

Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

Advisory No. 382 s. 2023
 October 06, 2023


CLARIFICATION ON THE ISSUED NEAP ADVISORY DATED SEPTEMBER 28, 2023 RELATIVE TO THE IMPLEMENTATION OF THE COACHING AND MENTORING PROGRAM FOR NQESH CATEGORY B

1. This is in reference to the Regional Memorandum No. 995, s, 2023, dated October 2, 2023, re: *Addendum to Regional Memorandum No. 954, s. 2023 (Implementation of the Coaching and Mentoring Program for the NQESH Category B)* anchored on the issued NEAP Advisory dated September 28, 2023.
2. The participants in the said activity shall observe the check-in and check-out schedule:

Activity	Target Date	Check-in and Opening Program	Check-out*
Cluster 1 Luzon A (122 pax)	November 20-24, 2023	November 20, 2:00 PM Opening Program: 3:00 PM	November 24, 12:00 NN
Cluster 2 Luzon B (4 pax)	January 15-19, 2024	January 15, 2:00 PM Opening Program: 3:00 PM	January 19, 12:00 NN

*Check-out time on Saturdays at 12:00 NN is no longer in effect.

3. The latest NEAP Advisory dated October 2, 2023, rescinds the previously issued NEAP Advisory dated September 28, 2023.
4. All other provisions stated in the Memorandum DM-OUHROD-2023-1103 dated September 6, 2023, Regional Memoranda No. 954 and 995, s. 2023 shall remain in effect.
5. For information and immediate dissemination.


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Doc. Ref. Code	RO-ORD-F001	Rev	00
Effectivity	01.26.23	Page	1 of 1



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

02 October 2023

ADVISORY

In reference to DM-OUHRD-2023-1103 titled "Conduct of Activities for the Development of Specialized Training Programs for the National Qualifying Examination for School Heads (NQESH) Categories B and C" released dated 6 September 2023, please be guided of the following additional information on the dates and venue of the program implementation:

a. Coaching and Mentoring of the NQESH Category B

Title of the Activity	Target Date	Venue
A. Validation of the Training Resource Package	October 9 – 13, 2023	Baguio Teacher's Camp, Baguio City
B. Orientation of the Resource Speakers and the Regional Program Management Team	October 24 – 26, 2023	Baguio Teacher's Camp, Baguio City
C. Implementation – Cluster 1 Luzon A	November 20 – 24, 2023	Baguio Teacher's Camp, Baguio City
D. Implementation – Cluster 2 Luzon B	January 15 – 19, 2024	Baguio Teacher's Camp, Baguio City
E. Implementation – Cluster 3 Visayas and Mindanao A	January 29 – February 2, 2024	to be announced
F. Implementation – Cluster 4 Visayas and Mindanao B	February 19 – 23, 2024	to be announced

- For the Validation of the Training Resource Package, check-in time is at 2:00 p.m. while the Opening Program is at 3:00 p.m. on October 9, 2023 (Monday). The check-out time is at 12:00 nn on October, Friday.

Meals	October 9 Monday	October 10 Tuesday	October 11 Wednesday	October 12 Thursday	October 13 Friday
Breakfast		✓	✓	✓	✓
AM Snack		✓	✓	✓	✓
Lunch		✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	

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- For the Orientation of the Resource Speakers and the Regional Program Management Team, the board and lodging and other incidental expenses of the DepEd participants shall be charged against FY 2023 Funds of NEAP – PDD, while their travel expenses shall be charged against their respective HRD or local funds subject to accounting rules and regulations.
- The check in time is at 2:00 pm, while the Opening Program is at 3:00 pm on October 23, 2023, Monday. The check-out time will be at 12:00 noon on October 26, 2023, Thursday.

Meals	October 23 Monday	October 24 Tuesday	October 25 Wednesday	October 26 Thursday
Breakfast		✓	✓	✓
AM Snack		✓	✓	✓
Lunch		✓	✓	✓
PM Snack	✓	✓	✓	
Dinner	✓	✓	✓	

- For the program implementation, the board and lodging and other incidental expenses of all the participants shall be charged against FY 2023 Funds of NEAP – PDD, while the travel expenses of the Regional PMT and the participants shall be charged against their respective HRD or local funds subject to accounting rules and regulations.
- The check in time is at 2:00 p.m. on the Monday of the week specified in the DM-OUHROD-2023-1103 and the Opening Program is at 3:00 p.m. The check-out time is at 12:00 nn on the Friday afternoon of the specified week.

Meals	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast		✓	✓	✓	✓
AM Snack		✓	✓	✓	✓
Lunch		✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	

b. Intensive Leadership Training for NQESH Category C

- A separate advisory will be released on the dates and venue of the validation, orientation, and implementation of this program as the materials development is currently underway. As the materials are targeted to be accomplished in

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January 2024, the ILT program implementation is targeted to be conducted in the second quarter of 2024.

These guidelines also aim to clarify instructions from the previous memorandum:

- The Validation of the Training Resource Package shall be attended by the identified personnel from the Central Office, Regional Offices, and Schools Division Offices who will serve as the validators. Please refer to Enclosure 1 of DM-OUHROD-2023-1103 for the complete list of the participants.
- The Regional Program Management Team (RPMT) is expected to be present in the activities starting from the Orientation of the Resource Speakers onward.
- The participants in the implementation of both programs are the ones identified in DM 100, s 2022 titled "Results of the Fiscal Year 2021 National Qualifying Examination for School Heads" with a total number of 2, 096 participants for Category B and 1, 667 participants for Category C. For Category B, the participants refer to the "coachees and/or mentees" who are registered in the Coaching and Mentoring program at the SDO level. Please refer to the table below for the specific numbers:

Activity	Participants	
	Participants	NEAP R PMT
Implementation – Cluster 1 Luzon A	NCR - 122	NCR - 5
	CAR - 10	CAR - 3
	1 - 14	1 - 3
	2 - 30	2 - 3
	3 - 118	3 - 5
	4B - 101	4A - 3
	5 - 105	4B - 4
	5 - 4	
Implementation – Cluster 2 Luzon B	NCR - 4	NCR - 5
	4A - 496	CAR - 3
		1 - 3
		2 - 3
		3 - 5
		4A - 3
		4B - 4
	5 - 4	
Implementation – Cluster 3 VisMin A	4A - 73	6 - 4
	6 - 105	7 - 5
	7 - 166	8 - 4
	8 - 69	9 - 4

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	9 - 137	10 - 4 11 - 4 12 - 4 Caraga - 4
Implementation – Cluster 4 VisMin B	Participants 9 - 18 10 - 42 11 - 204 12 - 162 Caraga - 120	NEAP R PMT 6 - 4 7 - 5 8 - 4 9 - 4 10 - 4 11 - 4 12 - 4 Caraga - 4

For further questions and concerns, you may contact **Mr. Daniel A. Mabini** or **Ms. Jhoanna C. Javier** at telefax no. (02) 8715 9919 or via email at neap.pdd@deped.gov.ph with the subject line “*Region XX Concerns on the Specialized Program for NQESH Categories B and C,*” (ex. *Region I Concerns on the Specialized Program for NQESH Categories B and C*).

For your guidance and compliance.

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