




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
ORD-2023-957

TO : Schools Division Superintendents
Division GPP Focal Persons
All Other Concerned Staff

FROM : 
WILFREDO E. CABRAL, CESO III
Regional Director

SUBJECT : GUIDELINES AND MECHANICS ON THE 2023 REGIONAL
SEARCH FOR BEST GULAYAN SA PAARALAN PROGRAM
(GPP) IMPLEMENTERS

DATE : September 25, 2023

1. The Department of Education Regional Office NCR through the School Health and Nutrition Unit (SHNU), shall conduct the 2023 Regional Search for Best Gulayan sa Paaralan Implementers.
2. The objectives of this Regional Search are:
 - a. Recognize the school implementers' exemplary performance in implementing the GPP;
 - b. Identify best practices and innovations implemented by the schools that can be shared and replicated by the other schools; and
 - c. Validate the implementation of the program relative to its objectives.
3. The results on the selection and evaluation of the Regional Search Committee (RSC) are final and irrevocable. The RSC shall be composed of the following personnel:

| | |
|---------------|--|
| Chairman | Connie P. Gepanayao, MD, FPPS Medical Officer IV, Head of SHNU |
| Vice-Chairman | Jennifer V. Belleza Nutritionist-Dietitian II |
| Member | Merlino M. Mateo, DMD, MPA Dentist III, Regional Supervising Dentist |



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| Doc. Ref. Code | RO-ORD-F006 | Rev | 00 |
| Effectivity | 01.26.23 | Page | 1 of 6 |





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

4. The School Division Offices (SDOs) shall conduct Division Search to give fair and equal participation of school implementers.
5. The following is the timeline of the search:

| Activity | Date |
|--|--|
| Date of release of memorandum until October 17, 2023 | Division Search for Best School Implementers |
| October 18, 2023 | Submission of official division entries for Best implementers using the attached template through hnu.ncr@deped.gov.ph |
| October 23-27 and November 6-8, 2023 | Regional validation and evaluation (on-site) |
| November 23, 2023 | Awarding of Regional Winners |

6. Mechanics of the search:

- a. The Regional Search for Best GPP School Implementers is open to all public elementary and secondary schools in DepEd NCR, whether the school is recipient or non-recipient of GPP Financial assistance from DepEd Central Office or partnered NGAs or NGOs.
- b. The Search is composed of two categories:
 - b.1 Best Elementary School GPP Implementer
 - b.2 Best Secondary School GPP Implementer
- c. Each SDO shall submit one (1) entry per category using the template on or before 5pm of November 11, 2023 via e-mail at hnu.ncr@deped.gov.ph. Late submission of entries shall not be accepted.
- d. Means of verification (MOVs) as indicated in the criteria must be presented during the onsite validation to the RSC, otherwise no points shall be given. The criteria for the search is attached in this memorandum.
- e. During the onsite validation, the school is requested to prepare and present the 2022 Gulayan sa Paaralan Program accomplishment report to the RSC.
- f. School with the highest garnered scores shall be declared as Best GPP Implementer Regional Winner in each category.



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|----------------|-------------|------|--------|
| Doc. Ref. Code | RO-ORD-F006 | Rev | 00 |
| Effectivity | 01.26.23 | Page | 2 of 6 |



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

7. The top 4 schools per category with the highest scores shall receive plaques and certificates of recognition while other nominees shall receive a certificate of recognition as finalist.
8. Immediate dissemination of and compliance with this memorandum is desired.

Attachments: Criteria and Nomination Form



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|----------------|-------------|------|--------|
| Doc. Ref. Code | RO-ORD-F006 | Rev | 00 |
| Effectivity | 01.26.23 | Page | 3 of 6 |



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

(Attachment No.1 to Regional Memorandum No. ____ s.2023)

2023 REGIONAL SEARCH FOR BEST GPP IMPLEMENTER

CRITERIA

Name of School:
 Principal:
 Name of School GPP Coordinator:
 Date of Evaluation:

| CRITERIA | WEIGHT | ACTUAL POINTS |
|--|-------------|---------------|
| PROJECT IMPLEMENTATION | | |
| 1. Most varied (Varieties of vegetables planted) | (10) | |
| 1.a. 1-10 varieties | 2 | |
| 1.b. 11-20 | 4 | |
| 1.c. 21-30 | 6 | |
| 1.d. more than 30 varieties | 10 | |
| 2. Most productive | (10) | |
| 2.1 using organic inputs or bio-intensive gardening | (3) | |
| 2.1.a. for soil fertility | | |
| -0-2 methods | 1 | |
| -3 or more methods | 3 | |
| 2.1.b. for pest management | (3) | |
| -0-2 methods | 1 | |
| -3 or more methods | 3 | |
| 2.2. Vegetable products | (4) | |
| 2.2.a. 50% of vegetables have products | 1 | |
| 2.2.b. 70% of vegetables have products | 2 | |
| 2.2.c. 80% and above have products | 4 | |
| 3. Most wide | (5) | |
| (School area planted with vegetables, estimated area if with hanging plants) | | |
| 3.1. Below 200sqm | 1 | |
| 3.2. 251-300sqm | 2 | |
| 3.3. 301-350sqm | 3 | |
| 3.4. 351 sqm and above | 5 | |



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| Doc. Ref. Code | RO-ORD-F006 | Rev | 00 |
| Effectivity | 01.26.23 | Page | 4 of 6 |



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

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|--|----------------------------|--|--|
| 4. Most sustained Sustainability based on: -calendar of planting vegetables -reports of harvest -eco-friendly considering the 3R's principle of reduce, reuse and recycle -school narrative report -all year round productive | 2 2 2 2 2 2 | (10) | |
| 5. Most shared Sharing of garden yields/proceeds based on records for: 5.1 Supplementary Feeding 5.1.a. less than 40% 5.1.b. more than 40% 5.2 Pupils'/Volunteers' Share 5.2.a. less than 20% 5.2.b. more than 20% 5.3 Maintenance of Food Production Project 5.3.a. less than 40% 5.3.b. more than 40% | 2 4 1 3 1 3 | (4) (3) (3) | |
| PROJECT MANAGEMENT | | | |
| 1. Functional School/District-Municipal Technical Working Committee on Gulayan sa Paaralan as to: -School Memo for the creation of members -Frequency of TWG meetings as seen in logbook -Action Plan for GPP SY 2022-2023 | | (5) | |
| 2. Community Involvement # of household garden replicated (random sampling) 1-2 3-4 5-6 7-9 10 and above | 1 2 3 4 5 | (5) | |
| 3. Activities/Plans of GPP Included in SIP | | (5) | |
| 4. Advocacy Campaign 4.1. Availability of nutritional dimensions of food production and related messages in posters, bulletin boards, etc. | 4 | (10) | |



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| Doc. Ref. Code | RO-ORD-F006 | Rev | 00 |
|----------------|-------------|------|--------|
| Effectivity | 01.26.23 | Page | 5 of 6 |



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

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| 4.2. Integration in the lessons (based on the lesson plan of teachers) | 6 | |
| 5. Seed banks | (5) | |
| 5.1. Establishment of seedbanks | 2 | |
| 5.2. Variety of seedlings | (3) | |
| 5.2.a. below 5 | 1 | |
| 5.2.b. 6-10 | 2 | |
| 5.2.c. 11-15 | 3 | |
| 6. Nursery | (5) | |
| 6.1. Presence of nursery | 3 | |
| 6.2. Area with seed production | (2) | |
| 6.2.a. below 10sqm | 1 | |
| 6.2.b. more than 10sqm | 2 | |
| 7. Garden Tools | (5) | |
| 7.a. less than 7 kinds of garden tools | 3 | |
| 7.b. more than 7 kinds of garden tools | 5 | |
| 8. Garden fence & signages/placards | (5) | |
| 8.a. All areas with fence and signages | 5 | |
| 9. Educational relevance | (10) | |
| 9.1 Use of garden to enhance learning experience | (5) | |
| 9.1.a. Students involvement | 3 | |
| 9.1.b. Adoption of technology by students | 2 | |
| 9.2 Use as laboratory to teach basic concepts | (5) | |
| 9.2.a Number of visitors who visited the garden | 2 | |
| 9.2.b Use of school garden by teachers for learning opportunities | 3 | |
| TOTAL POINTS | (100) | |
| Plus factors (1 point each) | | |
| <ul style="list-style-type: none"> • Production of indigenous vegetables • Proof of transfer of technology in community • Proof of Supplying seeds to other schools • Other good practices (Please identify and provide MOV) | | |
| _____ NAME AND SIGNATURE OF EVALUATOR | | |
| Date: | | |



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| Doc. Ref. Code | RO-ORD-F006 | Rev | 00 |
| Effectivity | 01.26.23 | Page | 6 of 6 |



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

OFFICIAL NOMINATION FORM

2023 REGIONAL SEARCH FOR BEST GPP IMPLEMENTERS

Division: _____

| Category | Name of School | School Head | GPP Focal Person | District/Cluster |
|------------|----------------|-------------|------------------|------------------|
| Elementary | | | | |
| Secondary | | | | |

Prepared by:

Approved by:

Division GPP Focal Person

Schools Division Superintendent



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| Doc. Ref. Code | RO-ORD-F003 | Rev | 00 |
| Effectivity | 01.26.23 | Page | 1 of 1 |