

Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
 ORD-2023- 942

**TO :** **SHERYLL T. GAYOLA**  
 Schools Division Superintendent, SDO Pasig City  
**EVANGELINE P. LADINES, CESO V**  
 Schools Division Superintendent, SDO Muntinlupa City

**FROM :** **WILFREDO E. CABRAL, CESO III**  
 Regional Director

**SUBJECT :** **REQUEST FOR STUDENT-PARTICIPANTS FOR THE 2023 CAREER GUIDANCE PROGRAM NATIONAL KICK OFF**

**DATE :** September 19, 2023

1. Pursuant to the attached Unnumbered Memorandum dated August 25, 2023 from the Office of Dr. Dexter A. Galban, Assistant Secretary for Operations re: 2023 Career Guidance Program, the 2023 Career Guidance Program National Kick Off shall be on **September 25, 2023** from **9:00AM to 12:00 noon** at the **Tanghalang Rizal, Pasig City**.
2. The participation of **Riki Iishi Wine Lopez**, Supreme Student Learners Government President of Rizal High School - Schools Division of Pasig City and **Sue Ann Yago**, Project Development Officer I of SDO Muntinlupa City are respectfully requested to attend the said event as panelist and Regional Youth Formation Coordinator Alternate, respectively. Schools Division Office of the learner-participants concerned shall submit the Parental Consent and Waiver Forms to this Office on or before September 21, 2023.
3. Travel and all other related expenses to be incurred in the said activity shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
4. Attached are the Event Rationale, Indicative Program and Parental Consent and Waiver Form for reference.
5. For immediate dissemination and compliance.

essd/glc



Misamis St., Bago Bantay, Quezon City  
 Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
 Website: <http://www.depedncr.com.ph>

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Republic of the Philippines  
**Department of Education**

**OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS**  
**BUREAU OF LEARNER SUPPORT SERVICES**  
School Health Division | School Sports Division | Youth Formation Division

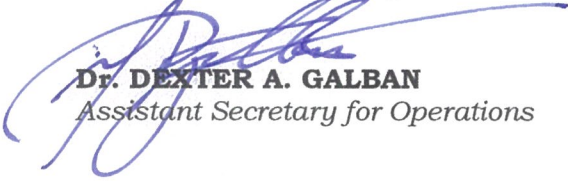
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**MEMORANDUM**

For : **WILFREDO E. CABRAL**  
*Regional Director*  
DepEd National Capital Region

Attention : **GINA LOPEZ CRUZ**  
Regional Youth Formation Coordinator

**SHERYLL T. GAYOLA**  
*Schools Division Superintendent*  
Schools Division - Pasig

From :   
**Dr. DEXTER A. GALBAN**  
*Assistant Secretary for Operations*

Subject : **REQUEST FOR STUDENT-PARTICIPANT FOR THE 2023  
CAREER GUIDANCE PROGRAM NATIONAL KICK-OFF**

Date : **11 September 2023**

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Highlighted in the Republic Act No. 10533 known as the Basic Education Act of 2013, is the State being mandated to create a functional basic education system that will develop productive citizens equipped with the essential competencies, skills, and values for tertiary education, middle-level skills development, employment, entrepreneurship, and lifelong learning.

Moreover, Rule V of the Implementing Rules and Regulations of the same Act states that the Department of Education (DepEd) is directed to properly guide secondary-level students in choosing career tracks that they intend to pursue by providing them with services/programs that will give information on career choices towards becoming productive and contributing individuals, through (a) integration of career concepts in the curriculum and relevant learning areas; (b) conduct of career assessments; (c) conduct of regular career advocacy activities; (d) conduct of continuous professionalization and capacity building for guidance counselors, career advocates, and peer facilitators; (e) development or accreditation of training programs on career advocacy; (f) establishment of career advocacy units and provide adequate office space in high schools; and (g) designation of guidance supervisors at the division level and career advocates at the school level.

In response, the Office of the Undersecretary for Operations (OUOPS), through the Office of the Assistant Secretary for Operations (OASOPS), and Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), *transitioning to Learner Formation Division*, in collaboration with the Curriculum and Teaching-Bureau of Curriculum Development (CT-BCD), will spearhead the **2023 Career Guidance Program (CGP) National Kick-Off** on **September 25, 2023** from **9:00 a.m. to 12:00 p.m.** at **Tanghalang Rizal, Pasig City**.

This activity aims to employ knowledge and skills to implementers and focal persons of CGP; provide structure that classifies focal units, defining authorities, responsibilities, and accountabilities; and provide a foundation for the creation, revision, and finalization of CGP plans, programs, projects, and activities that will ensure opportunities for all learners to reach their full potential, to develop them holistically, and become productive citizens of the country.

In this light, we would like to respectfully request the presence of **Riki Iishi Wine Lopez**, *Senior High School Student of Rizal High School, and President of the Supreme Student Government (SSG) of the said school* to **participate and serve as a panelist** during the **Panel Discussion** of the said National CGP Kick-Off.

Further, the Regional Youth Formation Coordinator (RYFC) is hereby instructed to act as the designated guardian of the mentioned learner throughout the event. This includes, but is not limited to, confirming attendance and addressing any concerns the learner may have in coordination with BLSS-YFD and the organizing team.

To verify the learner's attendance, the RYFC shall send the signed Parental Consent and Waiver Form to the BLSS-LFD through email [blss.lfd@deped.gov.ph](mailto:blss.lfd@deped.gov.ph) **on or before Sept. 19, 2023, Tuesday**.

Travel and other related expenses to be incurred in the said activity shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

Kindly see the attached Event Rationale (**Annex A**), Indicative Program (**Annex B**) and **Parental Consent and Waiver Form (Annex C)** for reference.

For inquiries and concerns, please contact **Mr. Rovin James F. Canja**, Project Development Officer IV, Officer-in-Charge of the BLSS-LFD at the mentioned email above.

Your positive response to this request will be highly appreciated.

## **Annex A.**

### **Event Rationale**

Republic Act (RA) 10533, or the “Enhanced Basic Education Act of 2013,” Sec. 2 declares that “The State shall create a functional basic education system that will develop productive and responsible citizens equipped with the essential competencies, skills, and values for both life-long learning and employment.” Aligned with Section 9 of the same Act, the Department of Education (DepEd), in coordination with other agencies shall pursue career advocacy activities. Additionally, in line with its Constitutional mandate, and outlined in Section 2 of RA 9258, known as the “Guidance and Counselling Act of 2004,” the DepEd shall develop the capability of career counselors and advocates to guide the learners and equip them with the necessary life skills and values.

Recognizing the paramount importance of nurturing learners’ holistic development, the Education Act of 1982, also referred to as *Batas Pambansa Bilang 232*, Section 9, underscores that every learner has the right to school guidance and counseling. This implies that the government has already recognized the needs of learners for guidance and counseling services in schools.

Thus, the DepEd adheres and responds to the overwhelming concerns that may affect the development of learners which include an encompassing broad spectrum of challenges, including but not limited to poverty, absence or lack of access to comprehensive health services (may it be physical, mental, or psychological), war or terrorism conflicts, environmental issues like global warming and migration, as well as matters pertaining to gender and development.

Furthermore, the Implementing Rules and Regulations (IRR) of RA 9258 states that there should be a provision for counseling, psychological testing, research, placement, referral, and group processes in a guidance program. To effectively address the needs of learners for proper guidance and counseling through education, the Comprehensive Guidance and Counseling Program (CGCP) was conceptualized. The CGCP is designed to provide quality guidance services for all types of learners through proactive, preventive, and responsive activities designed to support learners’ development. Its goal is to provide a framework for the provision of appropriate services, programs, and activities geared towards the development and enhancement of all types of learners. Specifically, it aims to assist the learners in efforts to attain a meaningful and productive life.

In response, DepEd has shifted guidance and counseling from a position-focused model that delivers services for a specific population to a comprehensive model that delivers programs and services to all learners in schools. The said modification must be accompanied by a reconceptualization of guidance and counseling from an ancillary, crisis-oriented service model to a proactive, developmental, and comprehensive model that includes preventive and responsive activities designed to serve the diverse needs of learners.

As stipulated in RA 11036, or the Mental Health Act, Chapter V, Sections 23 and 24, integration of Mental Health in the Educational System shall be ensured. This entails a guaranteed age-appropriate content within the curriculum across all educational levels. Further, to strengthen the promotion of Mental Health Program in educational institutions such as schools, colleges, universities, and technical schools, the

development of policies and programs shall be prioritized for students, educators, and employees to raise awareness on mental health issues; identify and provide support and services including facility access especially for individuals at risk, provide referral mechanisms to individuals with mental health conditions for treatment and psychosocial support. All public and private educational institutions shall be required to have mental health professionals.

Considering all these, through the issued DepEd Order No. 22, s. 2023, or the Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024, a CGP Orientation is set to commence for Grades 9-12. As such, the Office of the Undersecretary for Operations (OUOPS), through the Office of the Assistant Secretary for Operations (OASOPS), and Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), transitioning to BLSS-Learner Formation Division (BLSS-LFD), in collaboration with the Curriculum and Teaching-Bureau of Curriculum Development (CT-BCD), shall conduct the 2023 Career Guidance Program National Kick-off on September 25, 2023 at Tanghalang Rizal, Pasig City.

This event will gather selected learners, youth leaders, and education stakeholders with diverse backgrounds from different elementary and secondary institutions within Metro Manila and nearby local communities/regions in a face-to-face arrangement that will allow the attendees the opportunity to learn not only from the key national and international speakers and activities but also by engaging with one another in understanding the CGP and other related issues and concerns.

**Annex B.**

**Indicative Program**

**2023 CAREER GUIDANCE PROGRAM NATIONAL KICK-OFF**

*September 25, 2023 | Tanghalang Rizal, Rizal High School, Pasig City*

<b>Time</b>	<b>Activity</b>	<b>Focal Person/Unit</b>
8:01 a.m. – 9:00 a.m.	Arrival & Registration of Participants	Technical Working Group
9:01 a.m. – 9:30 a.m.	Opening Program (1) Safety Briefing and Protocols (2) Grand Opening Number (3) Prayer of the Youth (4) National Anthem	Technical Working Group
9:31 a.m. – 9:45 a.m.	Welcome Addresses	<b>Wilfredo E. Cabral</b> Regional Director DepEd - National Capital Region  <b>Hon. Victor Ma. Regis N. Sotto</b> Municipal Mayor Local Government Unit of Pasig City  <b>Gina O. Gonong</b> Undersecretary of Curriculum and Teaching Department of Education
9:46 a.m. – 9:55 a.m.	Keynote Speech	<b>Atty. Revsee A. Escobedo</b> Undersecretary for Operations Department of Education  <b>Hon. Sara Z. Duterte</b> Vice President of the Republic of the Philippines and Secretary of the Department of Education
9:56 a.m. – 10:05 a.m.	Program Overview and Expectation Settings	<b>Nenneth Esplana-Alama, PhD</b> Director IV Bureau of Learner Support Services Department of Education
10:06 a.m. – 10:35 a.m.	Existing Efforts on Career Guidance Program (CGP)	<b>Jona Kristen M. Valdez</b> Senior Education Program Specialist- BCD - Curriculum Standards Development Division Department of Education
10:36 a.m. – 10:45 a.m.	Health Break/Entertainment	Technical Working Group
10:46 a.m. – 11:10 a.m.	Panel Discussion	Youth Representatives
11:11 a.m. – 11:25 p.m.	Message of Support	<b>Jocelyn D.R. Andaya</b> Director IV Bureau of Curriculum Development Department of Education
11:26 a.m. – 11:40 a.m.	CGP Ways Forward	<b>Rovin James F. Canja</b> Officer-in-Charge BLSS-Youth Formation Division Department of Education
11:41 a.m. – 12:00 p.m.	Closing Remarks	<b>Dr. Dexter Galban</b> Assistant Secretary for Operations Department of Education
01:01 p.m. – 05:00 p.m.	Simultaneous School-based CGP Initiatives	Field Counterparts

**Annex C.**

**PARENTAL CONSENT AND WAIVER FORM**

I, \_\_\_\_\_, as the parent or legal guardian of \_\_\_\_\_, hereby acknowledges that I have been informed of the details of the conduct of the **2023 Career Guidance Program National Kick-Off** on **September 25, 2023** at **Tanghalanmg Rizal, Rizal High School, Pasig City**.

I understand that the Office of the Undersecretary for Operations (OUOPS), through the Bureau of Learner Support Services–Learner Formation Division (BLSS-LFD) of the Department of Education shall implement the minimum public health standards set by the government to minimize the risk of the spread of COVID-19, but it cannot guarantee that my child may not be infected with COVID-19 given that it is highly contagious.

I understand that my child’s in-person attendance in the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of COVID-19 transmission, notwithstanding the precautions undertaken by the implementing team.

**Voluntary Participation**

I acknowledge that my child’s participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawal of participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible COVID-19 transmission to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

**Exclusion (Limitations/Ineligibility)**

I am aware that symptoms of COVID-19 include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms, and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to COVID-19. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members tests positive for COVID-19. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and our community.

**Documentation**

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all of my child’s images/ contribution/ performance in any publication (including electronic publications such as film or website) created by or for the BLSS-LFD and its program partners and to release this material to the official platforms of the Department.

**Confidentiality**

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child’s name will not be used when data from this activity will be analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child’s endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child’s participation in the activity. I also attest that I had sought the views of my child and he/she has expressed willingness to participate in the activity.

**CONTACT DETAILS FOR QUESTIONS OR PROBLEMS**

For any concerns or clarification, you may contact the Bureau of Learner Support Services–Learner Formation Division (BLSS–LFD) through the email address at [blss.lfd@deped.gov.ph](mailto:blss.lfd@deped.gov.ph).

_____ Signature of Parent/Guardian over Printed Name	_____ Contact Details (Mobile Number)
_____ Name of Child	_____ Date