros
8. Alma B. Castano SDO	Marikina City
9. Dr. Rowena O. Roa	Pasig City
10. Adelyne T. Palas	Taguig City and Pateros
11. Leonard Evangelista	Navotas City
12. John Richard Quiambao	Manila
13. Judd Lawrence D. Guy-Joco	Taguig City and Pateros
14. Thelma H. Sagaban	Taguig City and Pateros
15. Jay Boy E. Evano	Muntinlupa City



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Doc. Ref. Code	RO-ORD-F005	Rev	00	
Effectivity	01 26 23	Page	2 of 1	



Department of Education NATIONAL CAPITAL REGION

CHECKLIST OF SUPPORTING DOCUMENTS TRAVELLING EXEPENSES

ne:	
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List of Documents	Remarks
1. Disbursement Voucher (DV) - c/o CLMD	
2. Obligation Request Slip (ORS) – c/o CLMD	
3. Appendix A (Itinerary of Travel)	
4. Appendix B (Certificate of Travel Completed	
5. Airfare Ticket/e-Ticket and Official Receipt	
6. Bus/Boat Ticket (if applicable)	
7. Boarding Pass (2)	
8. Taxi Fare - RER (for P300.00 above)	
9. Taxi Fare – RER Certification of Expenses (below P 300,0	00)
10. Travel Authority	
11. Letter of Invitation (NA)	
12. DepEd Memorandum/Reference	
13. Certificate of Appearance/Participation	
14. Photocopy of ATM – Landbank Account	
15. OTHERS: (if needed)	
a. Certification of no unliquidated cash advance (for	r CA)
b. Justification/certification – any deviations in the iti	
c. Official Receipt – airfare, etc.	
d. Copy of Liquidation Report	



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Doc. Ref. Code	RO-ORD-F005	Rev	00	
Effectivity	01 26 23	Page	3 of 1	



Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM DM-CT-2023-261

TO

TOLENTINO G. AQUINO

Regional Director, Region I

MAY B. ECLAR

Regional Director, Region III

ALBERTO T. ESCOBARTE

Regional Director, Region IV-CALABARZON

NICOLAS T. CAPULONG

Regional Director, Region IV-MIMAROPA

GILBERT T. SADSAD

Regional Director, Region V

RAMIR B. UYTICO

Regional Director, Region VI

SALUSTIANO T. JIMENEZ

Regional Director, Region VII

EVELYN R. FETALVERO

Regional Director, Region VIII

ARTURO B. BAYOCOT

Regional Director, Region X

CARLITO D. ROCAFORT

Regional Director, Region XII

WILFREDO E. CABRAL

Regional Director, National Capital Region

FROM

GINA O. GONONG

Undersecretary for Curriculum and Teaching

SUBJECT

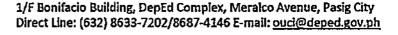
WORKSHOP ON THE FINALIZATION OF THE LESSON

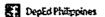
EXEMPLARS FOR SELECTED SHS SUBJECTS

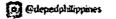
DATE

September 7, 2023

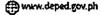














Bepartment of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

The Bureau of Learning Delivery – Teaching and Learning Division (BLD-TLD) will conduct the Workshop on the Finalization of Lesson Exemplars for Selected SHS Subjects on September 19-22, 2023 at Tanza Oasis Hotel, Tanza, Cavite.

In this connection, this Office would like to request participants from your region composed of Education Program Supervisors, Public Schools District Supervisor, School Heads, and/or Department Heads. The list of participants is in *Enclosure 1* and the criteria for the selection of participants is in *Enclosure 2*.

Regional offices are enjoined to communicate with their identified representatives on or before September 12, 2023. Participants are also requested to register through the link https://tinyurl.com/SHSLE.

Participants are expected to arrive at the venue before 8:00 AM on Day 1. The first meal is breakfast on September 19, 2023 and the last meal is dinner on September 22, 2023. They are also advised to bring their laptops. Attached is the Program of Activities as *Enclosure 3*.

The board and lodging shall be charged against the 2023 BEC funds while traveling expenses shall be charged against BEC travel funds downloaded to each region, subject to the usual government accounting and auditing rules and regulations.

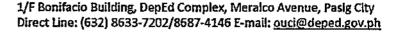
For inquiries, please contact the BLD-TLD through Danilo G. Soriano Jr., Supervising Education Program Specialist, through email at bld.od@deped.gov.ph, copy furnished bld.tld@deped.gov.ph.

For immediate dissemination and compliance.

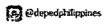
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ATTY. REVSEE A. ESCOBEDO Undersecretary for Operations

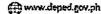














Department of Education OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Enclosure 1

List of Participants Workshop on the Finalization of Lesson Exemplars for Selected SHS Subjects

ENVIOLENCE HER LEVEL HAR DE REI		
Region	Number of Participants	Learning Area
I	1	Earth Science
III	8	 Oral Communication Reading and Writing 21st Century Literature TVL - Agriculture and Fishery Arts Disaster Readiness and Risk Reduction Business Finance Pre-Calculus Earth and Life Science
IV CALABARZON	11	 TVL-ICT (2) TVL – Industrial Arts Komunikasyon at Pananaliksik sa Wika at Kultura ng Pilipino Empowerment Technologies Practical Research 2 Filipino sa Piling Larang General Physics 1 & 2 Business Math Creative Writing/Malikhaing Pagsulat Developing Filipino Identity in the Arts Organization and Management
IV MIMAROPA	1	Health Optimizing Physical Education (HOPE)
V	3	 Inquiries, Investigations and Immersion Pagbasa at Pagsusuri ng Ibat Ibang Teksto Tungo sa Pananaliksik Entrepreneurship
VI	3 .	Personal Development Organization and Management



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Paslg City Direct Line: (632) 8633-7202/8687-4146 E-mail: ouci@deped.gov.ph

