

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
ORD-2023- 940

TO : **JENILYN ROSE B. CORPUZ, CESO V**
Schools Division Superintendent, SDO Caloocan City
CARLEEN S. SEDILLA, CESO V
Schools Division Superintendent, SDO Quezon City

FROM : **OFFICE OF THE REGIONAL DIRECTOR**

SUBJECT : **NATIONAL FEDERATION OF SUPREME SECONDARY LEARNER GOVERNMENT (NFSSLG) LEADERSHIP TRAINING PROGRAM FOR SCHOOL YEAR 2023-2024**

DATE : September 19, 2023

1. Pursuant to the attached Unnumbered Memorandum dated September 5 from the Office of Dr. Dexter A. Galban, Assistant Secretary for Operations re: National Federation of Supreme Secondary Learner Government (NFSSLG) Leadership Training Program for School Year 2023-2024, the conduct of the said training shall be on **September 27, 2023 to October 1, 2023** in **Cebu City**.
2. The participation of **Ma. Cassandra P. Austria**, NFSSLG President of Schools Division of Quezon City, and **Ruth Abegail Licong**, PDO I - Alternate Regional Youth Formation Coordinator of the Schools Division Office of Caloocan City are respectfully requested. Schools Division Office concerned of the Learner-participant shall submit Parental Consent and Waiver Form to this Office on or before September 22, 2023.
3. Non-Teaching Personnel may avail the Compensatory Time Off (CTO) subject to existing policies and guidelines
4. All travel and other related expenses to be incurred in the said activity shall be charged to Program Support Funds or local funds, subject to the usual accounting and auditing rules and regulations




Misamis St., Bago Bantay, Quezon City
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5. Attached are the Event Rationale, Indicative Program and Parental Consent and Waiver Form for reference.
6. For immediate dissemination and compliance.


WILFREDO E. CABRAL, CESO III
Regional Director

/essd/glc



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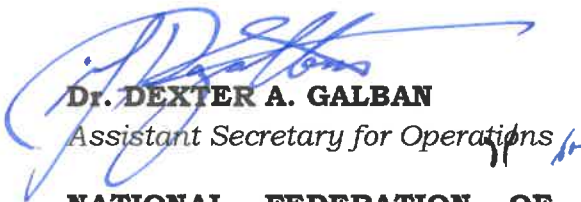


Republic of the Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS
BUREAU OF LEARNER SUPPORT SERVICES
School Health Division | School Sports Division | Youth Formation Division

OM-OASOPS-2023-0

MEMORANDUM

FOR : **Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Regional and Division Youth Formation Coordinators
Schools Division Superintendents
All Others Concerned**

FROM : 
Dr. DEXTER A. GALBAN
Assistant Secretary for Operations

SUBJECT : **NATIONAL FEDERATION OF SUPREME SECONDARY
LEARNER GOVERNMENT (NFSSLG) LEADERSHIP TRAINING
PROGRAM FOR SCHOOL YEAR 2023-2024**

DATE : **September 05, 2023**

The Office of the Undersecretary for Operations (OUOPS), through the Office of the Assistant Secretary for Operations (OASOPS) and the Bureau of Learner Support Services–Youth Formation Division (BLSS-LFD), *transitioning to Learner Formation Division*, will conduct the **National Federation of Supreme Secondary Learner Government (NFSSLG) Leadership Training Program for School Year (SY) 2023-2024** on **September 27-October 1, 2023**, in **Cebu City**.

In collaboration with the Schools Division Office of Cebu City, this activity aims to:

- equip learners with the skills they need to become empowered, accountable, and effective leaders;
- provide a platform where learners can network, foster connections, and form collaborations; and
- show appreciation for the importance of creating a supportive and empowering environment for our learners.

In this regard, the OASOPS would like to respectfully request the participation of the following to the aforementioned event:

- seventeen (17) officers and board members of the NFSSLG SY: 2023-2024; and
- seventeen (17) Regional Youth Formation Coordinators (RYFCs) or any alternate Youth Formation Coordinator to serve as chaperone of the learners.

blss-yfd/MGM/09052023



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All travel and other related expenses incurred by all participants in this activity shall be charged to Program Support Funds (PSF) or local funds, subject to the usual accounting and auditing rules and regulations.

Moreover, the OASOPS respectfully recommends that all non-teaching personnel who will serve as chaperones during the said activity be allowed to avail of Compensatory Time Off (CTO) subject to existing rules and regulations of DepEd and shall be approved by their respective Schools Division Offices.

Attached are **Annexes A, B, and C** for the **Event Rationale, Program of Activities, and Parental Consent and Waiver Form** respectively for your reference.

For inquiries and concerns, please contact Mr. Rovin James F. Canja, Project Development Officer IV, Officer-in-Charge of the BLSS-LFD at email blss.lfd@deped.gov.ph or on telephone number 8637-9814.

Immediate dissemination and action is advised.

Annex A.

Event Rationale

Leadership in schools takes place when learners are given the chance to assume a considerable level of responsibility for their academic pursuits and experiences. When this opportunity is recognized, learners gain the most from their learning and start to realize their stake in their education and how essential it is for them to put in their best efforts.

In 2021, the Youth Formation Division (YFD) revived the National Federation of Supreme Student Government (NFSSG) to provide an avenue for learners across the country to represent the interests of all learners through initiatives, programs, and services that enrich learners' lives. The goal of the NFSSG is for learners to have a voice which can turn values, principles, and ideals into action for their own welfare.

By virtue of the unnumbered Office of the Undersecretary for Operations (OUOPS) Memorandum dated May 5, 2023, the Student Government Program (SPG), is now the Learner Government Program (LGP). Regardless of the new naming convention of this well-established program, the main purpose of the program is still the same. The LGP as the highest learner-led governing body and the foremost co-curricular organization authorized to run and implement relevant programs, projects, and activities (PPAs) in schools across the country, it lays the groundwork for good governance, volunteerism, participatory democracy, responsible servant-leadership, collaboration, unity, accountability, and efficiency by providing learners various venues to strive for excellence in academics, leadership, and social responsibility.

It is important to provide learners with the opportunity to acquire the skills they need to become empowered, accountable, and effective leaders, as well as a platform where they can network, foster connections, and form collaborations to be able to influence other learners. A leadership training program can successfully support learner development and prepare them for future leadership roles and obligations by creating goals that are clear and aligned with these objectives.

As the Department moves towards delivering more learner-centered initiatives, the Office of the Undersecretary for Operations (OUOPS), through the Office of the Assistant Secretary for Operations (OASOPS) and the Bureau of Learner Support Services–Learner Formation Division (BLSS–LFD), will conduct the **National Federation of Supreme Secondary Learner Government (NFSSLG) Leadership Training Program for School Year 2023-2024** on **September 27-October 1, 2023**, in Cebu City.

Annex B.

Program of Activities

Time	Indicative Activity
Day 1, September 27, 2023	Arrival of Participants and Opening Program
6:00 AM – 7:00 AM	Preparation of Central Office Technical Working Group
8:00 AM – 12:00 PM	Allocated Travel Period; Arrival of Participants
12:01 PM – 1:00 PM	LUNCH BREAK
1:01 PM – 3:00 PM	Registration and Hotel Check-in
3:01 PM – 5:30 PM	<p><i>Opening Program</i></p> <ul style="list-style-type: none"> ⬇ Open House ⬇ Preliminaries ⬇ Welcome Remarks <ul style="list-style-type: none"> ▪ Nimfa D. Bongo, Schools Division Superintendent, Cebu City ⬇ Opening Message <ul style="list-style-type: none"> ▪ Nenneth Esplana-Alama, Director IV, BLSS ⬇ Program Objectives <ul style="list-style-type: none"> ▪ Rovin James F. Canja, Officer-in-Charge, YFD ⬇ Getting-To-Know-You Activity ⬇ Event Orientation/Reminders
6:00 PM – 7:00 PM	DINNER
Day 2, September 28, 2023	Leadership Training Proper Interface Meeting
7:00 AM – 8:00 AM	BREAKFAST
8:01 AM – 12:00 PM	Team-Building Activity – Spark Yes!
12:01 PM – 1:00 PM	LUNCH BREAK
1:01 PM – 2:00 PM	Topic 1: Parliamentary Procedures
2:01 PM – 3:00 PM	Topic 2: Crafting a General Plan of Action (GPOA)
3:01 PM – 5:00 PM	Interface Meeting with the Assistant Secretary for Operations <ul style="list-style-type: none"> ⬇ Dr. Dexter A. Galban
6:00 PM – 7:00 PM	DINNER
7:00 PM – 8:00 PM	First Official Meeting of the NFSSLG
Day 3-4, September 29-30, 2023	Attendance to ARANGKADA 2023: Gearing Towards Sustainable Youth Coalitions International Eucharistic Convention Center
Day 5, October 1, 2023	Closing Program Send-off Participants
7:00 AM – 8:00 AM	BREAKFAST
8:01 AM – 10:00 AM	<p>Closing Program</p> <ul style="list-style-type: none"> ⬇ Nationalistic Song ⬇ Opening Prayer ⬇ Message <ul style="list-style-type: none"> ▪ Adolf P. Aguilar, OIC-ASDS, Cebu City ⬇ Sharing of Takeaways ⬇ Awarding of Certificates ⬇ Closing Message <ul style="list-style-type: none"> ▪ Rovin James F. Canja, Officer-in-Charge, YFD ⬇ Ways Forward/Announcements
10:01 AM – 12:00 PM	Preparation/Check-out

Annex C.

PARENTAL CONSENT AND WAIVER FORM

I, _____, as the parent or legal guardian of _____, hereby acknowledges that I have been informed of the details of the conduct of the **National Federation of Supreme Secondary Learner Government (NFSSLG) Leadership Training Program on 27-30 September to 01 October 2023 at Cebu City.**

I understand that the Office of the Undersecretary for Operations (OUOPS), through the Bureau of Learner Support Services–Learner Formation Division (BLSS-LFD) of the Department of Education shall implement the minimum public health standards set by the government to minimize the risk of the spread of COVID-19, but it cannot guarantee that my child may not be infected with COVID-19 given that it is highly contagious.

I understand that my child’s in-person attendance in the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of COVID-19 transmission, notwithstanding the precautions undertaken by the implementing team.

Voluntary Participation

I acknowledge that my child’s participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawal of participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible COVID19 transmission to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

Exclusion (Limitations/Ineligibility)

I am aware that symptoms of COVID-19 include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms, and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to COVID-19. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members tests positive for COVID-19. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and our community.

Documentation

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all of my child's images/ contribution/ performance in any publication (including electronic publications such as film or website) created by or for the BLSS-LFD and its program partners and to release this material to the official platforms of the Department.

Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity will be analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity. I also attest that I had sought the views of my child and he/she has expressed willingness to participate in the activity.

CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact the Bureau of Learner Support Services–Learner Formation Division (BLSS-LFD) through the email address at blss.lfd@deped.gov.ph.

_____ Signature of Parent/Guardian over Printed Name	_____ Contact Details (Mobile Number)
_____ Name of Child	_____ Date

Please submit this form to your Youth Formation Coordinator (YFC) prior to your participation in the event.