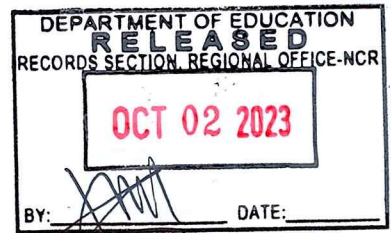




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



October 2, 2023

**REGIONAL MEMORANDUM**

ORD-2023- 972

**To:** Policy, Planning and Research Division (PPRD)  
Schools Division Superintendents (SDSs)  
Public School Principals  
Schools Division Office Planning Officers (SDO POs)  
All Others Concerned

**NCR Console for Learning and Operation in a Unified Database (CLOUD)**

1. In our unwavering commitment to data-driven education planning, the DepEd National Capital Region is proud to introduce the **NCR CLOUD** initiative, an acronym for the **National Capital Region Console for Learning and Operation in a Unified Database** created in a google spreadsheet. This pivotal undertaking will serve as the cornerstone of our regional strategies and programs, expediting the achievement of our educational objectives for the academic year 2023–2024. It will also lay the groundwork for well-informed decision-making, ensuring the seamless implementation of the MATATAG curriculum.

2. Thus, to facilitate the successful execution of this initiative, SDSs and POs are hereby directed to adhere to the following key points and responsibilities:

**a. Registration and Data Input by RO and SDO POs:**

- i. POs are required to register through google form that can be accessed via this link: <https://bit.ly/RegNCRCLLOUD> to be given access to **official NCR CLOUD**, where cleansed data shall be encoded.
- ii. In the interest of data integrity and to minimize accidental deletions, **only SDO POs** are authorized to input the cleansed data collected from schools into the **Official NCR CLOUD**.

**b. Assistance to POs:**

- i. The NCR CLOUD is shared **without any limitations or protected cells**, providing all POs with an opportunity to gain a deeper understanding of the behavior, formulas, and instructions that will facilitate easier provision of TA to schools re computation of education data.
- ii. With the open access NCR CLOUD, POs are afforded unlimited options to strategize the manner of collecting data from schools, in return, ensuring that this office receives reliable data.



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| Doc. Ref. Code | RO-ORD-F004 | Rev  | 00     |
| Effectivity    | 01.26.23    | Page | 1 of 2 |



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c. **Assigning Knowledgeable Non-Teaching Personnel:**

- i. Each public school must designate non-teaching personnel with know-how in technology and a strong understanding of the significance of data.
- ii. These individuals will assume responsibility for providing the necessary data to the SDO POs through their respective selected method.

d. **Relief of Teaching Personnel from Data Entry Tasks:**

- i. It is imperative to ensure that **teaching personnel SHALL NOT be burdened with data entry responsibilities**, allowing them to focus on their primary roles in education.


e. **Technical Assistance by RO and SDO POs:**

- i. POs are expected to be readily available and easily reachable using their usual standard means of communication to offer technical support to schools facing challenges in comprehending with the NCR CLOUD elements.

3. Furthermore, all text contents within the NCR CLOUD including both instructions and labels shall be properly read and understood in the context of previously issued related policies to ensure a complete understanding and accurate data input.

4. In light of the above, the PPRD shall oversee the **completion of data entry** in NCR CLOUD, with a deadline set on **October 16, 2023**. Subsequently, PPRD shall provide **constructive analysis**, which must be submitted on or before **October 19, 2023**.

5. Immediate dissemination and compliance of this Memorandum is desired.

  
**WILFREDO E. CABRAL, CESO III**  
Regional Director

